

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15-06-2021		Prepared by:		S. SHARVANI	
PO/WO no.		46535		PO / WO Date.		20/4/2021	
Supplier Name		Paraful Sanitary		PO/WO amount		20,379	
Firm/Company		Seerene Construction UP		Project		Seerene farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	PS/21-21197	28/04/21		20,379			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						20,379	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.			91910	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						20,379	
Amount E – PO / WO value:						20,379	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			28/06/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/6	15/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Yenkapally



Purchase Order



76535

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From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
GST No. : 36ACVFS7909P1ZV

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	76535	150519
Doc Date	20-04-2021	
Quote No	Nil	
Quote Date	19-02-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7296 - Plumbing - sanitary - EWC -Wall hung - NA - nos 20061 off white	2.00	10,250.00	45.00	18.00	13,304.50
2 7321 - Plumbing - sanitary - Washbasin - other - nos 10032 off white	2.00	2,870.00	45.00	18.00	3,725.26
3 7348 - Plumbing - sanitary - Pedastal - NA - nos 11027 off white	2.00	2,580.00	45.00	18.00	3,348.84
Total Order Value . . .					20,378.60

Rupees : Twenty Thousand Three Hundred Seventy Eight and Paise Sixty Only.

Terms and Conditions :-

Specification / All items shall be of 'Hindware' brand, 'Studio' model, 'Constellation' model

Payment Terms Within 30days of delivery of all materials & production of bill.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.30 purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Date : __/__/__

76135

Requisition Form - Sanitary									
Company	Req. no.	Material required before	Prepared by:	Flat / Block no:	serene constructions llp	Site & Phase	serene farms		
	150519	asap	siva prasad			Reg. Date	19-04-2021		
						ID no.	65501		
						Approved by (sign):			
Type A 1210 Sft 3BHK Order Value:					0 Flats				
Type B 1000 Sft 2BHK Order Value:					1 Flats				
S No.	Item Description	Units	Qty required for Type B 1000 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1000 2BHK flats requirement	Type A 1210 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered
1	Wall Hang WC-off white with seat cover	Nos	2.00	1.00	1	0	2.0	0	2.00
2	Wash Basin - off-white	Nos	2.00	1.00	1	0	2.0	0	2.00
3	Wash basin pedestal 1/2 - off white	Nos	2.00	1.00	1	0	2.0	0	2.00
4									
5									
6									
7									
Total									6.00

APPROVED
71 APR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE