PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-6-21	Prepared by:	Anil
PO/WO no.	76228	PO / WO Date.	07-04-21
Supplier Name	SSIIP	PO/WO amount	736.32/-
Firm/Company	Modi reality Pocharam	Project	Modi reality Pocharam
Sl. No.	Bill No.	Bill Date	Bill amount
1	16923	14-04-21	736.32/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			736.32/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	736.32/-
Amount E – PO / WO value:	736.32/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ ~~Yes □ No – wait for balance material □ No (explained below)~~
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. —/- □ No
Payment – due date	21-06-21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Anil	[signature]					
Date	14.6.21	14/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve ~~all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude~~ transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	16923
Nilgiri Heights, Pocharam	Invoice Date.	14-04-2021
	PO No.	76228
	PO Date.	07-04-2021
	Req ID	65247
GSTIN : 36ABIFM1836H1Z7	Req Date	07-04-2021
	Loc Req No	181561

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4108 - Consumables - Water Bottle - NA - Nos		12	52.00	624.00	18	112.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	624.00	112.32
	56.16	56.16	Total Invoice Amount	736.32	

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-06-2021 11:55:43 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	76228	181561
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-04-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-04-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4108 - Consumables - Water Bottle - NA - Nos	12.00	52.00	0.00	18.00	736.32
					Total Order Value . . .	**736.32**

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
~~**Delivery Date**~~	~~Next Working Day.~~
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
~~**Transportation Cost**~~	~~Transport cost shall be borne by us.~~
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Modi Reality Pocharam LLP*

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Explanation for List of DC's of NGH and ESR site

From: Vijay Raj (vijay@modiproperties.com)

To: purchase@modiproperties.com; prabhakar@modiproperties.com

Cc: sohammodi@modiproperties.com; vijay@modiproperties.com; narendarreddy@modiproperties.com

Date: Saturday, June 12, 2021, 01:59 PM GMT+5:30

To,
Prabhakar,

H-O Naresh Ganesh

As per MD sir list of DC's not received by viber statement,

1. ESR site invoice No 17456,PO No 77035 Item was Executive bags Requisition raised from Head office.We have not received this items at site.

2. ESR site invoice No 17474,PO No 77278 item was Clamshell cards we have received on 25.05.2021, and done by MRN and sent dc to purchase team by mail today. DC & cards hand over to sathyavani security they have not informed to us and from 25 days staff also not reported to ESR site as per management instructions.

3. NGH site invoice no 16923 PO No 76228 item was water bottles 12 Nos we have received on 14.04.21 and DC sent to purchase team on 24.04.21 with Madhu babu.

Regards,

Vijay Raj