PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	09-06-21	Prepared by:	Anil
PO/WO no.	76552	PO / WO Date.	21-04-21
Supplier Name	SSIIP	PO/WO amount	4117.50/-
Firm/Company	Sharad Kadakia & other	Project	Sharad Kadakia & others
Sl. No.	Bill No.	Bill Date	Bill amount
1	17194	03-05-21	4117.50/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4117.50/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	14728	03-05-21		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4117.50/-
Amount E – PO / WO value:				4117.50/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	~~□ Yes~~ □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	~~□ Yes~~ □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. —/- □ No
Payment – due date	14-06-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	9/6/21	9/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	17194
Sharad Kadakia & Others	Invoice Date.	03-05-2021
5-4-187/ 3 & 4, II Flooor, Secunderabad	PO No.	76552
	PO Date.	21-04-2021
	Req ID	65565
GSTIN : 36	Req Date	21-04-2021
	Loc Req No	182777

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	84.00	504.00	18	90.72
3	4059 - Consumables - Surf Detergent Powder - NA -	3402	6	24.00	144.00	18	25.92
4	4014 - Consumables - Colin - 500ml - nos	3402	4	84.00	336.00	18	60.48
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6	63.00	378.00	0	0.00
6	4009 - Consumables - Coconut Broom - other - nos	9603	6	15.75	94.50	0	0.00
7	4041 - Consumables - Mopping stick - NA - nos	9603	6	126.00	756.00	18	136.08
8	4008 - Consumables - Cleaning Cloth - other - nos Check	6307	10	16.80	168.00	5	8.40
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.80	168.00	5	8.40
10	4022 - Consumables - Dettol - NA - nos	3401	4	84.00	336.00	18	60.48
11	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
12	4000 - Consumables - Acid - NA - ltrs	2806	8	21.00	168.00	18	30.24
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,598.50		519.00
	259.50	259.50	Total Invoice Amount	4,117.50		

Rupees : Four Thousand One Hundred Seventeen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

80182
4/5

Subject to Hyderabad Jurisdiction

Purchase Order

 21-Apr-21 3:04:31 PM

76552
16.04.21 1:10:46

From Company : **Sharad Kadakia and Others**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	76552	182777
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	24.00	0.00	18.00	169.92
4	4014 - Consumables - Colin - 500ml - nos	4.00	84.00	0.00	18.00	396.48
5	4003 - Consumables - Bombay Broom - Big - nos	6.00	63.00	0.00	0.00	378.00
6	4009 - Consumables - Coconut Broom - other - nos	6.00	15.75	0.00	0.00	94.50
7	4041 - Consumables - Mopping stick - NA - nos	6.00	126.00	0.00	18.00	892.08
8	4008 - Consumables - Cleaning Cloth - other - nos Check	10.00	16.80	0.00	5.00	176.40
9	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.80	0.00	5.00	176.40
10	4022 - Consumables - Dettol - NA - nos	4.00	84.00	0.00	18.00	396.48
11	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
12	4000 - Consumables - Acid - NA - ltrs	8.00	21.00	0.00	18.00	198.24
				Total Order Value . . .		**4,117.50**

Rupees : Four Thousand One Hundred Seventeen and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

For ***Sharad Kadakia and Others***

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/___

Purchase Order

 21-Apr-21 3:04:31 PM Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Justa Hotel purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Sharad Kadakia and Others***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Sharad J. Kadakia	Date:	20.04.2021
Site & Phase :	Head Office (Justa Hotel)	Time:	05:55 pm
		Req. No.	182777
Material required before date:		ID No.	65565

S.No	Description	Size	Quantity	Units	Inward No	Date
01	Harpic		06	No's		
02	Lizol		06	No's		
03	Surf Detergent powder	1 kg	06	Packets		
04	Collin		04	No's		
05	Bombay Broom		06	No's		
06	Coconut Broom		06	No's		
07	Mopping Stick 76552		06	No's		
08	Cleaning Cloth (Check)		10	No's		
09	Yellow Cloth		10	No's		
10	Santoor Hand Wash		04	No's		
11	Vimbar		02	No's		
12	Acid		08	No's		

Remarks: Justa Hotel			
Prepared By	Jai kumar	Approved by	APPROVED 22 APR 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Date	20.04.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Sharad Kadakia & Others	DC No.	14728
5-4-187/ 3 & 4, II Flooor, Secunderabad	DC Date.	03-05-2021
	PO No.	76552
	PO Date.	21-04-2021
	Req ID	65565
GSTIN : 36	Req Date	21-04-2021
	Loc Req No	182777

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	6
4	4014 - Consumables - Colin - 500ml - nos	3402	4
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6
6	4009 - Consumables - Coconut Broom - other - nos	9603	6
7	4041 - Consumables - Mopping stick - NA - nos	9603	6
8	4008 - Consumables - Cleaning Cloth - other - nos	6307	10
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
10	4022 - Consumables - Dettol - NA - nos	3401	4
11	4065 - Consumables - Vim bar - NA - nos	3405	2
12	4000 - Consumables - Acid - NA - ltrs	2806	8
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INWARD
Inward No: 02 Dt: 03/05/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD 71517 615

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO Date.	21-04-2021
	Req ID	65565
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	Check						
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.80	168.00	5	8.40
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IGST	CGST	SGST				
			Total Taxable Amount	3,598.50		519.00
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction