

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17-6-21		Prepared by:		M.ANIL	
PO/WO no.		76398		PO / WO Date.		15-4-21	
Supplier Name		Gautham Enterprises		PO/WO amount		2,100/-	
Firm/Company		SOV LLP		Project		SOV	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	280	15-6-21		2,250/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2,250/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			92759	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,250/-	
Amount E – PO / WO value:						2,100/-	
Amount F – Difference (A – E): GST-18%						-150/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			21-6-21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/6/21		7 JUN 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
 Pin-500016 Ph.27763763,40211963
 GSTIN/UIN: 36ADIPA9683N1ZW
 State Name : Telangana, Code : 36
 E-Mail : gautham_entps2424@yahoo.com
 Consignee (Ship to)

Silver Oak Villas LLP

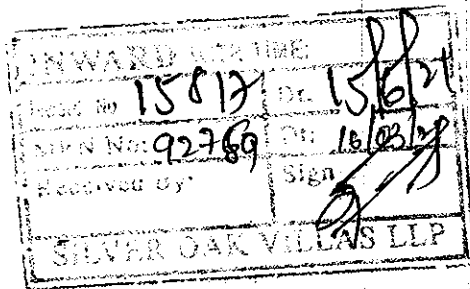
HYDERABAD
 GSTIN/UIN : 36ADBFS3288A2Z7
 State Name : Telangana, Code : 36
 Buyer (Bill to)

Silver Oak Villas LLP

HYDERABAD
 GSTIN/UIN : 36ADBFS3288A2Z7
 State Name : Telangana, Code : 36

Invoice No. **280** Dated **15-Jun-21**
 Delivery Note Mode/Terms of Payment
 Reference No. & Date Other References
 Buyer's Order No. Dated
P.O.NO 76398 dt 15.6.21 **15-Jun-21**
 Dispatch Doc No. Delivery Note Date
 Dispatched through Destination
Somesh **TS10UB3123**
 Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Nescafe Signature Premix	21011200	18 %	5 kg	450.00	381.36	kg		1,906.80
	CGST Output - 9%							9 %	171.61
	SGST Output - 9%							9 %	171.61
	Rounded Off								(-)0.02
	Less :								



Total

5 kg

₹ 2,250.00

Amount Chargeable (in words)

INR Two Thousand Two Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
Total	1,906.80		171.61		171.61	343.22

Tax Amount (in words) : **INR Three Hundred Forty Three and Twenty Two paise Only**

Company's Bank Details

Bank Name : **Union Bank of India**A/c No. : **022231043001908**Branch & IFS Code : **Ameerpet Br & UBIN0802221**

for Gautham Enterprises

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Authorized Signatory

Purchase Order

Page(s) 1 Of 1

16-04-2021 10:24:35



76398

30.03.21 5:01:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	76398	183577
Doc Date	15-04-2021	
Quote No	Nil	
Quote Date	15-04-2021	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	5.00	420.00	0.00	0.00	2,100.00
Rupees : Two Thousand One Hundred Only.					Total Order Value . . . 2,100.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name :

Date : _/_/

