## PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 15-6-21 | Prepared by: | |
| PO/WO no. | 77271 | PO / WO Date. | 26-05-21 |
| Supplier Name | Sibalaji EnterPrices | PO/WO amount | 4838/- |
| Firm/Company | MMR Kowkus LLP | Project | GHT |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 28 | 31-05-21 | 4838/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |

| | |
|---|---|
| Amount A – Bills total(Excluding Transport & Hamali Charges): | 4838/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 92483 | ◻ Yes ◻ No |
| 2. | | | | ◻ Yes ◻ No |
| 3. | | | | ◻ Yes ◻ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4838/- |
| Amount E – PO / WO value: | 4838/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ◻ ~~Yes~~ ◻ Excess received ◻ Short received ◻ Other (explained below) |
| Is difference between PO / Bill acceptable? | ◻ ~~Yes~~ ◻ ~~No (explained~~ below) |
| Excess / short material received | ◻ ~~Approved – within~~ acceptable limits ◻ No (explained below) |
| Close PO / W?O | ◻ ~~Yes~~ ◻ No – wait for balance material ◻ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ◻ Yes – Rs. —/- ◻ No |
| Payment – due date | 21-6-21 |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | | | | | |
| Date | 15/6/21 | 15-6 | | | | | |

otes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach lditional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see tachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve l bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude ansport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ),000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

# Tax Invoice

**SRI BALAJI ENTERPRISES**
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
**GSTN : 36AEIPJ0494H1ZF**

| Invoice No. | Dated |
|---|---|
| 28 | 31-05-2021 |
| PO / DOC No. 77271 | D.C. No. |
| Vehicle No. | Destination |

**Billing Address :**
MEHTA & MODI REALITY KOWKUR LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ABLFM7631F1Z3

**Shipping Address :**
GREENWOOD HEIGHTS
Sy NO 196 KOWKUR
Rangareddy - 500003
GSTN : 36ABLFM7631F1Z3

| S. N0. | HSN | Description | Thickness | Size | Qty | Rate | Amount |
|---|---|---|---|---|---|---|---|
| 1 | 8302 | L-Pati | | 1'X1' | 200 | 3.00 | 600.00 |
| 2 | 8302 | Sheet matal Screws (100) | 75x5mm | 5PKT | 5 | 250.00 | 1250.00 |
| 3 | 8302 | Sheet matal Screws (100) | 25x6mm | 10PKT | 10 | 100.00 | 1000.00 |
| 4 | 8302 | Sheet matal Screws (100) | 35x6mm | 5pkt | 10 | 125.00 | 1250.00 |
| | | | | | | Cartage | |
| | | | | | 225 | | 4100.00 |

INWARD
Inward No: 1162 Dt: 31/05/21
MRN No: 92487 Dt: 5/6/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

08:29

re Tax : Rs 4100.00 Tax Rs.: 738.00 Post Tax Rs.: 4838.00 R/o Rs.: **Final Rs.: 4838.00**

| HSN / SAC | Taxable Value | CGST | | SGST | | IGST | | Total Tax Amt |
|---|---|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | Rate | Amount | |
| 8302 | 4100 | 9% | 369 | 9% | 369 | | | 738.00 |
| | | | | | | | | 0 |
| | | | | | | | | 0 |
| **Total** | **4100** | **0.09** | **369** | **0.09** | **369** | **0** | **0** | **738.00** |

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 80907 Date 10/6

For SRI BALAJI ENTERPRISES
SRI BALAJI ENTERPRISES SBE HYD
Authorised Signatory

**Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553**
**Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809**

# Purchase Order

 01-06-2021 9:13:19 AM

Origina 77271 06.05.21 4:35:39

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| Supplier Details | | | |
|---|---|---|---|
| Sri Balaji Enterprises<br>H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001<br><br>**GSTIN** 36AEIPJ0494H1ZF<br>9030605690 | **Doc No** | 77271 | 140585 |
| | **Doc Date** | 26-05-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 16-12-2019 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9598 - Tools - Bracket - NA - Nos<br>*1" x 1"* | 200.00 | 3.00 | 0.00 | 18.00 | 708.00 |
| 2 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts<br>*75 x 5mm 100 Per Pkt* | 5.00 | 250.00 | 0.00 | 18.00 | 1,475.00 |
| 3 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts<br>*25 x 6mm- 100 Per Pkt* | 10.00 | 100.00 | 0.00 | 18.00 | 1,180.00 |
| 4 | 2156 - Carpentry - hardware - S.S. Screws - other - pkts<br>*35 x 6 mm - 100 Per Pkt* | 10.00 | 125.00 | 0.00 | 18.00 | 1,475.00 |
| | **Total Order Value . . .** | | | | | **4,838.00** |

Rupees : Four Thousand Eight Hundred Thirty Eight Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for WPC Doors section Fixing purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

Name : 01/06/2021

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MMR Kowkur llp | Date: | 21-05-2021 |
| Site & Phase : | GHT | Time: | 14.15 |
| Supplier | | Req. No. | 140585 |
| Material required before date: | 23-05-2021 | ID No. | 66221 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | WPC Door Frames L - Patti | 1" | 200 | Nos | | |
| 2 | SS Screws | 32 x 6 | 05 | Boxes | | |
| 3 | SS Screws | 35 x 6 | 03 | Boxes | | |
| 4 | SS Screws | 35 x 8 | 03 | Boxes | | |
| 5 | Fisher Plughs | 6 MM | 10 | Boxes | | |
| 6 | Fisher Plughs | 5 MM | 05 | Boxes | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

APPROVED
01 JUN 2021

Remarks: - For GHT Site Flat no 206 to 209 & 610 to 613 Wpc Door frames Makin& plumbing work Purpose

| | | | |
|---|---|---|---|
| Prepared By | A Suresh | Approved by | |
| Sign.& Date | 21-05-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.