PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/6/21	Prepared by:	S. SHARVANI
PO/WO no.	17048	PO / WO Date.	10/5/21
Supplier Name	SS LLP	PO/WO amount	990
Firm/Company	Hodi realty wikarabad LLP	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	17457	26/5/21	990
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			990

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	990
Amount E – PO / WO value:	990
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below~~)
Excess / short material received	□ ~~Approved – within acceptable lim~~its □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	23/06/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date 16/6		16/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

77048
06.05.21 4:35:38

From Company : **Modi Reality Vikarabad LLP**
5-4-187/3&4, II nd floor, Soham Mansion, M G Road, Secunderabad-500003.
G S T No. : 36ABIFM0553B1ZN

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	77048	182580
Doc Date	10-05-2021	
Quote No	NIL	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	1.00	839.00	0.00	18.00	990.02
					Total Order Value . . .	**990.02**

Rupees : Nine Hundred Ninty and Paise Two Only.

Terms and Conditions :-

Specification / Brand	All are branded items
Payment Terms	After delivery
Tax	Included
Delivery Date	With in 2 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for V.Krishnaveni , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Reality Vikarabad LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Vikarabad LLP	Date:	28-01-2021
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	182580
		ID No.	63349

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop-Backpack Bag		1			
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	V.Krishnaveni	Approved by	
Sign.& Date	28-01-2021	Sign. & Date	APPROVED 28 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Vikarabad LLP

5-4-187/3&4, II nd floor, Soham Mansion

MG Road,

GSTIN : 36

Invoice No.	17457
Invoice Date.	26-05-2021
PO No.	77048
PO Date.	10-05-2021
Req ID	63449
Req Date	29-01-2021
Loc Req No	182580

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	839.00	839.00	18	151.02
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	839.00		151.02
	75.51	75.51	Total Invoice Amount	990.02		

Rupees : Nine Hundred Ninty and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Laptop Bag

From: krishnaveni . (krishnaveni@modiproperties.com)

To: prabhakar@modiproperties.com

Date: Tuesday, June 15, 2021, 03:30 PM GMT+5:30

Dear Sir,

I Have Received a Laptop Bag

Pm
17457