

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14-6-21	Prepared by:					
PO/WO no.	22043	PO / WO Date.	10-05-21				
Supplier Name	SSIP	PO/WO amount	990.02/-				
Firm/Company	Migixi EHS	Project	Migixi EHS				
Sl. No.	Bill No.	Bill Date	Bill amount				
1	17461	26-05-21	990.02/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			990.02/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.	/	/	/	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits :Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			990.02/-				
Amount E – PO / WO value:			990.02/-				
Amount F – Difference (A – E): GST-18%			990.02/-				
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. <input checked="" type="checkbox"/> No					
Payment – due date		21-06-21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14.6.21	14/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-06-2021

Customer Details				Invoice No.	17461			
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.	26-05-2021			
				PO No.	77043			
				PO Date.	10-05-2021			
				Req ID	65982			
				Req Date	24-02-2021			
				Loc Req No	182668			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02	
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST								
CGST				75.51				
SGST				75.51				
Total Taxable Amount				839.00				
Total Invoice Amount				990.02				
Rupees : Nine Hundred Ninty and Paise Two Only.								

for Summit Sales LLP



Authorized signatory

Subject to Hyderabad Jurisdiction

Missed DC's of NE site

From: kavitha.p. (kavitha.p@modiproperties.com)

To: purchase@modiproperties.com; murthy@modiproperties.com

Cc: bhavani@modiproperties.com

Date: Saturday, June 12, 2021, 03:12 PM GMT+5:30

Dear purchase team,

We received Material i.e., sal. wood beedings and Panel doors on date- 19-05-2021. (Time 8:23)

1. Sal wood beeding - ~~75692(PO)~~, ~~22605(Inward no.)~~, ~~14894(Invoice no)~~
18396

2. Panel doors - ~~75985 (PO)~~, ~~22606 (Inward no.)~~, ~~14895(Invoice no)~~
18398

3. ~~77043~~ - This PO no is not belongs to NE site. Executive bag.

~~1946~~
Please find the photo copy attachment of inward register .

Regards,
Kavitha.



New doc Jun 12, 2021 3.06 PM.pdf
586.3kB

MATERIAL INWARD

Inward No.	Date	Time	Supplier	Item Description	Item Size
22600	7/5/21	11:36	Local Purchase	(1) 8mm bit (2) B. wire	
22601	8/5/21	12:59	Chummitables Up (76880-175271)	(1) ACC External Bolt Greenstar	
22602	"	"	SS Up (76916-175275)	(1) Paper - A4 size	
22603	10/5/21	10:00	Reflections Electricals Pvt Ltd. (75966-175242)	(1) video door phone	
22604	10/5/21	13:44	Vajrabani Tiles (76999)	(1) random stone (2x2=4x2.5) 1420	
22605	19/5/21	8:23	SS Up (75897-175236)	(1) Metal window beading (2) " (3) " (4) "	
22606	"	"	SS Up (75985-175246)	(1) Panel Door (32" x 82") (2) " (3) " (4) " (5) SS Mortise lock (6) SS cylindrical lock (7) SS hinges (8) Door stopper	