PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14-6-21	Prepared by:	Sharwani
PO/WO no.	76858	PO / WO Date.	03/05/2021
~~Supplier Name~~	SSLLP	PO/WO amount	760
Firm/Company	MPPL	Project	green towers
Sl. No.	Bill No.	Bill Date	Bill amount
1	17240	05/05/2021	760
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			760/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	760
Amount E – PO / WO value:	760
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	~~□ Yes ☑ No – wait for balance material □ No (explained below)~~
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	21.06.21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [signature]		[signature]					
Date 14/6	14.6.21	14/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt.Ltd.

Green Towers, Begumpet, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	17240
Invoice Date.	05-05-2021
PO No.	76858
PO Date.	03-05-2021
Req ID	65830
Req Date	30-04-2021
Loc Req No	182815

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 1 no		216	1.70	367.20	18	66.10
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	1	142.00	142.00	18	25.56
3	2156 - Carpentry - hardware - S.S. Screws - other -		1	135.00	135.00	18	24.30
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	644.20	115.96
	57.98	57.98	Total Invoice Amount	760.16	

Rupees : Seven Hundred Sixty and Paise Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD

No. 80242

Date 6/5

Authorised signatory

Purchase Order

76858
06.05.21 4:35:36

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	76858	182815
	Doc Date	03-05-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *1 no*	216.00	1.70	0.00	18.00	433.30
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	1.00	142.00	0.00	18.00	167.56
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts	1.00	135.00	0.00	18.00	159.30
					Total Order Value . . .	**760.16**

Rupees : Seven Hundred Sixty and Paise Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for repairing works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

1224

Requisition Form

Company Name:	MPPL	Date:	30-04-2021
Site & Phase :	Greens towers	Time:	10:31 PM
Supplier		Req. No.	182815
Material required before date:	Urgent	ID No.	65830

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic cover 76858	std	01	Nos		
2	Plugs + ss screws	5mm	10	Nos		
3	Rubber washers	std	10	Nos		
4	LED lights ~~76860~~	12W	05	Nos		
5						
6						
7						
8						
9						
10						

Remarks .: towards greens towers repairing work purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	30-04-2021	Sign. & Date	APPROVED 03 MAY 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Material received

From: meenakshi.n . (meenakshi.n@modiproperties.com)

To: prabhakar@modiproperties.com

Cc: sai@modiproperties.com

Date: Monday, June 14, 2021, 12:10 PM GMT+5:30

to,
Prabhakar sir.
Invoice no-17104 PO no. 76269.
Material- tiles
Invoice no-17240 Po no.76858.
material- sheets fishers and screws
Invoice no-17511 Po no. 76829.
Material cement 10 bags
We have received these material sir ,and have received new laptop from laxmi mam.
This is for your information sir.
Best regards,
Meenakshi.N

17450