PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 15-06-2021 | Prepared by: | S. SHARVANI |
| PO/WO no. | 97198 | PO / WO Date. | 20/5/21 |
| Supplier Name | Sri Laxmi ganesh steels and | PO/WO amount | 738 |
| Firm/Company | Mehta4 Modi Konkus LLP | Project | GHT |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 078 | 01/06/21 | 738 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 738 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 92579 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | |
| Amount C –Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 738 |
| Amount E – PO / WO value: | 738 |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ___ / ~~☐ No~~ |
| Payment – due date | 22/6/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | | | | | |
| Date 15/6 | | 15/6/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

# SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 77198

M/s. Mehta & Modi Realty Kowkur LLP
M.G. Road

Party's GSTIN 36ABLF7631F1Z3

Invoice No.: 078
Date : 01/06/21
Transporter :
L.R. No. :

| HSN | Description | Qty. | Rate | Amount Rs. | Ps. |
|---|---|---|---|---|---|
| | Machine Blades 4" | 25 Nos | 25/- | 625 | 00 |
| | | | Total | 625 | 00 |
| | | | SGST @ 9 % | 56 | 25 |
| | | | CGST @ 9 % | 56 | 25 |
| | | | IGST @ 18 % | | |
| | | | Roundup | | 50 |
| | | | Grand Total | 737 | 00 |

INWARD
Inward No: 1190 Dt: 01/06/21
MRN No: 92588 Dt: 9/6/21
Received By: S...
MEHTA & MODI R...

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________________

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 80912
Date 1-0-1-
Sign

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

# Purchase Order

 31-05-2021 8:37:44 AM

77198
06.05.21 4:35:39

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Sri Laxmi Ganesh Steels & Hardware<br>Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad<br>**GSTIN** 36ARPPK9655D2ZA<br>9246205245/9542575725 | **Doc No** | 77198 | 140573 |
| | **Doc Date** | 20-05-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 20-05-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : G. Anil**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9550 - Tools - Machine Blade - other - nos<br>*4" rod cutting blade* | 25.00 | 25.00 | 0.00 | 18.00 | 737.50 |
| | **Total Order Value . . .** | | | | | **737.50** |

Rupees : Seven Hundred Thirty Seven and Paise Fifty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of the Bill |
| **Tax** | Included in the above price |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | NIL |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We resreve the right to reject the item not confirming to the specifications . This Order is for Site Use purpose |
| **Completion Date** | NIL |
| **Measurment** | NIL |
| **Security** | NIL |
| **Remarks** | |

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Laxmi Ganesh Steels & Hardware***

Date : __/__/____

| Requisition Form<br>Company Name: | MMR KOWKUR LLP | | Date: | 19-05-2021 |
|---|---|---|---|---|
| Site & Phase : . | GHT | | Time: | 12:00 |
| Supplier | SSLLP | | Req. No. | 140573 |
| Material required before date: | | 21-05-2021 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Rod cutting blades | Std | 1 | Box | | |
| 2 | Putty | 25kgs | 1 | Bag | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For site use purpose.

| Prepared By | N .Sharvya | Approved by | A Suresh |
|---|---|---|---|
| Sign.& Date | 19-05-2021 | Sign. & Date | 19-05-2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
31 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE