

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/06/21	Prepared by:	K. Praveen
PO/WO no.	77026	PO / WO Date:	06/05/21
Supplier Name	G. Krishna Murthy & Sons	PO/WO amount	500
Firm/Company	GV Research Center Pvt Ltd	Project	Pnnopolis
No.	Bill No.	Bill Date	Bill amount
	077	12/06/21	500

Amount A – Bills total(Excluding Transport & Hamali Charges):

No.	DC No	DC. Date	MRN No.	500
1.	077	12/06/21	92858	DC matches MRN
2.				☒ Yes ☐ No
3.				☐ Yes ☐ No
				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Is PO / WO?	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. <u> </u> /- ☐ No
Payment – due date	28/06/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
	<u>Praveen</u>		<u>23 JUN 2021</u>				
	23/06/21						

1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach original sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see next'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/- Purchase Manager or Procurement Manager can approve above Rs. 10,000/-

Under Composition Scheme

G. KRISHNA MURTHY & SONS

**Dealers in : Detergents, Disinfectant, House Keeping
Materials, General Goods & waxes**

3-4-448, General Bazar, Secunderabad -3.

00L-77026-163482

No. 077

Date: 12/6/2021

M/6. L.V. Qasbi, C. Ennals, P. K. 1-70

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Purchase Order

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10-05-2021 14:46:33

Origl

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50000
G S T No. : 36AAHCG4562D1ZP



77026

06.05.21 4:35:3

Supplier Details

G. Krishna Murthy & Sons
3-4-448, General Bazar, Secunderabad -3.
GSTIN 36ACPPG6253J1Z9
040-66338850/27810914 9849049544

Doc No	77026	163482
Doc Date	10-05-2021	
Quote No	Nil	
Quote Date	10-05-2021	
SupplyType	Supply	

Kind Attn : Mr. Raja Shekar

Purchase Order for the Supply of following Items.

Item Name		Qty	Rate	Dis%	GST	Amount
1	4051 - Consumables - Polythene Covers - other - pkts	5.00	100.00	0.00	0.00	500.00
Rupees : Five Hundred Only.						Total Order Value . . . 500.00

Terms and Conditions :-

Specification / Brand	All Items shall be of 1st qty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

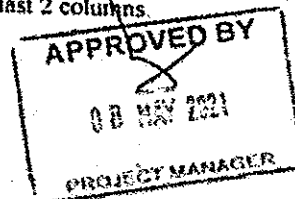
Company Name:	GVRC	Date:	08.05.2021
Site & Phase:	INNOPOLIS	Time:	16:48
Supplier:		Req. No.	163482
Material required before date:	12.05.2021	ID No.	66018

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim bar	Small	04			
2	Surf packets	1/2 kg	04			
3	Coline	1 ltr	08			
4	Harpic	Std	06			
5	Dettol	Std	10			
6	Room spray	Std	02			
7	Yellow cloth	Std	20			
8	Cotton cloth	Std	20			
9	Mopping stick	Std	03			
10	wiper	Std	03			
11	Bombay brooms	Big	05			
12	Cob web sticks	Std	02			
13	Dust bin cover	Std	05			
14	Lyzole	1ltr	08			
15	Coconut brooms	Std	20			

Remarks: Towards site office cleaning & general work purpose.

Prepared By	J SOUNDARYA	Approved by	G. VIJAY RAJ
Sign & Date	08.05.2021	Sign. & Date	08.05.2021

Note: On receipt of material at site write inward number and date in last 2 columns.



08 MAY 2021

PROJECT MANAGER