

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17-06-21		Prepared by:		M.ANIL																									
PO/WO no.		77448		PO / WO Date.		05-06-21																									
Supplier Name		Santhosh tarpaulin		PO/WO amount		2,520/-																									
Firm/Company		MCMET		Project		MMMH																									
Sl. No.	Bill No.			Bill Date	Bill amount																										
1	014			07-06-21	2,730/-																										
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						2,730/-																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.	/	/	92727	☐ Yes ☐ No																											
2.	/	/		☐ Yes ☐ No																											
3.	/	/		☐ Yes ☐ No																											
Amount B –Other Credits : Transportation charges						-																									
Amount C –Other Debits :						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,730/-																									
Amount E – PO / WO value:						2,520/-																									
Amount F – Difference (A – E): GST-18%						= - 210/-																									
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)																												
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ - ☐ No																												
Payment – due date			21-6-21																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>MD</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>17/6/21</td> <td>17/6</td> <td>17 JUN 2021</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:								Date	17/6/21	17/6	17 JUN 2021				
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Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To MODI Educational trust
5-4-183/3&4 IInd floor MG ROAD
SECUNDERABAD 500003

GSTIN No. 36AAATM5488Q2Z0Invoice No: **014**

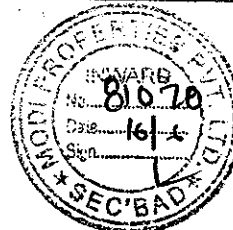
Invoice Date: 07/06/2021

P.O.No.77448/162123

P.O.Date: 05.06.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	AGRO SHEDNET SIZE 3mtr X 50mtr TRANSPOTESHAN	6005	150 Q MTR	@ 16	@ 2400.00 @ 200.00
Rupees in word TWO THOUSAND SEVEN HUNDERD THERTY ONLY					Total :: 2600.00
					CGST @ 2.5% :: 65.00
					SGST @ 2.5% :: 65.00
					IGST 18% ::
					Total GST :: -
					Grand Total :: 2,730.00
Receiver Signature & Seal					For SANTHOSH TARPAULIN  Authorized Signatory

INWARD	
Inward No: 10229	Dt: 7/6/21
MRN No: 92727	Dt: 14/6/21
Received By:	Sign: 
MC MODI EDUCATIONAL TRUST	



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INWARD	
Inward No:	Dt:
MRN No:	Dt:
Received By:	Sign:
MC MODI EDUCATIONAL TRUST	

Purchase Order



77448

06 05.21 4.35.40

Page(s) 1 Of 1

10-06-2021 2:03:35 PM

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	77448	162123
Doc Date	05-06-2021	
Quote No	Nil	
Quote Date	05-06-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6003 - Miscellaneous - Agrosshade net - other - sq. mtrs 3mtr x 50 mtr	150.00	16.00	0.00	5.00	2,520.00
Total Order Value . . .					2,520.00

Rupees : Two Thousand Five Hundred Twenty Only.

Terms and Conditions :-**Specification /** Item shall be of 'SunPack' brand, 1st qty, green colour, 50%% shade. each bundle 150sqmtrs.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 3 days**Delivery Location** Manilal Modi Memorial Hospital

Phone. Madhu Site Engineer - 9502211499

Penalty For Delay Nil**Transportation** Extra. Estimated cost is Rs. 200/-**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual measurement at sit. Above order for MCMET purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **MC Modi Educational Trust**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		MCMET		Date:		04.06.2021	
Site & Phase :		Manilal Modi Memorial Hospital		Time:		10:30PM	
Supplier				Req. No.		162123	
Material required before date:		06.06.2021		ID No.		66458	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Agromesh	10'x150'	01	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For MCMET Purpose.							
Prepared By		Pushpalatha		Approved by		T. Madhu	
Sign. & Date		04.06.2021		Sign. & Date		04.06.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

P. Prabhakar

APPROVED
07 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE