

PURCHASE DIVISION
Advice for approval for credit to supplier

ate:	14-6-21	Prepared by:	<i>Aug 1</i>
O/WO no.	<i>77079</i>	PO / WO Date.	<i>10-05-21</i>
Supplier Name	<i>SSIP</i>	PO/WO amount	<i>160,392.68/-</i>
firm/Company	<i>Modi Poo Pesticide Pvt Ltd</i>	Project	<i>Modi Poo Pesticide Pvt Ltd</i>
I. No.	Bill No.	Bill Date	Bill amount
	<i>17450</i>	<i>26-05-21</i>	<i>160,392.68/-</i>

Amount A – Bills total (Excluding Transport & Hamali Charges): *160,392.68/-*

I. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Loss PO / W?O	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. <i>1/-</i> ☐ No
Payment – due date	<i>21-06-21</i>

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Signature:	<i>[Signature]</i>						
Date:	<i>14.6.21</i>	<i>14/6/21</i>					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 28-05-2021

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	17450
Invoice Date.	26-05-2021
PO No.	77079
PO Date.	10-05-2021
Req ID	65970
Req Date	07-05-2021
Loc Req No	182847

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop -	84713010	4	32915.00	131,660.00	18	23,698.80
2	7663 - Stationery -other - Executive bag - NA - nos	4202	3	1422.00	4,266.00	18	767.88
3							
4							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	135,926.00		24,466.68
	12,233.34	12,233.34	Total Invoice Amount		160,392.68	

Rupees : One Lakh(s) Sixty Thousand Three Hundred Ninty Two and Paise Sixty Eight Only.

for Summit Sales LLP

Purchase Order



77079

06.05.21 4:35:38

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10-May-21 5:47:31 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77079	182847
Doc Date	10-05-2021	
Quote No	Nil	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5003 - Equipment - consumable durable - Laptop - NA - nos	4.00	32,915.00	0.00	18.00	155,358.80
2 7663 - Stationery -other - Executive bag - NA - nos	3.00	1,422.00	0.00	18.00	5,033.88
Total Order Value . . .					160,392.68
Rupees : One Lakh(s) Sixty Thousand Three Hundred Ninety Two and Paise Sixty Eight Only.					

Terms and Conditions :-

Specification / Brand	Item shall be HP 14 ultra thin and light 14 inch laptop, 10th gen i3-1005G1/8GB/256GB SSD/Win 10 home/MS Office/1.47 kg/Jet black, 14s-cf3074TU, B08G24RGKS
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	Tomorrow
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Umakanth,Maqsood Hussain,Aruna,Meenakshi, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Laptop bag not given to meenakshi

REQUISITION FORM (Note: WRITE IN CAPITAL LETTERS)

Company Name		Modi Properties Pvt Ltd			
Site & Phase		HO		Requisition No.	
Date		7-5-21	Time:	12:00 PM	182847
Supplier					
Material required before				Time:	
Sl. No.	Description	SIZE	QTY	UNITS	
1	HP Laptop, 10 th Gen	NA	4	Nos	
2					
Remarks: For Maqsood Hussain, Umakanth, Aruna, Meenakshi, purpose.					
Prepared By:		Prabhakar	Approved By:		
Sign. & Date:		07-05-21	Sign. & Date:		

APPROVED
AD. No: 65970
10 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Material received

From: meenakshi.n . (meenakshi.n@modiproperties.com)

To: prabhakar@modiproperties.com

Cc: sai@modiproperties.com

Date: Monday, June 14, 2021, 12:10 PM GMT+5:30

to,
Prabhakar sir.
Invoice no-17104 PO no. 76269.
Material- tiles
Invoice no-17240 Po no.76858.
material- sheets fishers and screws
Invoice no-17511 Po no. 76829.
Material cement 10 bags

We have received these material sir ,and have received new laptop from laxmi mam .
This is for your information sir.

Best regards,
Meenakshi.N

Handwritten signature
174250

New laptop received

From: maqsood . (maqsood@modiproperties.com)

To: prabhakar@modiproperties.com

Date: Monday, June 14, 2021, 12:04 PM GMT+5:30

Mr. Prabhakar,

I have received a new intel Core I3 laptop, for your reference.

Regards,

Maqsood Hussain
Finance Manager | +91 95532 85786 | maqsood@modiproperties.com
Modi Properties Pvt. Ltd. | <http://www.modiproperties.com>

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Don't just buy a flat or villa! Buy a great lifestyle!

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Handwritten signature
17450

new laptop

From: aruna@modiproperties.com

To: prabhakar@modiproperties.com

Date: Monday, June 14, 2021, 12:08 PM GMT+5:30

Prabhakar
17/06/21

Prabhakar,

This is to confirm that I have received new laptop.

Regards,

aruna

I have Received New Laptop Sir

From: umakanth . (umakanth@modiproperties.com)

To: prabhakar@modiproperties.com

Date: Monday, June 14, 2021, 12:02 PM GMT+5:30

Sir

Prabhakar
17050

I have Received New Laptop Sir

Regards,

G.P Umakanth

Accountant | umakanth@modiproperties.com

Modi Properties Pvt. Ltd. | www.modiproperties.com

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DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-Jun-2

Customer Details		DC No.	14957
Modi Properties Pvt. Ltd.		DC Date.	26-05-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	77079
		PO Date.	10-05-2021
		Req ID	65970
		Req Date	07-05-2021
		Loc Req No	182847
GSTIN : 36AABCM4761E1ZM			
	Description of Goods	HSN/SAC	Qty
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for Summit Sales LLP

