PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15-6-21	Prepared by:	Amit
PO/WO no.	77360	PO / WO Date.	02-06-21
Supplier Name	SSIIP	PO/WO amount	2,850·78/-
Firm/Company	VOC LLP	Project	VOC LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	17610	10-06-21	2,850·78/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,850·78/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15075	10-06-21	92649	☑ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,850·78/-
Amount E – PO / WO value:	2,850·78/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ ~~Yes~~ ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ ~~Yes~~ ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. — /- ☐ No
Payment – due date	21-6-21.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	15/6/21	15/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	17610
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	10-06-2021
	PO No.	77360
	PO Date.	02-06-2021
	Req ID	66350
GSTIN : 36AANFG4817C1ZH	Req Date	01-06-2021
	Loc Req No	63694

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	6	15.75	94.50	0	0.00
2	4014 - Consumables - Colin - 500ml - nos	3402	6	84.00	504.00	18	90.72
3	4003 - Consumables - Bombay Broom - Big - nos	9603	6	66.15	396.90	0	0.00
4	~~4080 - Consumables - Bombay Brooms - Other - Nos~~	~~9603~~	~~12~~	~~10.00~~	~~120.00~~	~~0~~	~~0.00~~
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.80	403.20	5	20.16
6	4057 - Consumables - Sponges - NA - nos	3921	24	9.00	216.00	18	38.88
7	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	84.00	504.00	18	90.72
8	4000 - Consumables - Acid - NA - ltrs	2806	15	21.00	315.00	18	56.70
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IGST	CGST	SGST			
			Total Taxable Amount	2,553.60	297.18
	148.59	148.59	Total Invoice Amount	2,850.78	

Rupees : Two Thousand Eight Hundred Fifty and Paise Seventy Eight Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
No. 80926
Date 11-6
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-06-2021 12:12:05 PM

77360
06 05.21 4.35:40

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	77360	63694
Doc Date	02-06-2021	
Quote No	Nil	
Quote Date	01-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	6.00	15.75	0.00	0.00	94.50
2	4014 - Consumables - Colin - 500ml - nos	6.00	84.00	0.00	18.00	594.72
3	4003 - Consumables - Bombay Broom - Big - nos	6.00	66.15	0.00	0.00	396.90
4	4080 - Consumables - Bombay Brooms - Other - Nos	12.00	10.00	0.00	0.00	120.00
5	4008 - Consumables - Cleaning Cloth - other - nos	24.00	16.80	0.00	5.00	423.36
6	4057 - Consumables - Sponges - NA - nos	24.00	9.00	0.00	18.00	254.88
7	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	84.00	0.00	18.00	594.72
8	4000 - Consumables - Acid - NA - ltrs	15.00	21.00	0.00	18.00	371.70
					Total Order Value . . .	**2,850.78**

Rupees : Two Thousand Eight Hundred Fifty and Paise Seventy Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil

For *Villa Orchids LLP*

Authorised Signatory

04/06/2021

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 03-06-2021 12:12:05 PM

Original / Office Copy / Purchase Div.Copy

Measurment Nil

Security Nil

Remarks

For ***Villa Orchids LLP***

Authorised Signatory

Name : 04/06/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/___

Requisition Form

Company Name:	VOC LLP	Date:	01-06-2021
Site & Phase:	VOC	Time:	17:09
Supplier:	SSLLP	Req. No.	63694
Material required before :	**03-06-2021**	ID No.	66350

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	250 ml	06	Nos		
2	Acid	1 liter	15	Nos		
4	Lizol floor cleaner	250 ml	06	Nos		
5	Coconut brooms	Big	06	Nos		
6	Bombay brooms 77360	Big	06	Nos		
7	Bombay brooms	Small	01	Dozen		
8	Cleaning cloths	Std	02	Dozens		
9	Sponges	Std	02	Dozens		

APPROVED
03 JUN 2021
MINISH PARIKH
PROCUREMENT

Remarks: for after taken possession villa's cleaning&office cleaning purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	01-06-2021	Sign& Date	01-06-2021

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	15075
Behind Janapriya, Kowkur, Hyderabad	DC Date.	10-06-2021
	PO No.	77360
	PO Date.	02-06-2021
	Req ID	66350
GSTIN : 36AANFG4817C1ZH	Req Date	01-06-2021
	Loc Req No	63694

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	6
2	~~4014 - Consumables - Colin - 500ml - nos~~	3402	6
3	4003 - Consumables - Bombay Broom - Big - nos	9603	6
4	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12
5	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
6	4057 - Consumables - Sponges - NA - nos	3921	24
7	~~4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs~~	3808	6
8	4000 - Consumables - Acid - NA - ltrs	2806	15
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INWARD
Inward No: 1025 Dt: 10/06/21
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

INWARD
Inward No: 1025 Dt: 10/06/21
MRN No: 92649 Dt: 12/06/21
Received By Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

12:27

MODI PROPERTIES PVT LTD SECBAD
Inward No. 7204 Date 14/6

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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14							
15							

IGST	CGST	SGST				
	148.59	148.59	Total Taxable Amount	2,553.60		297.18
			Total Invoice Amount	2,850.78		

Rupees : Two Thousand Eight Hundred Fifty and Paise Seventy Eight Only.

INWARD
Inward No: 1025 Dt: 10/06/21
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY [illegible] LLP

INWARD
Inward No: 1025 Dt: 10/06/21
MRN No: 92649 Dt: 12/06/21
Received By: Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction