PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/6/21	Prepared by:	HEMENDR
PO/WO no.	77871	PO / WO Date.	19/6/21
Supplier Name	Anisha Associates	PO/WO amount	17,338/-
Firm/Company		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	057	21/6/21	17,926/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 17,336/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	043	21/6/21	9294	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	500/- + GST	590/-
Amount C – Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		17,926/-
Amount E – PO / WO value:		17,336/-
Amount F – Difference (A – E): GST-18%		590/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	30/6/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			24 JUN 2021 MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

AUTHO...
MYK & ...
No. 3-6-98, Vasavi ...
Secunderabad - 500 026. E-mail : anishaassoc...

No. 043

To. M/s Summit Sales LLP

GST: 36ACQFS 2044 C1Z

S.No.	DESCRIPTION	Packing	Qua...
	P.O. No: 77871 dt: 19/6/21		
1	Anchor set	1kg	12 nos
2	RBR	1ltr	8 nos
3	Rolf S.T.A.	20kg	10 nos
4	Tile Grout Silver	1kg	~~5~~50 nos
			80 nos

Certified by:

Stores Manager

GSTIN : 36ABTPY3594Q1Z8

For ANISHA ASSOCIATES

Customer Signature

Inward No: 16478 Dt: 21/6/21
MRN No: 92942 Dt: 21/6/21
Received By: Sign:
SUMMIT SALES LLP

... PROPERTIES PVT. LTD. ... SEC...
INWARD No. 7225
Date 24/6
Sign.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
©: 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com
GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales LLP
Cherlapally
GST 36ACQFS2044C1Z7

No. 057 Date : 21/06/21
Your order No. 77871 Date 19/06/21
Our D.C. No. 043 Date : 21/06/21
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Anchor set	1kg	12	309.32	3711	84
2	RBR Bonding agent	1ltr	8	285.00	2280	00
3	Roff S.T.A.	20kg	10	670.00	6700	00
4	Tile grout	1kg	50	40.00	2000	00
	Transport.				500	00
	Total Taxable				15191	84
	CGST @ 9				1367	26
	SGTS @ 9%				1367	26
	IGST @					
	TOTAL				17926	37

Rupees Seventeen Thousand nine hundred & twenty six only

MODI PROPERTIES PVT. LTD. SECBAD
Inward No. 81386
Date 24/6

Certified by:
Stores Manager

INWARD
Inward No: 16478 Date: 21/6/21
MRN No: 92942 Date: 21/6/21
Received By:
Sign: 81
SUMMIT SALES LLP

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 19-06-2021 3:28:47 PM

77871
19.06.21 11:30:41

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc No**	77871	168761
	Doc Date	19-06-2021	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	19-06-2021	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	3101 - Chemicals - Adhesive set - NA - kgs *Anchor set*	12.00	365.00	0.00	0.00	4,380.00
2	3128 - Chemicals - RBR bonding agent - NA - ltrs *W01*	8.00	285.00	0.00	18.00	2,690.40
3	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	10.00	670.00	0.00	18.00	7,906.00
4	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk*	50.00	40.00	0.00	18.00	2,360.00
					Total Order Value . . .	**17,336.40**

Rupees : Seventeen Thousand Three Hundred Thirty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Summit Sales LLP*
Authorised Signatory

21/06/2021

Name :

Accepted the above Terms And Conditions
For *Anisha Associates*

Name :

Date :

Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	16-06-2021
Supplier		Time:	04:00
Material required before date:		Req. No.	168761
		ID No.	66791

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Adhesive Set- Cera Brand		12	Kgs		
2	Bonding Agent		8	ltrs		
3	Tile Adhesive-Roff brand 77871		10	Bags		
4	Tile Grout Silk		50	Kgs		

Remarks:For Stock Maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	16-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUN 2021
SOHAM MODI
MANAGING DIRECTOR