

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 17-6-21		Prepared by: M.ANIL	
PO/WO no. 76978		PO / WO Date. 07-5-21	
Supplier Name Elegant Enterprises		PO/WO amount 311.52/-	
Firm/Company MRCIV		Project BRCV	
Sl. No.	Bill No.	Bill Date	Bill amount
1	EE2122-0067	08-05-21	312/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			312/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.			91967 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			312/-
Amount E – PO / WO value:			312/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☐ No	
Payment – due date		21-6-21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager MD
Sign:			
Date	12/6/21	12/6	17 JUN 2021

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Inward No: 867	Dt: 01/05/21
MRN No: 91967	Dt: 11/05/21
Received By:	Sign: 
MODI REALTY GENOME VALLEY LTD	

Purchase Order

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07-05-2021 3:23:45 PM



76978

06.05.21 4:35:37

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No 76978 94811**Doc Date** 07-05-2021**Quote No** Nil**Quote Date** 07-05-2021**SupplyType** Supply**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4652 - Electrical - other - Surface Box - 6way - nos	5.00	52.80	0.00	18.00	311.52
Total Order Value . . .					311.52

Rupees : Three Hundred Eleven and Paise Fifty Two Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After delivery of all materials & production of bill.**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Bloomdale Residency at Genome Valley
Murharipalli, servey no-31& 32
Phone. Mr.K.Narender Reddy :7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** 1 year**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for labour quarter purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks**For **Modi Realty Genome Valley LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MRGV		Date:		04.05.2021	
Site & Phase :		BRGV		Time:		02:30PM	
Supplier				Req. No.		94811	
Material required before date:		06.05.2021		ID No.		65887	
No	Description	Size	Quantity	Units	Inward No	Date	
1	6 Model Surface Box		05	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For labour quaters Purpose at BRGV.							
Prepared By		Pushpalatha		Approved by		T. Madhu	
Sign. & Date		04.05.2021		Sign. & Date		04.05.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.