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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	22/6/21	Prepared by:	B.Nandini
PO/WO no.	77689	PO / WO Date.	15/6/21
Supplier Name	Summit Sales LLP	PO/WO amount	3584/-
Firm/Company	MPL	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1	17687	16/6/21	3584/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15143	16/6/21	92788	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3584/-
Amount E – PO / WO value:	3584/-
Amount F – Difference (A – E): GST-18%	0/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☑ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	28/6/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			22 JUN 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	17687
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-06-2021
	PO No.	77689
	PO Date.	15-06-2021
	Req ID	66688
GSTIN : 36AABCM4761E1ZM	Req Date	14-06-2021
	Loc Req No	177726

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos	9405	4	800.00	3,200.00	12	384.00
	D651265						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
	Inward No: 16630						
13	DC No: 1543						
	Date : 16/6/21						
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,200.00		384.00
	192.00	192.00	Total Invoice Amount	3,584.00		

Rupees : Three Thousand Five Hundred Eighty Four Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
81085
17/6

for Summit Sales LLP

Authorised signatory

Purchase Order

 19-06-2021 9:31:59 AM

77689
15.06.21 11:02:09

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	77689	177726
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-06-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *D651265*	4.00	800.00	0.00	12.00	3,584.00
				Total Order Value . . .		**3,584.00**

Rupees : Three Thousand Five Hundred Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for main gate enterance purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

19/06/2021

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	14-06-2021
Site & Phase :	May Flower Platinum	Time:	17.10
Supplier		Req. No.	177726
Material required before date:	16-06-2021	ID No.	66688

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro LED ceiling light- D651265	white	12 Watts	4	nos		
	77689						

Remarks: For main gate security entrance use purpose.

Prepared By	K.Narender Reddy	Approved by	
Sign.& Date	14-06-2021 14/6/2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 JUN 2021
MINISH PARIKH
MANAGER PROCUREMENT