

PURCHASE DIVISION
Advice for approval for credit to supplier

E ✓
h

Date: 22/6/21		Prepared by: Shaswani	
PO/WO no. 77402		PO / WO Date. 03/06/21	
Supplier Name Gautham Enterprises		PO/WO amount 2250	
Firm/Company MMR Kankar W		Project 647	
Sl. No.	Bill No.	Bill Date	Bill amount
1	281	15/06/21	2250
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2250
Sl. No.	DC No	DC. Date	MRN No.
1.	-	-	92782
2.			
3.			
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2250
Amount E – PO / WO value:			2250
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		22/6/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [Signature]			
Date: 22/6			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

[Signature]

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises

1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
 Pin-500016 Ph.27763763,40211963
 GSTIN/UIN: 36ADIPA9683N1ZW
 State Name : Telangana, Code : 36
 E-Mail : gautham_entps2424@yahoo.com
 Consignee (Ship to)

Mehta & Modi Realty Kowkur LLP

5-4-187/3&4, IInd Floor
 MG Road, Soham Mansion
 Secunderabad-500003
 GSTIN/UIN : 36ABLFM7631F1Z3
 State Name : Telangana, Code : 36
 Buyer (Bill to)

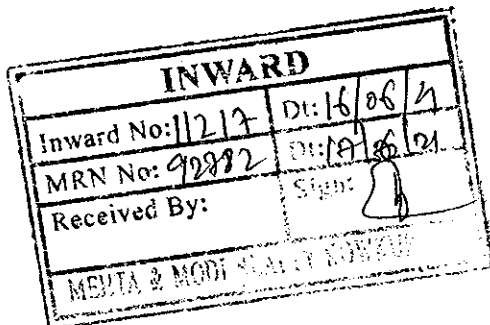
Mehta & Modi Realty Kowkur LLP

5-4-187/3&4, IInd Floor
 MG Road, Soham Mansion
 Secunderabad-500003
 GSTIN/UIN : 36ABLFM7631F1Z3
 State Name : Telangana, Code : 36

Invoice No. **281** Dated **15-Jun-21**
 Delivery Note Mode/Terms of Payment
 Reference No. & Date. Other References
 Buyer's Order No. Dated
 P.O.NO 77402 dt 3.6.21 **15-Jun-21**
 Dispatch Doc No. Delivery Note Date
 Dispatched through Destination
Somesh **TS10UB3123**
 Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Nescafe Signature Premix	21011200	18 %	5 kg	450.00	381.36	kg		1,906.80
CGST Output - 9%									171.61
SGST Output - 9%									171.61
Rounded Off									(-)0.02

Less:



Total

5 kg

₹ 2,250.00
 E. & O.E

Amount Chargeable (in words)

INR Two Thousand Two Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
Total			1,906.80		171.61	343.22

Tax Amount (in words) : **INR Three Hundred Forty Three and Twenty Two paise Only**

Company's Bank Details

Bank Name : Union Bank of India
 A/c No. : 022231043001908
 Branch & IFS Code : Ameerpet BR 00802221

Declaration

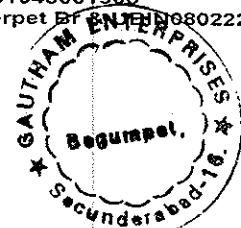
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

for Gautham Enterprises

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

09-06-2021 10:46:47



77402

06.05.21 4:35:40

For Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/384, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

Doc No	77402	140597
Doc Date	03-06-2021	
Quote No	Nil	
Quote Date	03-06-2021	
SupplyType	Supply	

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	5.00	450.00	0.00	0.00	2,250.00
Total Order Value . . .					2,250.00

Rupees : Two Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

Measurement NA

Security Nil

Remarks

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

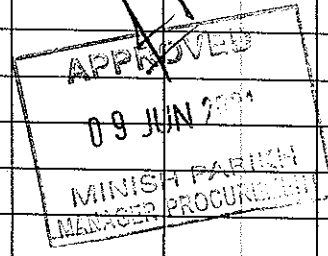
For **Gautham Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		MMR Kowkur llp		Date:		03-06-2021		
Site & Phase :		GHT		Time:		11:45		
Supplier				Req. No.		140597		
Material required before date:			06-06-2021		ID No.			66401
No	Description	Size	Quantity	Units	Inward No	Date		
1	Coffee Powder	1kg	05	No.s				
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
Remarks: - For slaes office customers purpose								
Prepared By		N .Sharvya		Approved by		A Suresh		
Sign.& Date		03-06-2021		Sign. & Date		03-06-2021		



Note: On receipt of material at site write inward number and date in last 2 columns.