PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15-06-2021	Prepared by:	S. SHARVANI
PO/WO no.	77197	PO / WO Date.	20/5/21
Supplier Name	Sri laxmi ganesh steels	PO/WO amount	1180
Firm/Company	MCMET	Project	Manilal modi Memorial hospital.
Sl. No.	Bill No.	Bill Date	Bill amount
1	077	01/06/21	1180
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1180.

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1180
Amount E – PO / WO value:	1180
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ ~~Yes~~ □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ~~□ No~~
Payment – due date	22/06/21

Remarks: –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [signature]		[signature]					
Date 15/6		15/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA

VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com

Po No 77197

M/s. MC Modi Educational Trust
M.G. Road

Party's GSTIN 36AAATM5488Q2Z0

Invoice No.: 077

Date : 01/06/21

Transporter :

L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blades 4"	40 No	25/-	1000 =	"
			Total	1000 =	"
			SGST @ 9 %	90 =	"
			CGST @ 9 %	90 =	"
			IGST @ 18 %		
			Roundup	1180 =	"
			Grand Total		

INWARD

Inward No: 10209 Dt: 03/6/21

MRN No: 92612 Dt: 11/6/21

Received By: Sign:

MC MODI EDUCATIONAL TRUST

Bank Details :

Sri Laxmi Ganesh Steels & Hardware

C/A : 36998265647

Bank: SBI, Kavadiguda, Sec-bad.

IFSC Code No. : SBIN0020312

Rupees In words : ____________________

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD No. 80955 Date 11/6 Sign

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

77197
06.05.21 4:35:39

 31-05-2021 8:37:44 AM

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad **GSTIN** 36ARPPK9655D2ZA 9246205245/9542575725	**Doc No**	77197	162105
	Doc Date	20-05-2021	
	Quote No	Nil	
	Quote Date	20-05-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4" rod cutting blade*	40.00	25.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of the Bill
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. Madhu Site Engineer - 9502211499
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We resreve the right to reject the item not confirming to the specifications . This Order is for Site Use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *MC Modi Educational Trust*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *Sri Laxmi Ganesh Steels & Hardware*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	19.05.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	1:30PM
Supplier		Req. No.	162105
Material required before date:	21.05.2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Rod cutting blades		40	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards site purpose at MCMET.

Prepared By	Pushpalatha	Approved by	T. Madhu
Sign.& Date	19.05.2021	Sign. & Date	19.05.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
3 1 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE