

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		22/06/21		Prepared by:		A. Vijay Kumar	
PO/WO no.		77612		PO / WO Date.		11/06/2021	
Supplier Name		Summit sales LLP		PO/WO amount		5250.00	
Firm/Company		GV Discovery centre Pvt Ltd		Project		119,191 Synergy Square 1	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	17706	16/06/2021		2786.00			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2786.00	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	15162	16-06-2021	92797	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2786.00	
Amount E – PO / WO value:						5250.00	
Amount F – Difference (A – E): GST-18%						2464.00	
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. <u>✓</u> /- ☐ No				
Payment – due date			28/06/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>A. Vijay Kumar</i>						
Date	22/06/21		22 JUN 2021		<i>Spella</i>	22/6/2021	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Spella

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-06-2021

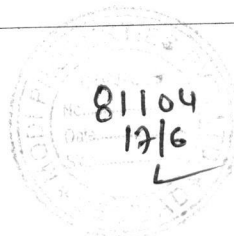
Customer Details				Invoice No.		17706	
GV Discovery Center Pvt Ltd 119,191, Synergy Square I GSTIN : 36AAHCG4940K1ZC				Invoice Date.		16-06-2021	
				PO No.		77612	
				PO Date.		11-06-2021	
				Req ID		66242	
				Req Date		22-05-2021	
				Loc Req No		13228	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2	7594 - Stationery - other - Stapler pin - other - boxes	7415	20	7.00	140.00	18	25.20
3	7560 - Stationery - other - Pen - NA - nos Blue -20 nos black 20 nos	9608	40	3.50	140.00	12	16.80
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				Total Taxable Amount		2,480.00	
				Total Invoice Amount		2,786.00	
						306.00	

Rupees : Two Thousand Seven Hundred Eighty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



77612

15.06.21 10:50:24

Page(s) 1 Of 1

12-06-2021 4:09:36 PM

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-500005
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No 77612 13228

Doc Date 11-06-2021

Quote No Nil

Quote Date 11-06-2021

SupplyType Supply

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	20.00	220.00	0.00	12.00	4,928.00
2 7594 - Stationery - other - Stapler pin - other - boxes	20.00	7.00	0.00	18.00	165.20
3 7560 - Stationery - other - Pen - NA - nos Blue -20 nos black 20 nos	40.00	3.50	0.00	12.00	156.80
Total Order Value . . .					5,250.00

Rupees : Five Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

Bill No: 15162
Date: 16-06-2021
Past Bill.

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : / /

Name : _____

Requisition Form

Company Name:		G. V. Discovery Centres		Date:		22.05.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13228	
Material required before date:			Urgent		ID No.		66242
No	Description	Size	Quantity	Units	Inward No	Date	
1	A4 Size Bundles	STD	20	Bundles			
2	Staples Pins Small	STD	20	Packets			
3	Pens Blue	STD	20	Nos			
4	Pens Black	STD	20	Nos			
5							
6							
7							
Remarks: For site office purpose.							
Prepared By:		G Rajesh Babu		Approved by		K.Narsing rao	
Sign.& Date		22.05.2021		Sign. & Date		22.05.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-06-2021

Customer Details		DC No.	15162
GV Discovery Center Pvt Ltd 119,191, Synergy Square1 GSTIN : 36AAHCG4940K1ZC		DC Date.	16-06-2021
		PO No.	77612
		PO Date.	11-06-2021
		Req ID	66242
		Req Date	22-05-2021
		Loc Req No	13228
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7594 - Stationery - other - Stapler pin - other - boxes	7415	20
3	7560 - Stationery - other - Pen - NA - nos	9608	40
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 599	Dt: 16/06/21
MRN No: 92798	Dt: 05/12
Received By: Ch. Manesha	Sign: [Signature]
Genome Valley Discovery Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-06-2021

Customer Details				Invoice No.		17706	
GV Discovery Center Pvt Ltd 119,191, Synergy Square1 GSTIN : 36AAHCG4940K1ZC				Invoice Date.		16-06-2021	
				PO No.		77612	
				PO Date.		11-06-2021	
				Req ID		66242	
				Req Date		22-05-2021	
				Loc Req No		13228	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2	7594 - Stationery - other - Stapler pin - other - boxes	7415	20	7.00	140.00	18	25.20
3	7560 - Stationery - other - Pen - NA - nos Blue -20 nos black 20 nos	9608	40	3.50	140.00	12	16.80
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				2,480.00		306.00	
Total Invoice Amount				2,786.00			

Rupees : Two Thousand Seven Hundred Eighty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction