

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15-06-2021		Prepared by: S. SHARVANI	
PO/WO no. 77197		PO / WO Date. 20/5/21	
Supplier Name Sri Janani ganesh steel		PO/WO amount 1180	
Firm/Company MC MET		Project Manual mode Memorial hospital.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	077	01/06/21	1180
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1180
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1180
Amount E – PO / WO value:			1180
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No	
Payment – due date		22/06/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date: 15/6	15/6/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

M/s. MC Modi Educational Trust

H.G. Road

Party's GSTIN 36AAAATMS 488Q220

Invoice No.: 077

Date: 01/06/21

Transporter :

L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs. Ps.	
	Machine Blades 4"	40 No	25/-	1000	- 00
Total				1000	- 00
SGST @ 9 %				90	- 00
CGST @ 9 %				90	- 00
IGST @ 18 %					
Roundup				1180	- 00
Grand Total					

INWARD	
Inward No: 0209	Dt: 03/6/21
MRN No: 92612	Dt: 11/6/21
Received By:	Sign:
MC MODI EDUCATIONAL TRUST	

Bank Details :

Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

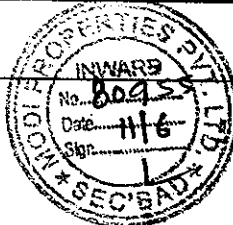
Rupees In words : _____

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange



For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

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31-05-2021 8:37:44 AM



77197

06.05.21 4:35:39

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36AAATM5488Q2Z0

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad GSTIN 36ARPPK9655D2ZA 9246205245/9542575725	Doc No	77197	162105
	Doc Date	20-05-2021	
	Quote No	Nil	
	Quote Date	20-05-2021	
	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos 4" rod cutting blade	40.00	25.00	0.00	18.00	1,180.00
Total Order Value . . .					1,180.00
Rupees : One Thousand One Hundred Eighty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of the Bill

Tax Included in the above price

Delivery Date Next Day.

Delivery Location Manilal Modi Memorial Hospital

Phone. Madhu Site Engineer - 9502211499

Penalty For Delay NIL

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid NIL

Other Terms We reserve the right to reject the item not confirming to the specifications . This Order is for Site Use purpose

Completion Date NIL

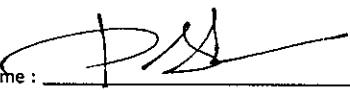
Measurment NIL

Security NIL

Remarks

For **MC Modi Educational Trust**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MCMET		Date:		19.05.2021	
Site & Phase :		Manilal Modi Memorial Hospital		Time:		1:30PM	
Supplier				Req. No.		162105	
Material required before date:		21.05.2021		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	Rod cutting blades		40	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards site purpose at MCMET.							
Prepared By		Pushpalatha		Approved by		T. Madhu	
Sign.& Date		19.05.2021		Sign. & Date		19.05.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

P

APPROVED
31 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE