

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14-6-21		Prepared by: <i>ASD</i>	
PO/WO no. 77035		PO / WO Date. 10-05-21	
Supplier Name SSIP		PO/WO amount 990.02/-	
Firm/Company ESR		Project ESR	
Sl. No.	Bill No.	Bill Date	Bill amount
1	12456	26-05-21	990.02/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			990.02/-
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
Amount B –Other Credits :Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			990.02/-
Amount E – PO / WO value:			990.02/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>—</u> ☒ No	
Payment – due date		21-06-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	
Date	14.6.21	14/6	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-06-2021

Customer Details				Invoice No.		17456	
East Side Residency Annojiguda LLP Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad GSTIN : 36AAHFE3373P1ZX				Invoice Date.		26-05-2021	
				PO No.		77035	
				PO Date.		10-05-2021	
				Req ID		65977	
				Req Date		24-02-2021	
				Loc Req No		182669	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
75.51				75.51		Total Taxable Amount	
				839.00		151.02	
				Total Invoice Amount		990.02	
Rupees : Nine Hundred Ninty and Paise Two Only.							

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

14-06-2021 11:55:43

Original / Office Copy / Purchase Div.Copy

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77035	182669
Doc Date	10-05-2021	
Quote No	NIL	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos	1.00	839.00	0.00	18.00	990.02
Total Order Value . . .					990.02

Rupees : Nine Hundred Ninty and Paise Two Only.

Terms and Conditions :-**Specification / Brand** All are branded items**Payment Terms** After delivery**Tax** Included**Delivery Date** Within 2 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.above order is for Naresh Gauri-Accounts , purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **East Side Residency Annojiguda LLP**

Authorised Signatory



Name : _____

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Explanation for List of DC's of NGH and ESR site

From: Vijay Raj (vijay@modiproperties.com)

To: purchase@modiproperties.com; prabhakar@modiproperties.com

Cc: sohammodi@modiproperties.com; vijay@modiproperties.com; narendarreddy@modiproperties.com

Date: Saturday, June 12, 2021, 01:59 PM GMT+5:30

To,
Prabhakar,

As per MD sir list of DC's not received by viber statement,

1. ESR site invoice No 17456, PO No 77035 Item was Executive bags Requisition raised from Head office. We have not received this items at site.
2. ESR site invoice No 17474, PO No 77278 item was Clamshell cards we have received on 25.05.2021, and done by MRN and sent dc to purchase team by mail today. DC & cards hand over to sathyavani security they have not informed to us and from 25 days staff also not reported to ESR site as per management instructions.
3. NGH site invoice no 16923 PO No 76228 item was water bottles 12 Nos we have received on 14.04.21 and DC sent to purchase team on 24.04.21 with Madhu babu.

Regards,

Vijay Raj