

Remarks from site on the 'Requisition by Site Report' of purchase division

|                                           |  |                             |  |
|-------------------------------------------|--|-----------------------------|--|
| Company: Gvdc                             |  | Date: 12-06-2021            |  |
| Site: Genopolis                           |  | Prepared by: Vineetha reddy |  |
| Report From / To: 7-06-2021 to 12-06-2021 |  | Approved by: K.Narsing rao  |  |
| Saturday to Friday                        |  |                             |  |
| Report Date: 12-06-2021                   |  |                             |  |

  

| List of requisitions numbers missing in the report*: 02                         |            |      |                       |
|---------------------------------------------------------------------------------|------------|------|-----------------------|
| List of requisitions where PO/WO not prepared 3 working days after requisition: |            |      |                       |
| Req No.                                                                         | Req Date   | S.no | Item Description      |
| 13232                                                                           | 02.06.2021 | 1&9  | Submersible pump      |
| 13229                                                                           | 27.05.2021 | 1&3  | Laptop and laptop bag |
| 13225                                                                           | 17.05.2021 | 1    | Lap top bag           |

  

| List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: |                      |                           |                           |
|-------------------------------------------------------------------------------------------------------------|----------------------|---------------------------|---------------------------|
| Req No.                                                                                                     | Req 24-hour interval | Serial no of item in Req. | Item Description          |
| 13191                                                                                                       | 19.03.2021           | 1                         | Air coolers               |
| 13214                                                                                                       | 20.04.2021           | 2                         | M.s flat patti 6m lengths |
| 13223                                                                                                       | 10.05.2021           | 1                         | Solid blocks              |
| 13209                                                                                                       | 15.04.2021           | 1                         | Infrared thermometer      |

  

|                                        |  |  |  |
|----------------------------------------|--|--|--|
| No. of gate passes issued this week: 0 |  |  |  |
| From No. - To No. -                    |  |  |  |
| 10th, 11th                             |  |  |  |

  

|                                                                             |  |          |  |
|-----------------------------------------------------------------------------|--|----------|--|
| Delivery van site visit on:                                                 |  | Yes / No |  |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase? |  |          |  |
| Items not ordered but received:                                             |  |          |  |
| Other corrections & remarks:                                                |  |          |  |

  

| Details of steel & cement stock |              |                      |                          | Previous stock in Kgs      |                      |
|---------------------------------|--------------|----------------------|--------------------------|----------------------------|----------------------|
| Sl. No                          | Tor size     | Wt per mtr. - kgs    | Wt. for 12 mtr rod - kgs | Stock at site - no of rods | Stock at site in Kgs |
| 1.                              | 8mm          | .395                 | 4.74                     | 21                         | 100 kgs              |
| 2.                              | 10mm         | .617                 | 7.404                    | 945                        | 7000 kgs             |
| 3.                              | 12mm         | .89                  | 10.68                    | 91                         | 1000 kgs             |
| 4.                              | 16mm         | 1.58                 | 18.96                    | 369                        | 7000 kgs             |
| 5.                              | 20mm         | 2.47                 | 29.64                    | 33                         | 1000 kgs             |
| 6.                              | 25mm         | 3.86                 | 46.32                    | 410                        | 19000 kgs            |
| 7.                              | 32mm         | 6.32                 | 75.84                    | 31                         | 2340 kgs             |
| 8.                              | Binding wire |                      |                          |                            | 70                   |
| OPC stock                       | Nil          | OPC last weeks stock | Nil                      | PPC/PSC stock              | 15                   |
| Project Manager                 |              |                      |                          | Admin Officer/Manager      |                      |
| Sign                            |              |                      |                          | R. Vinitha                 |                      |
| Date                            |              |                      |                          | 12.06.2021                 |                      |

12.06.2021

Date

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiva@modiproperties.com](mailto:ashaiva@modiproperties.com) and [rajkumar@modiproperties.com](mailto:rajkumar@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. S Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10 Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## MODI Properties

Stock List – Till Date : 14-06-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

| Category / Item Name                                                     |              |      | Pages : 1 of 1 |     |
|--------------------------------------------------------------------------|--------------|------|----------------|-----|
|                                                                          | Balance Qty  | Rate | Balance Value  |     |
| <b>Building material</b>                                                 | <b>180</b>   |      | <b>5,740</b>   |     |
| 1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos | 100          |      | 2,700          | 27  |
| 1012 - Building material - Polyester Fibres - 6mm - pkts                 | 80           |      | 3,040          | 38  |
| <b>Carpentry - doors</b>                                                 | <b>60</b>    |      | <b>4,500</b>   |     |
| 2007 - Carpentry - doors - Flush Door - 30mm - other - sft               | 60           |      | 4,500          | 75  |
| <b>Carpentry - hardware</b>                                              | <b>1,682</b> |      | <b>83,925</b>  |     |
| 2145 - Carpentry - hardware - Nut bolts - Others - kgs                   | 982          |      | 83,470         | 85  |
| 2280 - Carpentry - hardware - Machine Screws - Others - nos              | 700          |      | 455            | 1   |
| <b>Consumables</b>                                                       | <b>546</b>   |      | <b>5,171</b>   |     |
| 4009 - Consumables - Coconut Broom - other - nos                         | 29           |      | 261            | 9   |
| 4032 - Consumables - Gloves - NA - pairs                                 | 14           |      | 0              | 0   |
| 4034 - Consumables - Gunny Bag - other - nos                             | 500          |      | 4,750          | 10  |
| 4070 - Consumables - Batteries - other - nos                             | 1            |      | 0              | 0   |
| 4071 - Consumables - Wiper - Other - nos                                 | 2            |      | 160            | 80  |
| <b>Electrical - other</b>                                                | <b>11</b>    |      | <b>1,375</b>   |     |
| 4596 - Electrical - other - MCB - 16Amps - nos                           | 11           |      | 1,375          | 125 |
| <b>Steel - other</b>                                                     | <b>211</b>   |      | <b>3,115</b>   |     |
| 8014 - Steel - other - MS Flat Patti - other - kgs                       | 89           |      | 3,115          | 35  |
| 8027 - Steel - other - MS L angle - 3/4 In x3mm - kgs                    | 116          |      | 0              | 0   |
| 8131 - Steel - other - Ms-doors - Other - nos                            | 6            |      | 0              | 0   |
| <b>Steel - rebar</b>                                                     | <b>9,600</b> |      | <b>302,385</b> |     |
| 8116 - Steel - rebar - TMT - 16mm - kgs                                  | 3,600        |      | 113,400        | 32  |
| 8119 - Steel - rebar - TMT - 32mm - kgs                                  | 6,000        |      | 188,985        | 32  |
| <b>Total Stock Value...</b>                                              |              |      | <b>406,211</b> |     |

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Stock List - Till Date : 14-06-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

Pages : 1 of 1

| Category / Item Name | Balance Qty | Rate | Balance Value |
|----------------------|-------------|------|---------------|
| Building material    | 180         |      | 5,740         |
| Carpentry - doors    | 60          |      | 4,500         |
| Carpentry - hardware | 1,682       |      | 83,925        |
| Consumables          | 546         |      | 5,171         |
| Electrical - other   | 11          |      | 1,375         |
| Steel - other        | 211         |      | 3,115         |
| Steel - rebar        | 9,600       |      | 302,385       |
| Total Stock Value... |             |      | 406,211       |