

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/6/21	Prepared by:	HEMENDR
PO/WO no.	77871	PO / WO Date.	19/6/21
Supplier Name	Anila Associates	PO/WO amount	17,338/-
Firm/Company		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	057	21/6/21	17,926/-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	043	21/6/21	92942	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO

Is difference between PO / Bill acceptable?

Excess / short material received

Close PO / WO?

Advance paid / PDC given (deduct when paying)

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			24 JUN 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-.

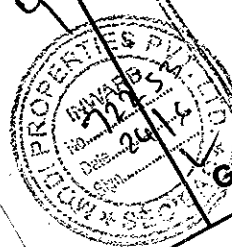


AUTH: MYK & C.
No. 3-6-98, Vasavi
Secunderabad - 500 026. U
E-mail : anishaassociates

No. 043
To: M/S Summit Sales LLP
GST: 36ACQFS 2044 472

S.No.	DESCRIPTION	Packing	Qty.
1	N.O. No: 7871 19/6/21		12 MS
2	Anchors set	✓ 1kg	8 MS
3	RBR	✓ 1hr	10 MS
4	Roll S.T.A.	✓ 20kg	50 MS
5	Tile Cement Silt	✓ 1kg	80 MS

Certified by:



Stores Manager
GSTIN: 36ABTPV3554C128
Inward No: 16478
MRN No: 9294

Customer Signature

Received By: [Signature]
Summit Sales LLP
ANISHA ASSOCIATES
21/6/21
84



TAX INVOICE

ANISHA ASSOCIATES



AUTHORISED DISTRIBUTORS :

DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

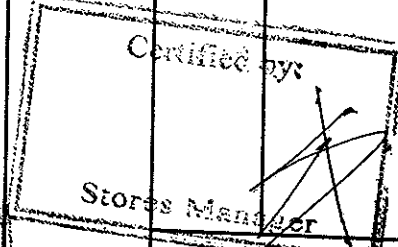
No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
© : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer /
To M/s Summit Sales LLP
Cherlapally
GST 36ACQFS 2044
C127

No. 057 Date 21/06/21
Your order No. 77871 Date 19/06/21
Our D.C. No. 043 Date : 21/06/21
Documents Sent through _____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1	Anchor set	1kg	12✓	309.32	3711	84
2	RBR Banding apart	1lb	8✓	285.00	2280	00
3	RoFF S.T.A.	2kg	10✓	670.00	6700	00
4	Tire gromt	1kg	50✓	40.00	2000	00
	Transport.				500	00
					1	
				Total Taxable	15191	84
				CGST @ 9	1367	26
				SGTS @ 9%	1367	26
				IGST @	1	
				TOTAL	17926	37



INWARD

Inward No: 16478 Date: 21/6/21

MRN No: 92942 Date: 21/6/21

Received By: 81 Sign: 81

SUMMIT SALES LLP

Rupees Seventeen thousand nine hundred & twenty six only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order



77871

19.06.21 11:30:41

Page(s) 1 Of 1

19-06-2021 3:28:47 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	Doc No	77871	168761
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	Doc Date	19-06-2021	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	Quote Date	19-06-2021	
66209804 9246589804	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3101 - Chemicals - Adhesive set - NA - kgs Anchor set	12.00	365.00	0.00	0.00	4,380.00
2 3128 - Chemicals - RBR bonding agent - NA - ltrs W01	8.00	285.00	0.00	18.00	2,690.40
3 3165 - Chemicals - Roff Stone Tile Adhesive - 25 - Kgs	10.00	670.00	0.00	18.00	7,906.00
4 3134 - Chemicals - Tile Grout - 1kg - pkts Silk	50.00	40.00	0.00	18.00	2,360.00
Total Order Value . . .					17,336.40

Rupees : Seventeen Thousand Three Hundred Thirty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all materials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Anisha Associates**

Name : _____

Name : _____

Date : _____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		16-06-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		04:00	
Supplier				Rcq. No.		168761	
Material required before date:				ID No.		66791	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Adhesive Set- Cera Brand		12	Kgs			
2	Bonding Agent		8	ltrs			
3	Tile Adhesive-Roff brand		10	Bags			
4	Tile Grout Silk		50	Kgs			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		16-06-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2021
SOHAM MODI
MANAGING DIRECTOR