

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/6/21		Prepared by: HEMENDRA	
PO/WO no. 77430		PO / WO Date. 11/6/21	
Supplier Name Ganesh Traders		PO/WO amount 9,912/-	
Firm/Company SSLLP		Project Shikhar	
Sl. No.	Bill No.	Bill Date	Bill amount
1	136	11/6/21	9,912/-
2			
3			
4			
Amount A - Bills total (Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC. Date	MRN No.
1.	136	11/6/21	92693
2.			
3.			
			DC matches MRN
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value:			9,912/-
Amount F - Difference (A - E): GST-18%			9,912/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☐ No	
Payment - due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			APPROVED
Date			14 JUN 2021
		MINISH PARIKH	MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GANESH TUBE TRADERS (ORIGINAL FOR RECIPIENT)

Invoice No. 136
Ref. No. 77430

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



The Selling to Recd.

Dated 11-Jun-2021

Tax Invoice

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UITN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

SI No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY 30KG	321490	18 %	10 NO	840.00	NO		8,400.00
	CGST							756.00
	SGST							756.00
	Total			10 NO				₹ 9,912.00

INWARD

Inward No: 16446 Dt: 12/6/21
MRN No: 92693 Dt: 14/6/21
Received By: Sign:

SUMMIT SALES LLP

Certified by:

Stores Manager

Amount Chargeable (in words)

INR Nine Thousand Nine Hundred Twelve Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	8,400.00	9%	756.00	9%	756.00	1,512.00
Total	8,400.00		756.00		756.00	1,512.00

Tax Amount (in words) : **INR One Thousand Five Hundred Twelve Only**

Company's Bank Details

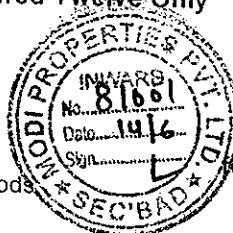
Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

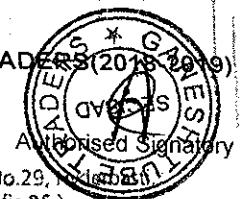
Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



for **GANESH TUBE TRADERS (2018-2019)**



This is a Computer Generated Invoice

H.No.5-2-270, Plot No.29,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.

Ph: 040-66568587, 66568581

Email: ganeshtribetraders@gmail.com

www.ganeshtribetraders.com



Purchase Order



Page(s) 1 Of 1

05-06-2021 11:05:06

77430

06.05.21 4:35.40

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. GSTIN 36ADBPJ8881C1ZJ 9246330441.	66568587/ 66384751 9949248666	Doc No	77430	168718
		Doc Date	05-06-2021	
		Quote No	Nil	
		Quote Date	28-04-2021	
		SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6602 - Paints - Wall Care Putti - NA - kgs 30Kg	10.00	840.00	0.00	18.00	9,912.00
Total Order Value . . .					9,912.00

Rupees : Nine Thousand Nine Hundred Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment. Above order for Stock maintainance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		31-05-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00	
Supplier				Req. No.		168718	
Material required before date:				ID No.		66359	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Wall Care Putty- Birla	20kg	10	Bags			
2	OBD -Day Break	20ltrs	5	Ltrs WDS			
3	OBD White For Ceiling	20kgs	5	Bags WDS			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		31-05-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

77429

77480

