PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14-6-21	Prepared by:	J.Bhavani
PO/WO no.	76269	PO / WO Date.	08.04.2021
Supplier Name	SSLLP	PO/WO amount	23,173
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	17104	24.04.2021	11,426
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,426

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2627	23.04.21	–	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,426
Amount E – PO / WO value:	23,173
Amount F – Difference (A – E): GST-18%	11,426

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	21.06.2021

Remarks: Part bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date 14/6	14.6.21	14/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	17104
Invoice Date.	24-04-2021
PO No.	76269
PO Date.	08-04-2021
Req ID	65277
Req Date	08-04-2021
Loc Req No	182742

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9074 - Tiles - Bathroom malashiyan brown HL - 10		18	211.83	3,812.94	18	686.32
2	9090 - Tiles - Bathroom floor jaipur panna - 12 in X		13	451.54	5,870.02	18	1,056.60
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,682.96		1,742.92
	871.46	871.46	Total Invoice Amount	11,425.89		

Rupees : Eleven Thousand Four Hundred Twenty Five and Paise Eighty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 ,08-Apr-21 4:28:57 PM

76269
30.03.21 4:59:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76269	182742
	Doc Date	08-04-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	08-04-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9072 - Tiles - Bathroom wall tiles malashiyan brown LT - 10 INx 15 IN x 8 PIECES - Boxes	43.00	211.83	0.00	18.00	10,748.25
2	9074 - Tiles - Bathroom malashiyan brown HL - 10 IN X 15 IN X 8 Pieces - Boxes	18.00	211.83	0.00	18.00	4,499.27
3	9073 - Tiles - Bathroom wall tiles malashiyan brown DK - 10 IN X 15 IN x 8 Pieces - Boxes	24.00	211.83	0.00	18.00	5,999.03
4	9090 - Tiles - Bathroom floor jaipur panna - 12 in X 12 in X12 pieces - Boxes	13.00	451.54	0.00	18.00	6,926.62
					Total Order Value . . .	**28,173.17**

Rupees : Twenty Eight Thousand One Hundred Seventy Three and Paise Seventeen Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.00/-, 31.00/-46/-, 10"X15"-8/07 Sft, 12"x12"-11.62 Sft
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for HO 3rd floor, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Part Delivery
Inv no: 17225
Date: 5/5/21
Amt: 5999.03

For *Modi Properties Pvt.Ltd.*
Authorised Signatory
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :

Requisition Form

Company Name:	MPPL	Date:	07-04-21
Site & Phase :	HO	Time:	13:30
Supplier		Req. No.	182742
Material required before date:	Urgent	ID No.	65277

No	Description	Size	Quantity	Units	Inward No	Date
1	MALAYSIAN BROWN LT	10" X 15"	350	SFT	43	
2	MALAYSIAN BROWN HL	10" X 15"	150	SFT	18	
3	MALAYSIAN BROWN DK	10" X 15"	200	SFT	24	
4	JAIPUR PANNA	12" X 12"	150	SFT	13	
5						
6						
7						
8						
9						
10						

76269

Remarks : These material require for HO 3rd floor toilets purpose.

Prepared By	Meenakshi	Approved by	
Sign.& Date	07-04-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
08 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Material received

From: meenakshi.n . (meenakshi.n@modiproperties.com)

To: prabhakar@modiproperties.com

Cc: sai@modiproperties.com

Date: Monday, June 14, 2021, 12:10 PM GMT+5:30

to,
Prabhakar sir.
Invoice no-17104 PO no. 76269.
Material- tiles
Invoice no-17240 Po no.76858.
material- sheets fishers and screws
Invoice no-17511 Po no. 76829.
Material cement 10 bags
We have received these material sir ,and have received new laptop from laxmi mam.
This is for your information sir.
Best regards,
Meenakshi.N

17450

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Head office

Site: Ranigunj M.G Road, Secbad

DC No. : 3627
Date : 23/4/21
Vehicle No. : TS10UA0142
P.O. / W.O. No. : 76269
P.O. / W.O. Date : 8/4/21

Sl. No.	PARTICULARS	Quantity
1	Malashyan brown HL	18 boxes
2	Jaipurpanna	13 boxes
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		31 boxes

INWARD
Inward No: 1028 Dt: 24/4/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

INWARD
No.
Date

GSTIN :

Received the above materials in good condition.

Received by : Shekappa
Date : 23/4/21

Stamp:

For SUMMIT SALES LLP

23/04/21

Authorised Signatory