

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14-6-21		Prepared by:		A.P.	
PO/WO no.		76863		PO / WO Date.		03-05-21	
Supplier Name		SSILP		PO/WO amount		2,864.82/-	
Firm/Company		VOC		Project		VOC	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17216	04-05-21		2,864.82/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
2,864.82/-							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	☐ Yes ☐ No			
2.	/	/	/	☐ Yes ☐ No			
3.	/	/	/	☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
2,864.82/-							
Amount E – PO / WO value:							
2,864.82/-							
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. <u>1/-</u> ☐ No			
Payment – due date				21-06-21			
Remarks: Bar Code missing in P.O.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14.6.21	14/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach IV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

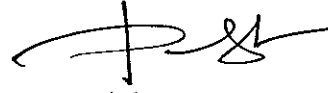
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-06-2021

Customer Details				Invoice No.		17216	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		04-05-2021	
				PO No.		76863	
				PO Date.		03-05-2021	
				Req ID		65829	
				Req Date		30-04-2021	
				Loc Req No		63689	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	509.25	1,018.50	28	285.18
2	6602 - Paints - Wall Care Putti - NA - kgs 30Kg	3214	2	661.50	1,323.00	18	238.14
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
261.66				261.66		523.32	
Total Taxable Amount				2,341.50		523.32	
Total Invoice Amount				2,864.82			

Rupees : Two Thousand Eight Hundred Sixty Four and Paise Eighty Two Only.

for Summit Sales LLP


 Authorized signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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14-06-2021 11:55:43

Original / Office Copy / Purchase Div. Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	76863	63689
Doc Date	03-05-2021	
Quote No	Nil	
Quote Date	03-05-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6549 - Paints - White Cement - 25kgs - bags	2.00	509.25	0.00	28.00	1,303.68
2 6602 - Paints - Wall Care Putti - NA - kgs 30Kg	2.00	661.50	0.00	18.00	1,561.14
Total Order Value . . .					2,864.82

Rupees : Two Thousand Eight Hundred Sixty Four and Paise Eighty Two Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Prince' / 'Sudhkar' brand.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Villa Orchids

Kowkur, Abwal

Phone.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Window gaps fillings & Plumbing points Joints purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For Villa Orchids LLP

Authorised Signatory



Name : _____

Contact

Accepted the above Terms And Conditions

For Summit Sales LLP

Name : _____

Date : ____/____/____

[illegible]

APPROVED
A. Suresh

A. Suresh

30-04-2021/07

P. PRABHAKAR
Sr. MANAGER PURCHASE