

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/6/21		Prepared by: G. Venkatesh	
PO/WO no. 76867		PO / WO Date. 3/5/21	
Supplier Name Legend Elevating		PO/WO amount 509.76	
Firm/Company Sov-		Project SOV phase-IX	
Sl. No.	Bill No.	Bill Date	Bill amount
1	18	23/5/21	510/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			92602 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 510/-			
Amount E – PO / WO value: 509.76/-			
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☐ No	
Payment – due date		21/6/2021	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/6/21	15/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,00,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS

* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkrst@gmail.com

M/s. Silver Oak Villas LLP.Sl.No. 018Secunderabad.Customer GST No 36ADBFS3288A217.Date 23/5/2021

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plate of Size 12" x 3"	1 No. 36 - Sp. Inch.	Rs. 12/ Sp. Inch.	Rs. 432/-	00

INWARD WITH TIME:	
Inward No <u>15804</u>	DT. <u>29/6/21</u>
MRN No: <u>92602</u>	DT: <u>10/06/21</u>
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>
SILVER OAK VILLAS LLP	

P.O. NO: 76867.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST %

Rs. 39/-

SGST %

Rs. 39/-

IGST %

Advance

Balance

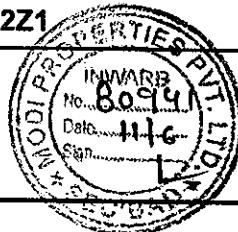
GRAND TOTAL

Rs. 510/-

Rupees in words Five Hundred & Ten only.

GSTIN : GSTIN : 36AIKPG0292L2Z1

Customer's Signature



For M/s. LEGEND ELEVATIONS

[Signature]
Signature

Purchase Order

Page(s) 1 of 1

03-05-2021 3:28:18 PM



76867

06.05.21 4:35:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Legend Elevations
3-5-967, Narayanguda, Hyderabad.

GSTIN 36AIKPG0292L2Z1
9246101075

Doc No	76867	156449
Doc Date	03-05-2021	
Quote No	Nil	
Quote Date	03-05-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 12 x 3 AANANDHALAHARI	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .					509.76

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for SS Name plates V.no.63 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Legend Elevations**

Date : __/__/__

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.