Prepared by:		T.D. Murthy			
Report Date		18-06-2021			
Site	_	Silver Oak Villas - III			
List of requisit	ions Where PO/	WO not prepared 3 working days after rec	quisition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
		-		-	
List of requisit	ions Where PO/	WO is prepared and items have not receive	ed at site		
183563		WPC Door frames	Stock at SSLLP, please pick it up		
183577	14-04-2021	Coffee Powder	Pick it up from supplier		
183582		Tandoor Stones	Delivered		
-					

J.D. Mueice 18/6/71.

## Remarks from site on the 'Requisition by Site Report' of purchase division

	l en.	er Oak Villas part-III		Date:			12-06-2021						
COMPANY		ver Oak Villas part-III	ak Villas part-III			Prepared by:			B.Meenakshi				
lite:	THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER,	of 21 to 12 06 21(fri	1 to 12-06-21(fri to sat)		Approved by:		K Purshotham						
Report From /		06-2021	to saci	11000	, rod oj.								
Report Date			4*.										
ist of requisit	ions number	rs missing in the repor	3 workin	a days at	ter requisi	tion:							
	ions where	PO/WO not prepared te Serial no of	Iter	n Descrip	ntion		Reason for	not pr	reparing PO/	WO*			
Req No.	Req Da	item in Req	, ite	II Eresery									
		Rem in recy											
		PO/WO is prepared a	ad items !	veve not	heen recei	ved a	t site beyond th	ne lead	l time:				
List of requisit	tions where	PO/WO is prepared a	Tax	n Description			Details of d	liscuss	sion with sup	ppliers			
Req No.	Req Da	item in Req.				C.	ck Not availab						
183563	30-03-20	21 1 to 5			ies7'X3'	4 50							
183577	83577 14-04-2021 1		Coffee	Coffee powder pending			plier said that p						
183582	183582 15-04-2021 1		Tandoor stone		Sup	pplier arranging	for m	naterial					
			251 /	E   E	rom No.	<b>+</b> -,	Nill To	No.		Nill			
No. of gate pa	isses issued	this week:	Nil /	21 00 06	21,10.06.								
Delivery van	site visit on	1	107.00.	f format	to nurchas	e?			Yes / No				
Inward report	(MRN/othe	er) & stock report ema	mea m pa	1 101mai	to parenas								
Items not ord	ered but rece	eived:											
Other correct	ions & rema	rks:			1000					and a			
Details of ste	el & cement	stock			G. 1		Stools at site i	n	Previous sto	ck in Kgs			
Details of steel & cement st Sl. No Tor size		Wt per mtr kgs	Wt. for rod - kg		Stock at		Kgs						
	9	.395		4.74			-						
1.	8mm	.617		7.404									
2.	10mm	89		10,68					MONTH OF THE PARTY				
3.	12mm	1.58		18.96	-		-						
, 4.	16mm	2.47		29.64	-								
5.	20mm	3.86		46.32	-								
6.	25mm	6.32		75.84	-								
7.	32mm		-	A CONTRACT	Nill		Nill	The second second second	Nill	The second second			
8.	Binding w	rire -	Nill		PPC/PS	C	303	PP	C/PSC last	245			
OPC stock Nill		OPC last weeks stock			stock	Officer/Manager			weeks stock Admin Audit				
Details		Project Manag	Project Manager			mate	ncer/Manager Admin Addi						
Sign		4	4/			12-06-2021							
Date		12-06-2021			12-06-2	UZI	chase@modiproper	ties com	ashaiya@mod	iproperties.co			

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>raikumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/mput, 8. Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Uo-material for fabrication not \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van detay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to received, WO - material received fabrication not started, Delivery van detay, Delay by purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE:

Prepared by:		1.D. Murthy			
Report Date		18-06-2021			The state of the s
Site		Modi Housing PVT LTD			
List of requisits	ions Where PO/	List of requisitions Where PO/WO not prepared 3 working days after requisition:	isition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
185001	23-04-2021	23-04-2021 Binding Wire	PO issued		e
185007	01-06-2021	01-06-2021 Sim based landline Telephone	Online purchase		
185011	07-06-2021	07-06-2021 Wifi sim based router and MI Camera			
185012	07-06-2021	07-06-2021 3/4" ball cock and ball valve			
185013	08-06-2021	08-06-2021 Tandoor Stone			
185014	08-06-2021	08-06-2021 Curb stone			
185015	08-06-2021 Plastic box	Plastic box			
List of requisiti	ions Where PO/	List of requisitions Where PO/WO is prepared and items have not received at site	at site		
185008	02-06-2021 GI Sheets	GI Sheets	Monday delivery		
185009	03-06-2021	03-06-2021 Truck wheel with double baring	Monday delivery		-

T.D. Moural

## Remarks from site on the 'Requisition by Site Report' of purchase division

MHP	LSOV	Date:	The same of the sa		The Real Property lies and the last of the	12-06-2021					
Silver	Oak Villas part-II				Prepared by:		B.Meenakshi				
To 04-06	-21 to 12-06-21(fr	i to sat)	Appro	oved by: K Purshoth			rshothan	ım			
The same of the sa	A PERSONAL PROPERTY AND ADDRESS OF THE PROPERTY OF THE PROPERT										
tions numbers	missing in the repo	ort":									
tions where PC	/WO not prepared	3 workin	g days a	ifter requisi	tion:	high say					
Req Date	Serial no of item in Req	Ite	m Descr	iption	Reason for not preparing PO/WO						
23.04.21					2	7691					
01.06.21	1			dline	Ow .						
07-06-21	1	routerd	&MI can	nera		4					
07-06-21		ball va	lue		S	)					
08.06.21	1	NAME OF TAXABLE PARTY.	A STATE OF THE PARTY OF THE PAR	The state of	8	1790	7				
08.06.21	1		And the second second		5	7774	>				
08.06.21	1	Plastic	box			7+67	8	-			
tions where PC	)/WO is prepared a	and items	have not	been recei	ved a	t site be	yond the	e le	ad time:		
Req Date	Serial no of item in Req.	Ite	m Descr	iption		Deta	nis of al	scu	ssion with su		
02-06-2021	1	pendin	pending Truck Wheel With			Material Ready with supplier ,Delivery by Today evening					
03-06-2021					Material Ready with supplier ,Delivery by Monday						
recent is enand this	r week:	Nil /	5 F	rom No.	1	Nill	To N	0.		Nill	
	) HOUX.										
(A (DA) (other)	& etack report ema	iled in nd	f format	to nurchas	e?				Yes/No	1, Fig.	
		med in po	1 10111111								
A CONTRACTOR OF THE PROPERTY O	CONTROL CONTRO										
ADDITION OF THE PERSON OF THE				0. 1 -4	·. T	Ctasles	t sita in		Dravious etc	ock in Kas	
Tor size	kgs		S	- no of ro		ods Kgs				Previous stock in Kgs	
8mm	The state of the s		The second secon	THE REAL PROPERTY AND PERSONS ASSESSED.	-						
10mm	The second secon		and a second second	The second Attraction of the Control	-						
12mm	The state of the s		AND DESCRIPTION OF THE PERSON NAMED IN	420 105		-			1120		
16mm	The second secon		AND DESCRIPTION OF THE PARTY OF			- 1000000000000000000000000000000000000					
20mm	The second secon	1776	Action Control of the		-						
25mm	Control of the Contro		AND DESCRIPTION OF THE PERSON NAMED IN COLUMN								
32mm	6.32		75.84	-		- NT01			NEII		
Binding wire	-			And the second second		And the second section is the nation of the		Tar	NAME OF TAXABLE PARTY.	Lacu	
Nill	OPC last weeks stock	Nill		stock			weeks stock				
De 1		Project Manager			Admin Officer/Ma			A	lmin Audit		
Details Sign		4			Plunaple			The second second			
	Project Manage										
	Silver	To	Silver Oak Villas part-III	Silver Oak Villas part-III	Silver Oak Villas part-III	Silver Oak Villas part-III	Silver Oak Villas part-III	Silver Oak Villas part-III Prepared by: B.Meenakshi TO 04-06-21 to 12-06-20[fri to sat) Approved by: K. Purshothan 12-06-2021 tions numbers missing in the report*: tions where PO/WO not prepared 3 working days after requisition:    Req Date   Serial no of item in Req   23.04.21   1   Sim based Landline   Telephone   O7-06-21   1   Sim based Landline   Telephone   O7-06-21   1   Sim based Landline   Telephone   O7-06-21   1   Tandoor Stone   O8.06.21   1   Tandoor Stone   O8.06.21   1   Plastic box   O8.06.21   1   Plastic box   O8.06.21   1   Plastic box   O2-06-2021   1   Plastic box   O2-06-2021   1   GI Sheet 30 nos   pending   O2-06-2021   1   Truck Wheel With   Double Bearing   Monday   O3-06-2021   1   Truck Wheel With   Double Bearing   Monday   O3-06-2021   1   Truck Wheel With   O3-06-2021   1   Truck Wheel With   O3-06-2021   1   Truck Wheel With   O0-06-2021   1   Truck	Silver Oak Villas part-III Prepared by:  Silver Oak Villas part-III Prepared by:  12-06-2021 KPurshotham  12-06-2021 KPurshotham  12-06-2021 KPurshotham  12-06-2021 KPurshotham  Req Date Serial no of item Description Reason for not item in Req  23.04.21 I Binding wire PO/WO not prepared 3 working days after requisition:  Req Date Serial no of Item Description Reason for not item in Req  23.04.21 I Binding wire PO/WO not prepared 3 working days after requisition:  Reap Date Serial no of Item Description Reason for not item in Req  07-06-21 I Wife ism Based router&MI camera  07-06-21 I Ja/4" ball cock&Cpvc ball value  08.06.21 I Tandoor Stone PAPO  08.06.21 I Plastic box PAPO  108.06.21 I Plastic box PAPO  109.06.20 PAPO  100.06.20 PAPO	Silver Oak Villas part-III	

Notes: 1 \* Send a copy of the missing regristions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarm@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. "Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!