

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	GV Discovery center pvt.ltd	Date:	26.06.21
Site:	Genopolis	Prepared by:	Vineetha reddy
Report From / To	20-06-2021 to 26-06-2021 (Sunday to Saturday)	Approved by:	K.Narsing Rao
Report Date	26-06-21		

List of requisitions numbers missing in the report*:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#
13229	27-05-2021	1&3	Laptop and laptop bag	Po not issue
13258	23-06-2021	1&10	Armour cable	Po not issue
13247	23-06-2021	1&3	Led street lights	Po not issue
13246	17-06-2021	1&8	desk	Po not issue
13236	08-06-2021	4	Lappam patti	Po not issue
13255	23-06-2021	1&9	Submersible pump	Po not issue
13256	23-06-2021	1&9	Submersible pump	Po not issue

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
13242	17-06-2021	1&4	Safety shoes	We will pick up Tuesday from sslp
13180	10-03-2021	1	Pcc cement	We will pick up Tuesday from sov
13243	17-06-2021	1	Civil tool kit	We will pick up Tuesday from sslp
13238	17-06-2021	7	Change over box	We will pick up Tuesday from sslp
13236	09-06-2021	1,3	Holdfast	We will pick up Wednesday
13230	01-06-2021	2&3	Panel doors	We will pick up Tuesday from sslp
13235	06-08-2021	2	Strain concrete grigio tiles	We will pick up Tuesday from MPPL
13236	08-06-2021	1	Black granite	We will pick up Tuesday from sov
No. of gate passes issued this week:			Nil	From No. - To No. -
Delivery van site visit on:				

Inward report (MRN/other) & stock report emailed in pdf format to purchase?

Yes / No

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	21	100	100
2.	10mm	.617	7.404	674	4994	15000
3.	12mm	.89	10.68	377	4037	3500
4.	16mm	1.58	18.96	0	0	26700
5.	20mm	2.47	29.64	72	2134	7500
6.	25mm	3.86	46.32	174	8059.68	25000
7.	32mm	6.32	75.84	115	8721.6	8266
8.	Binding wire				30	55
OPC stock		OPC last weeks stock		PPC/PSC stock	05	PPC/PSC last weeks stock 05
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign		<i>(Signature)</i>		<i>R. Vinutha</i>		
Date		26-06-2021		26-06-2021		26-06-2021

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com. 3. Admin offices shall not leave the site without completing this report 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to

Stock List – Till Date : 26-06-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

MODI Properties

Pages : 1 of 2

Category / Item Name	Balance Qty	Rate	Balance Value
Building material			
1012 - Building material - Polyster Fibres - 6mm - pkts	80		3,040
Carpentry - hardware			
2105 - Carpentry - hardware - Holdfast - other - kgs	80	38	3,040
2137 - Carpentry - hardware - MS Nails - 2 1/2 In - kgs	1,692		84,425
2145 - Carpentry - hardware - Nut bolts - Others - kgs	5	50	250
2280 - Carpentry - hardware - Machine Screws - Others - nos	2	55	110
2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	982	85	83,470
2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	700	1	455
Computers and Peripherals			
3502 - Computers and Peripherals - Catridge - NA - nos	2	46	92
Consumables			
4009 - Consumables - Coconut Broom - other - nos	1	47	47
4040 - Consumables - Mopping Cloth - NA - nos	3		1,560
4062 - Consumables - Torch light - Big - nos	3	520	1,560
4066 - Consumables - Water bottle - NA - nos	37		1,867
Electrical - conducting			
4500 - Electrical - conducting - PVC bend - other - nos	9	9	81
4777 - Electrical - conducting - Junction Box - 25mm - nos	20	15	300
4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	2	680	1,360
4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	6	21	126
Electrical - other			
4525 - Electrical - other - Ceiling fan - other - nos	160		3,540
4547 - Electrical - other - Distribution Board - 3 Phase - nos	60	7	420
4568 - Electrical - other - Flexible pipe - 19mm - mtrs	50	16	800
4585 - Electrical - other - Insulation tape - NA - nos	30	42	1,260
4596 - Electrical - other - MCB - 16Amps - nos	20	53	1,060
4603 - Electrical - other - MCB - 10Amps - nos	167		9,436
4616 - Electrical - other - Metal box - 6way - nos	3	0	0
4617 - Electrical - other - Metal box - 8way - nos	1	1,114	1,114
4798 - Electrical - other - FP Isolator - NA - nos	50	4	200
Electrical - wires			
4710 - Electrical - wires - TV wire - RG-6 - mtrs	44	8	352
4814 - Electrical - wires - Cu multistand wires yellow - 1 18 or 1 sq mm -	15	125	1,875
4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm -	15	99	1,485
4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm -	30	30	900
4817 - Electrical - wires - Cu multistand wires Green - 1 18 or 1 sq mm -	4	35	140
4818 - Electrical - wires - Cu multistand wires yellow - 3 20 or 2.5 sq mm -	5	674	3,370
4819 - Electrical - wires - Cu multistand wires Black - 3 20 or 2.5 sq mm -	126		26,556
4820 - Electrical - wires - Cu multistand wires Green - 3 20 or 2.5 sq mm -	100	10	1,000
4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm -	5	564	2,820
4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm -	5	564	2,820
26-06-2021 17:47:32	3	564	1,692
	3	564	1,692
	3	1,674	5,022
	3	1,674	5,022
	2	1,374	2,748
	1	1,870	1,870
	1	1,870	1,870

Category / Item Name	Balance Qty	Rate	Balance Value
Stationery - other	330		6,321
7505 - Stationery - other - Binder Clips - other - boxes	3	36	108
7555 - Stationery - other - Paper - A4 - bundles	20	185	3,700
7560 - Stationery - other - Pen - NA - nos	40	5	200
7563 - Stationery - other - Pencil - NA - boxes	2	45	90
7571 - Stationery - other - Projects folder - NA - nos	200	6	1,182
7584 - Stationery - other - Scribbling Pads - other - nos	15	15	225
7592 - Stationery - other - stamp pad - NA - nos	5	47	236
7593 - Stationery - other - Stapler - other - nos	5	40	200
7594 - Stationery - other - Stapler pin - other - boxes	30	6	180
7605 - Stationery - other - Whiner Pen - NA - nos	10	20	200
Steel - other	113		4,123
8014 - Steel - other - MS Flat Patti - other - kgs	89	35	3,115
8225 - Steel - other - Ms Z Angle Templates - 4 ft X 4 ft - Rft	16	42	672
8226 - Steel - other - Ms Z Angle Templates - 2 ft X 2 ft - Rft	8	42	336
Steel - rebar	9,600		302,385
8116 - Steel - rebar - TMT - 16mm - kgs	3,600	32	113,400
8119 - Steel - rebar - TMT - 32mm - kgs	6,000	32	188,985
Tools	11		520
9545 - Tools - Helmet - other - nos	10	52	520
9573 - Tools - Tool box - NA - nos	1	0	0
Total Stock Value...			443,773

MODI Properties

Stock List – Till Date : 26-06-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

Pages : 1 of 1

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	80		3,040
Carpentry - hardware	1,692		84,425
Computers and Peripherals	3		1,560
Consumables	37		1,867
Electrical - conducting	160		3,540
Electrical - other	167		9,436
Electrical - wires	126		26,556
Stationery - other	330		6,321
Steel - other	113		4,123
Steel - rebar	9,600		302,385
Tools	11		520
Total Stock Value...			443,773