PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23-6-21	Prepared by:	BHAVANI
PO/WO no.	77513	PO / WO Date.	09-6-21
Supplier Name	Shah Traders	PO/WO amount	8,642
Firm/Company	MCMET	Project	Manilal modi memorial Trust
Sl. No.	Bill No.	Bill Date	Bill amount
1	602	16/6/21	7,170
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,170

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			92801	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,170
Amount E – PO / WO value:	8,642
Amount F – Difference (A – E): GST-18%	1472

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	28-6-21
Remarks: Part Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		[signature] 24 JUN 2021				
Date	23/6/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL

~~CASH~~ / CREDIT

SHAH TRADERS

2002-B, 4-5-118/26,G Floor,Inside Lala Temple Compound Lala Temple Street,
Ranigunj, Secunderabad - 500 003, Telangana.
Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490
Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To

Invoice Number : 602

Invoice Date : 16-06-2021

M C MODI EDUCATIONAL TRUST
5-4-187/3 & 4,2ND FLOOR,M G ROAD
SECUNDERABAD
500 003
Telangana
GSTIN : 36AAATM5488Q2ZO
Phone :

Pin No :

P.O No. : 77513 / 09-06-2021
D.C No. :
Vehicle No : AP29U6485
Transporter :
L.R No. :
Payment Due Date : 16-06-2021

Delivery address : TURKAPALLY

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S ANGLE SHAPE & SECTION 25X25X6	721699	103.60		54.25	5620.30	9.00	9.00		6631.95
2	M S ROUND/SQUARE/BARS 10mm	721499	8.40		54.25	455.70	9.00	9.00		537.73
	TOTAL		112.00			6076.00				7169.68

Invoice Amt in words : Seven Thousand One Hundred Seventy Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

INWARD
Inward No: 10232 Dt: 16/6/21
MRN No: 92801 Dt: 17/6/21
Received By: Sign:
MC MODI EDUCATIONAL TRUST

Customer's Signature

Gross Amount	6,076.00
Add : CGST	546.84
Add : SGST	546.84
Add : IGST	
TCS @ 0.10%	
Round Off Amount	0.32
Total Amount :	**7,170.00**

Terms & Conditions :-
1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTGS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 8170
Date 19/9

For SHAH TRADERS

Authorised Signatory

Purchase Order

77513
10.06.21 10:31:07

 09-06-2021 09:44:11

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Shah Traders	**Doc No**	77513	162131
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc Date**	09-06-2021	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	09-06-2021	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8023 - Steel - other - MS L angle - 1 In x6mm - kgs *12 lengths*	126.00	54.25	0.00	18.00	8,065.89
2	8110 - Steel - other - Sq. Rod - 10mm - kgs *02 lengths*	9.00	54.25	0.00	18.00	576.14
					Total Order Value . . .	**8,642.03**

Rupees : Eight Thousand Six Hundred Fourty Two and Paise Two Only.

Terms and Conditions :-

Specification / Brand	Items in sl.no. 1 shall be of 10.5kgs & sl.no. 2- 4.5kgs wt. per each length approx. weighment slip must be attach.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MCMET purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part Bill received @
602 – 16/6/21 – 7,170
Bal amount : 1472
23/6/21

For *MC Modi Educational Trust*
Authorised Signatory

Name : 09/06/2021

Accepted the above Terms And Conditions
For *Shah Traders*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	05.06.2021
Site & Phase :	Manilal Modi Memorial Hospital	Time:	08:00AM
Supplier		Req. No.	162131
Material required before date:	07.06.2021	ID No.	66474

No	Description	Size	Quantity	Units	Inward No	Date
1	20' Length MS L angle (6mm Thickness)	1"	12	No's	54.25+4%	10.5 kg
2	10' length Square rods	10mm	2	No's	54.25+4%	4.5 kg
3	MS Plate with Hole	4"x4"	20	No's	Up by	Ragu
4						
5	77513					
6						
7						
8						
9						
10						

Remarks: For MCMET Purpose.

Prepared By	Pushpalatha	Approved by	T. Madhu
Sign.& Date	05.06.2021	Sign. & Date	05.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.