

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/6/21	Prepared by:	HEMENDR
PO/WO no.	77789	PO / WO Date:	18/5/21
Supplier Name	Elegant Endp.	PO/WO amount	36,998/-
Firm/Company	SSCC	Project	SSCC
Sl. No.	Bill No.	Bill Date	Bill amount
1	0126	21/6/21	37,005/-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	0126	21/6/21	92976	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO

Is difference between PO / Bill acceptable? ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Excess / short material received

Close PO / WO ☐ Approved - within acceptable limits ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Payment - due date ☒ Yes - Rs. 1/- ☐ No

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date			24 JUN 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

81290
24/2

Purchase Order

Page(s) 1 Of 1

18-06-2021 11:41:06 AM



77789

15.06.21 11:03:11

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G. Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY
66385358

9985113450/9885073880

Doc No	77789	168750
Doc Date	18-06-2021	
Quote No	Nil	
Quote Date	18-06-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3509 - Computers and Peripherals - Internet Cable - NA - mtrs 305 mtrs bundle 5 nos Cat 6	1,525.00	20.56	0.00	18.00	36,997.72
Total Order Value . . .					36,997.72
Rupees : Thirty Six Thousand Nine Hundred Ninty Seven and Paise Seventy Two Only.					

Terms and Conditions :-

Specification / All items shall be of D link brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Prices shall remain fixed (Subject to change in GST) for a period of 4 months.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		14-06-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00	
Supplier				Req. No.		168750	
Material required before date:				ID No.		66721	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	RG 6 TV Cable	100mtrs	1400	Mtrs			
2	Telephone Wire 2 Pair		10	Bundles			
3	Internet Cable		5	Bundles			
4	Yellow Wire	1/18	16	Bundles			
5	Black Wire	1/18	16	Bundles			
6	Red Wire	1/18	16	Bundles			
7	Green Wire	1/18	16	Bundles			
8	Yellow Wire	3/20	24	Bundles			
9	Black Wire	3/20	24	Bundles			
10	Green Wire	3/20	16	Bundles			
11	Blue Wire	7/20	12	Bundles			
12	Black Wire	7/20	12	Bundles			
13	AL Service Wire	7/20	3500	Mtrs			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		14-06-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

