PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/6/21	Prepared by:	HEMENDRA
PO/WO no.	77773	PO / WO Date.	18/6/21
Supplier Name Firm/Company	Shubham Entp	PO/WO amount	97,887/-
	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	783	19/6/21	97,887/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			97,887/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	783	19/6/21	92894	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				97,887/-
Amount E – PO / WO value:				97,887/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	30/6/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT **TAX INVOICE** Ph : (O) : 66318150 : 66568150 : 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/763 **Date :** 19-Jun-2021 P.O. No. : 77773 // 168750 Date : 18-Jun-2021

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : TS08UB1738 E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	7/20 SERVICE WIRE	85446020	3,500 METER	16.25	56,875.00
2	R.G.6 T.V WIRE FINOLEX	85446090	1,400 METER	14.40	20,160.00
3	FINOLEX 2 PAIR TELEPHONE COILS	85442010	10 COILS	592.00	5,920.00
					82,955.00
	CGST TAX 9 %				7,465.95
	SGST TAX 9%				7,465.95
	ROUNDED				0.10
					97,887.00

INWARD
Inward No: 16477 Dt: 19/6/21
MRN No: 92894 Dt: 19/6/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

NDH PROPERTIES PVT. LTD.
INWARD
No. 81285
Date 22/6
SEC'BAD

Indian Rupees Ninety Seven Thousand Eight Hundred Eighty Seven Only
Despatched Through :
Destination : Cherlapally, Behind PG College

E.&O.E. For **SHUBHAM ENTERPRISES**

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

Purchase Order

 18-06-2021 11:41:06 AM

77773
15.06.21 11:03:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	77773	168750
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	18-06-2021	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	18-06-2021	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *35 coils*	3,500.00	16.25	0.00	18.00	67,112.50
2	4710 - Electrical - wires - TV wire - RG-6 - mtrs *14 coils*	1,400.00	14.40	0.00	18.00	23,788.80
3	4708 - Electrical - wires - Telephone wire - 2pair - bundles	10.00	592.00	0.00	18.00	6,985.60
					Total Order Value . . .	**97,886.90**

Rupees : Ninty Seven Thousand Eight Hundred Eighty Six and Paise Ninty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next day

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

19/06/2021

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	14-06-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168750
Material required before date:		ID No.	66721

S. No	Description	Size	Quantity	Units	Inward No	Date
1	RG 6 TV Cable 77772	100mtrs	1400	Mtrs		
2	Telephone Wire 2 Pair		10	Bundles		
3	Internet Cable		5	Bundles		
4	Yellow Wire	1/18	16	Bundles		
5	Black Wire	1/18	16	Bundles		
6	Red Wire	1/18	16	Bundles		
7	Green Wire 77771	1/18	16	Bundles		
8	Yellow Wire	3/20	24	Bundles		
9	Black Wire	3/20	24	Bundles		
10	Green Wire	3/20	16	Bundles		
11	Blue Wire	7/20	12	Bundles		
12	Black Wire	7/20	12	Bundles		
13	AL Service Wire	7/20	3500	Mtrs		

Remarks:For Stock Maintenance Purpose			
Prepared By	BHAVANI		
Sign.& Date	14-06-2021	Sign. & Date	

APPROVED BY
16 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.