PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/6/21	Prepared by:	HEMENDRA
PO/WO no.	76633	PO / WO Date.	23/4/21
Supplier Name	Sri sai decor	PO/WO amount	93,277/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	004	16/6/21	54,721/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 51,777/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	004	16/6/21	93 774	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges		
Amount C – Other Debits :	2500/- + 18%	2,950/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		
Amount E – PO / WO value:		54,721/-
Amount F – Difference (A – E): GST-18%		93,277/-
Quantity received as per PO /WO		38,556/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No Rs 46,000/-
Payment – due date	24/6/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED				
Date			19 JUN 2021 MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs 10,000/- 7. MD to approve all bills above 1,00,000/-

Gurudavaya Namo

Om Sai Ram

GSTIN : 36ACAFS3574M1ZP

INVOICE CUM BILL

Sri Sai Decors

SD

5-72/7, Ankushapur (V), Edulabad Road, Ghatkesar (M), Medchal Dist. - 501 301.

To, Summit Sales LLP
5-4-187/3 and 4 II nd floor
MG Road, Secunderabad - 500003

Invoice No. 004 Date : 16/6/21
D.C. No. Date :
Vehicle No. TS 05 UA 6053
Party GST No. 36ACQFS2044C1Z7

S.No.	DESCRIPTION	HSN	Qty.	Sq. Mtr / Sft	Rate	AMOUNT Rs.	Ps.
	2 pannel skin door	4418					
	PO number 168616 PO-76633						
	80 x 38		9	189.99			
	82 x 32		6	109.33			
	80 x 32		5	88.88	114/-	44255	00
			20	388.20			

INWARD	
Inward No: 16459	Dt: 16/6/21
MRN No: 92774	Dt: 16/6/21
Received By:	Sign:
SUMMIT SALES LLP	

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 81078 Date 16/6

Invoice Value in words : fifty four thousand seven hundred and twenty one only

Bank Details : UNION BANK OF INDIA
A/c. No. : 327501010220087
IFSC Code : UBIN0532754
Branch : Ghatkesar

Total Amount Before Tax	44255	00
CGST @ 9%	3983	00
SGST @ 9%	3983	00
IGST @ 18%	—	—
Transport Charges	2500	00
Total Amount After Tax	54721	00

Terms & Conditions :

1. Goods once sold will not be taken back.
2. Certified that the parlour given are true and correct.
3. Once the invoice has been made, alteration will not be done.

For SRI SAI DECORS

Purchase Order

23-Apr-21 2:39:58 PM

Original / Office Copy / Purchase Div.Copy

Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Decors Ghatkesar, Hyderabad, Telangana-501301 **GSTIN** 36ACAFS3574M1ZP 9885008785 9885008785	**Doc No**	76633	168616
	Doc Date	23-04-2021	
	Quote No	Nil	
	Quote Date	23-04-2021	
	SupplyType	Supply	

Kind Attn : Ram Mohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,077.33	0.00	18.00	24,512.49
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"X80"*	20.00	2,407.00	0.00	18.00	56,805.20
3	2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos	5.00	2,027.00	0.00	18.00	11,959.30
					Total Order Value . . .	**93,276.99**

Rupees : Ninty Three Thousand Two Hundred Seventy Six and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / Brand	Mango wood frame, partical board filling, masonite skin both side, two panel door, Rate per sft is Rs. 114+18% GST.
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty for doors if found defective or the skin peel off
Advance Paid	Rs.46,000-00, by cheque..........dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages in suppliers account, above order is for stock eplanish, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Prices, procured post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
24 APR 2021
SOHAM MODI
MANAGING DIRECTOR

28/4

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Sai Decors*

Name : ______________ Name : ______________ Date : __/__/____

Contact - -

Requisition Form

...pany Name:	SUMMIT SALES LLP	Date:	20.04.2021
...e & Phase :	SUMMIT HOUSING LLP	Time:	04:00
Supplier		Req. No.	168616
Material required before date:		ID No.	65635

No	Description	Size	Quantity	Units	Inward No	Date
1	Panel Doors	32"x82"	10	nos		
2	Panel Doors	38"x80"	20	nos		
3	Panel Doors	32"x80"	05	nos		
4	Hinges		80	nos		
5	Cylindrical lock		48	nos		
6	Mortise Lock		08	nos		
7	Door Stoppers		50	nos		
8						
9						
10						
11						

76633

76628

Remarks:For Stock Maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	20.4.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
22 APR 2021
SOHAM MODI
MANAGING DIRECTOR