# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 16/06/21 | Prepared by: | S. SHARVANI |
| PO/WO no. | 47082 | PO / WO Date. | 10/05/21 |
| Supplier Name | SSLLP | PO/WO amount | 401518 |
| Firm/Company | MRM LLP | Project | AGH |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 17449 | 26/05/2021 | 401518 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 40,518 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 14956 | 26/05/2021 | | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | |
| Amount C –Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 401518 |
| Amount E – PO / WO value: | 401518 |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ~~☐ No (explained below)~~ |
| Excess / short material received | ☐ ~~Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☐ ~~No~~ |
| Payment – due date | 23/06/2021 |
| Remarks: – | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: [signature] | | [signature] | | | | | |
| Date 16/6 | | 16/6 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Reality Miryalguda LLP | Invoice No. | 17449 |
| Sy NO. 786, AVR Gulmohar Homes, Miryalguda | Invoice Date. | 26-05-2021 |
| | PO No. | 77082 |
| | PO Date. | 10-05-2021 |
| | Req ID | 65974 |
| GSTIN : 36ABCFM6774G2ZZ | Req Date | 07-05-2021 |
| | Loc Req No | 182843 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 5003 - Equipment - consumable durable - Laptop - | 84713010 | 1 | 32915.00 | 32,915.00 | 18 | 5,924.70 |
| 2 | 7663 - Stationery -other - Executive bag - NA - nos | 4202 | 1 | 1422.00 | 1,422.00 | 18 | 255.96 |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 34,337.00 | | 6,180.66 |
| | 3,090.33 | 3,090.33 | Total Invoice Amount | | 40,517.66 | |

Rupees : Fourty Thousand Five Hundred Seventeen and Paise Sixty Six Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

     10-May-21 5:41:22 PM

77082
06 05.21 4:35.38

opy

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

| **Supplier Details** | | |
|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 77082   182843 |
| | **Doc Date** | 10-05-2021 |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote No** | Nil |
| 040-66335551     9618244433 | **Quote Date** | 10-05-2021 |
| | **SupplyType** | Supply |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 5003 - Equipment - consumable durable - Laptop - NA - nos | 1.00 | 32,915.00 | 0.00 | 18.00 | 38,839.70 |
| 2 | 7663 - Stationery -other - Executive bag - NA - nos | 1.00 | 1,422.00 | 0.00 | 18.00 | 1,677.96 |
| | | | | | **Total Order Value . . .** | **40,517.66** |

Rupees : Fourty Thousand Five Hundred Seventeen and Paise Sixty Six Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | Item shall be HP 14 ultra thin and light 14 inch laptop, 10th gen i3-1005G1/8GB/256GB SSD/Win 10 home/MS Office/1.47 kg/Jet black, 14s-cf3074TU, 808G24RGKS |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | Tomorrow |
| **Delivery Location** | AVR Gulmohar Homes<br>Sy no-786, Miryalguda, Nalgonda Dist.<br>Phone. 9550139944 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | One year |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Naresh Ganeshwara i, purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For *Modi Realty (Miryalguda) LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# REQUISITION FORM (Note: WRITE IN CAPITAL LETTERS)

| | | | | | |
|---|---|---|---|---|---|
| Company Name | Modi Realty Miryalguda LLP | | | | |
| Site & Phase | AGH | | | Requisition No. | 182843 |
| Date | 7-5-21 | Time: | 12:00 PM | | |
| Supplier | | | | | |
| Material required before | | | | Time: | |
| Sl. No. | Description | | SIZE | QTY | UNITS |
| 1 | HP Laptop, 10th Gen | | NA | 1 | Nos |
| 2 | 77082 | | | | |
| Remarks: For Naresh Ganeshwara, purpose. | | | | | |
| | | | | ID. No: 6597 4 | |
| Prepared By: | Prabhakar | Approved By: | | APPROVED 10 MAY 2021 P. PRABHAKAR Sr. MANAGER PURCHASE | |
| Sign. & Date: | 07-05-21 | Sign. & Date: | | | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Modi Reality (Miryalguda) LLP

SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207

GSTIN : 36ABCFM6774G2ZZ

| | |
|---|---|
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**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction