

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14.6.21		Prepared by:		T Bhasker	
PO/WO no.		77083		PO / WO Date.		10/5/21	
Supplier Name		SSUP		PO/WO amount		79357	
Firm/Company		LVR		Project		I pdj	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17451	22/5/21		79357			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						79357	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						79357	
Amount E – PO / WO value:						79357	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			18/6/21				
Remarks: Bar code missing in P.O.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14.6.21	14/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/- . Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-06-2021

Customer Details				Invoice No.	17451		
GV Research Centres Pvt Ltd				Invoice Date.	26-05-2021		
5-4-187/ 3 & 4, MG Road, Secunderbad				PO No.	77083		
GSTIN : 36AAHCG4562D1ZP				PO Date.	10-05-2021		
				Req ID	65972		
				Req Date	07-05-2021		
				Loc Req No	182845		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop -	84713010	2	32915.00	65,830.00	18	11,849.40
2	7663 - Stationery -other - Executive bag - NA - nos	4202	1	1422.00	1,422.00	18	255.96
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				6,052.68		6,052.68	
Total Taxable Amount				67,252.00		12,105.36	
Total Invoice Amount				79,357.36			
Rupees : Seventy Nine Thousand Three Hundred Fifty Seven and Paise Thirty Six Only.							

for Summit Sales LLP



Authorized signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

14-06-2021 10:51:01 AM

Original / Office Copy / Purchase Order Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77083	182845
Doc Date	10-05-2021	
Quote No	Nil	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5003 - Equipment - consumable durable - Laptop - NA - nos	2.00	32,915.00	0.00	18.00	77,679.40
2 7663 - Stationery -other - Executive bag - NA - nos	1.00	1,422.00	0.00	18.00	1,677.96
Total Order Value . . .					79,357.36
Rupees : Seventy Nine Thousand Three Hundred Fifty Seven and Paise Thirty Six Only.					

Terms and Conditions :-

Specification / Item shall be HP 14 ultra thin and light 14 inch laptop, 10th gen i3-1005G1/8GB/256GB SSD/Win 10 home/MS Office/1.47 kg/Jet black, 14s-cf3074TU, B08G24RGKS

Payment Terms After Delivery & Production of bill

Tax Included in the above prices

Delivery Date Tomorrow

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil

Transportation Nil

Warranty One year

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Sachin Malve, Praveen Raju, purpose

Completion Date Nil

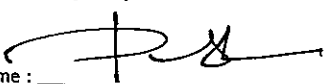
Measurment Nil

Security Nil

Remarks Nil

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition Form

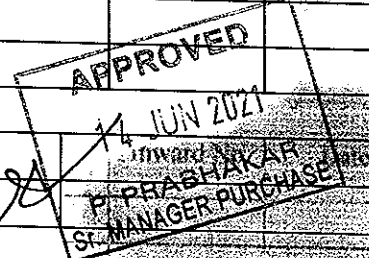
Company Name:	GVRC	Date:	08-05-2021
Site & Phase :	Innopolis	Time:	16.42
Supplier		Req. No.	182845
Material required before date:	14-06-2021	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop		2	nos		
2	Executive bag		1	no		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Praveen accountant 1 no and Sachin sir 1 no and bag for vouchers purpose

Prepared By	Mounica. M	Approved by	
Sign. & Date	08.5.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



New Laptop

From: praveenraju@modiproperties.com (praveenraju@modiproperties.com)

To: prabhakar@modiproperties.com

Date: Monday, June 14, 2021, 11:32 AM GMT+5:30

Prabhakar Sir,

I received new laptop and i handover to my old one (laptop) to lakshmi Madam before lockdown time.

A Praveen Raju
Accounts Manager | +91 8885535225 | praveenraju@modiproperties.com
Modi Properties Pvt. Ltd. | www.modiproperties.com
5-4-187/ 3 & 4, M G Road, Secunderabad - 03 |
Don't just buy a flat or villa! Buy a great lifestyle!
We build affordable flats & villas in gated communities.

Praveen
17451