

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                                 |  |                                                                                       |  |                                  |  |                                                                                       |  |                                                                                   |  |                                                                                                                                               |  |                                                                                                                 |  |
|-----------------------------------------------------------------|--|---------------------------------------------------------------------------------------|--|----------------------------------|--|---------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------|--|
| Date: 14/6/21                                                   |  | Prepared by: HEMENDRA                                                                 |  | PO / WO Date: 9/6/21             |  | PO / WO amount: 55,388/-                                                              |  | Project: 55449                                                                    |  | Bill Date: 58/11/21                                                                                                                           |  | Bill amount: 47,155/-                                                                                           |  |
| PO/WO no. 0102                                                  |  | Supplier Name: ELEGANT EUPHORIA                                                       |  | Firm/Company: 55449              |  | SI No. 1                                                                              |  | 2                                                                                 |  | 3                                                                                                                                             |  | 4                                                                                                               |  |
| SI No. 1                                                        |  | DC No. 0102                                                                           |  | 11/6/21                          |  | MRN No. 92646                                                                         |  | DC matches MRN: 47,155/-                                                          |  | 1                                                                                                                                             |  | 2                                                                                                               |  |
| Amount A - Bills total (excluding Transport & Transit charges): |  | Amount B - Other Credits: Transportation charges                                      |  | Amount C - Other Debits:         |  | Amount D (D=A+B-C) - Amount to be credited to the supplier:                           |  | Amount E - PO / WO value:                                                         |  | Amount F - Difference (A - E): GST-18%                                                                                                        |  | Quantity received as per PO / WO                                                                                |  |
| Is difference between PO / Bill acceptable?                     |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below) |  | Excess / short material received |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below) |  | Approved - within acceptable limits <input type="checkbox"/> No (explained below) |  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below) |  | Advance paid / PDC given (deduct when paying) <input type="checkbox"/> Yes - Rs. /- <input type="checkbox"/> No |  |
| Payment - due date                                              |  | Remarks:                                                                              |  |                                  |  |                                                                                       |  |                                                                                   |  |                                                                                                                                               |  |                                                                                                                 |  |
| Approved by:                                                    |  | Purchase Officer                                                                      |  | Purchase Manager                 |  | Procurement Manager                                                                   |  | Accounts - receiver of bill                                                       |  | Accountant                                                                                                                                    |  | Accounts Manager                                                                                                |  |
| Sign:                                                           |  | 14/6                                                                                  |  | 14/6                             |  | 14/6                                                                                  |  | 14/6                                                                              |  | 14/6                                                                                                                                          |  | 14/6                                                                                                            |  |
| Date:                                                           |  | 14/6/21                                                                               |  | 14/6/21                          |  | 14/6/21                                                                               |  | 14/6/21                                                                           |  | 14/6/21                                                                                                                                       |  | 14/6/21                                                                                                         |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Transit charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. M/D to approve all bills above 1,00,000/-

GSTIN: 36AJK0412E1ZY

☒ Original for Recipient☐ Duplicate for Supplier / Transporter☐ Triplicate for Supplier

GST INVOICE CASH | CREDIT



Reverse Charge : Nil  
Invoice Number : EE2122-0102  
Invoice Date : 11 June 2021  
State : Telangana

## Details of Buyer / Billed to:

Name : M/s Summit Sales LLP  
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion,  
Mahatma Gandhi Road,  
Secunderabad - 500003  
GSTIN : 36ACQFS204C127  
State : Telangana

Delivery Challan No. : Not Applicable  
Purchase Order No. : 77541  
Date : 09.06.2021  
Delivery Location : Summit Housing LLP, Cheratpally, Behind Kingston  
PG college, Hyd. Ph: 9502266233 / 9618244433  
Term of Payment : ☐ Against Delivery ☐ Within 30 days from date of Invoice.

Sl. No. Description of Goods HSN/SAC Quantity UoM CGST % SGST % IGST % Rate Amount

|   |                                           |          |       |      |      |         |          |
|---|-------------------------------------------|----------|-------|------|------|---------|----------|
| 1 | Finolex RG-6 x 100mtrs Full Copper Wire   | 85442010 | 4.00  | 9.00 | 0.00 | 1690.00 | 6760.00  |
| 2 | 1' x 1' x 3mm x 15no's Copper Plate       | 740919   | 35.87 | 9.00 | 0.00 | 835.00  | 29951.45 |
| 3 | Southking 65q.mm x 2C x 100mtrs WPTC Alu. | 85446020 | 2.00  | 9.00 | 0.00 | 1625.00 | 3250.00  |

Total Invoice Amount in Words: Rupees: Forty Seven Thousand One Hundred Fifty Five Only.

|                          |               |
|--------------------------|---------------|
| Total Amount Before Tax: | 39,961.45     |
| Add: CGST                | 3,596.53      |
| Add: SGST                | 3,596.53      |
| Add: IGST                | 0.00          |
| R/o + Transportation     | 0.49          |
| Total Amount             | Rs. 47,155.00 |

Our Bank Details:  
Name of the Bank : HDFC Bank  
Branch Address : Paradise, S.D. Road, Sec-Bad-3  
Account No. : 50200009719725  
IFS Code : HDFC0000042

Receiver's Seal and Signature  
With Name & Mobile Number  
M. Sudh

\*\* Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.  
Material Duly Checked By and Delivered to: Mr. Eway Bill No. Not Applicable Dated: Not Applicable

PHILIPS  
n. unilec  
SIEMENS  
TEKNIC  
GEM  
COOPER Bussmann  
dowells  
HMI  
Capco

INVESTED NO: 16436  
MRN NO: 92646  
Received By: 12/6/21  
SUMMIT SALES LLP

Stores Manager  
7 - 123 - Begumpet, Hyderabad - 500016

# Purchase Order

10-06-2021 2:03:35 PM

Page(s) 1 Of 1



10.06.21 10:31:08

From Company : **Summit Sales LLP**  
 5-4-187/384, II nd floor, MG Road, Secunderabad-500003.  
 G S T No. : 36ACQFS2044C127

**Supplier Details**

|                    |        |                   |            |
|--------------------|--------|-------------------|------------|
| <b>Doc No</b>      | 77541  | <b>Doc Date</b>   | 09-06-2021 |
| <b>Quote No</b>    | NII    | <b>Quote Date</b> | 25-03-2021 |
| <b>Supply Type</b> | Supply |                   |            |

**Kind Attn : Mr. Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

| Item Name                                                                     | Qty    | Rate   | Dis% | GST   | Amount    |
|-------------------------------------------------------------------------------|--------|--------|------|-------|-----------|
| 1 4536 - Electrical - other - Copper plate - 1 ft x 1 ft - kgs                | 36.00  | 835.00 | 0.00 | 18.00 | 35,470.80 |
| 2 4555 - Electrical - other - Earth pipe - 2 In - nos                         | 10.00  | 500.00 | 0.00 | 18.00 | 5,900.00  |
| 3 4804 - Electrical - other - Earth Powder - NA - bags                        | 15.00  | 140.00 | 0.00 | 5.00  | 2,205.00  |
| 4 4710 - Electrical - wires - TV wire - RG-6 - mtrs                           | 400.00 | 16.90  | 0.00 | 18.00 | 7,976.80  |
| 5 4782 - Electrical - wires - AI service Wire - 7/20 - mts                    | 200.00 | 16.25  | 0.00 | 18.00 | 3,835.00  |
| Total Order Value ...                                                         |        |        |      |       |           |
| Rupees : Fifty Five Thousand Three Hundred Eighty Seven and Paise Sixty Only. |        |        |      |       |           |
| 55,387.60                                                                     |        |        |      |       |           |

## Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP

Cherapally, Behind Kingston PG college, Hyderabad  
 Phone. 9618244433, Hamendra

Penalty For Delay NII

Transportation Transport cost shall be borne by us.

Warranty NII

Advance Paid NII

Other Terms

Completion Date NII

Measurement NII

Security NII

Remarks NII

For Summit Sales LLP

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions  
 For Elegant Enterprises

Date : / /

10/06/2021

55,387.60  
 8,233.34  
 47,154.26  
 (-) 55,387.60

# Requisition Form

| Company Name: SUMMIT SALES LLP         |                  | Site & Phase: SUMMIT HOUSING LLP |          | Supplier:       |           | Material required before date: |  |
|----------------------------------------|------------------|----------------------------------|----------|-----------------|-----------|--------------------------------|--|
| Date: 07-06-2021                       |                  | Time: 01:00                      |          | Reg. No. 168729 |           | ID No. 66526                   |  |
| No                                     | Description      | Size                             | Quantity | Units           | Inward No | Date                           |  |
| 1                                      | KG 6 TV Cable    | 100mts                           | 400      | Mtrs            |           |                                |  |
| 2                                      | Yellow Wire      | 1/18                             | 32       | Bundles         |           |                                |  |
| 3                                      | Black Wire       | 1/18                             | 32       | Bundles         |           |                                |  |
| 4                                      | Green Wire       | 1/18                             | 16       | Bundles         |           |                                |  |
| 5                                      | Yellow Wire      | 3/20                             | 16       | Bundles         |           |                                |  |
| 6                                      | Black Wire       | 3/20                             | 16       | Bundles         |           |                                |  |
| 7                                      | Green Wire       | 3/20                             | 16       | Bundles         |           |                                |  |
| 8                                      | Blue Wire        | 7/20                             | 18       | Bundles         |           |                                |  |
| 9                                      | Black Wire       | 7/20                             | 12       | Bundles         |           |                                |  |
| 10                                     | AL Service Wire  | 7/20                             | 200      | Mtrs            |           |                                |  |
| 11                                     | GI Earth Pipe    | 2"x5.5"                          | 10       | Nos             |           |                                |  |
| 12                                     | Copper Plate     | 1'x1x3mm                         | 15       | Nos             |           |                                |  |
| 13                                     | Bentonite Powder |                                  | 15       | Bags            |           |                                |  |
| Remarks: For Stock Maintenance Purpose |                  |                                  |          |                 |           |                                |  |
| Prepared By: BHAVANI                   |                  | Sign. & Date: 07-06-2021         |          |                 |           |                                |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

