PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/6/21	Prepared by:	Snehapriya
PO/WO no.	75035	PO / WO Date.	24/2/2021
Supplier Name	P. Anil kumar.	PO/WO amount	1,60,000/-
Firm/Company	Vista Homes	Project	Vista Homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1	016	8/4/2021	1,88,800/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

~~Amount B –Other Credits :~~ Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,88,800/-
Amount E – PO / WO value:	1,60,000/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
~~Excess / short material received~~	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	28/6/21
Remarks:	material received at site.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: Sneha			APPROVED 14 JUN 2021				
Date 23/6/21			MINISH PAREKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

NANDANA FIRE PROTECTION

H. NO 1-2-150/3/1/A, Sneha Enclave Budvel, Rajendranagar, Hyderabad- 500030

GST No 36AAJFN6104B1ZD

Bill to Vista homes 5-4-187/3&4,Second Floor, M.G Road , Secundrabad - 500003 GST : 36AAGFV2068P1ZJ	Place of supply	Invoice No	016		
		Dated	08/04/2021		
		Purchase Order No			
		Purchase Order Date	24/02/2021		

Description of Work	HSN no.	QTY	UNITS	RATE	AMOUNT
2166-plumbing-other sprinklers-N/A-nos	440410	160	No	1000	160,000.00
Fabrication/Erection/Painting & Commissioning					
TOTAL					160,000.00
GST 9%					14,400.00
CGST 9%					14,400.00
Total					1,88,800 .00

Amount Chargeable (in words)

ONE LAKH EIGHTY EIGHT THOUSAND EIGHT HUNDRED RUPEES ONLY

For NANDANA FIRE PROTECTION

Authorized signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 81394
Date 24/6
Sign

Purchase Order

 24-02-2021 15:37:23

75035
22.02.21 11:30:39

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Mr. P. Anil Kumar, H.no. 1-2-151/4, Sai Krishna Colony, budwel, Rajendra Nagar, Hyderabad - 500 030	**Doc No**	75035	180644
	Doc Date	24-02-2021	
GSTIN -	**Quote No**	Nil	
	Quote Date	24-11-2015	
9390237146/08792328738	**SupplyType**	Supply And Installation	

Kind Attn : Mr. P. Anil Kumar, Fabricator

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7166 - Plumbing - other - Sprinklers - NA - nos *Fabrication/Erection/Painting & Commissioning*	160.00	1,000.00	0.00	0.00	160,000.00
					Total Order Value . . .	**160,000.00**

Rupees : One Lakh(s) Sixty Thousand Only.

Terms and Conditions :-

Specification / Brand	As per Circular no. 566(b) approved dtd. 24/11/2015
Payment Terms	20% as advance with W.O., balance 65% in 4 to 6 weekly installments payable on progress of work, 15% on commissioning.
Tax	Inclusive of all taxes
Delivery Date	As per request of Project Manager.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Life time on workmanship.
Advance Paid	Rs. 32,000/- vide cheque no. , dtd. of HDFC bank.
Other Terms	Work must be completed as per satisfaction of site Engg. Above order for F block Cellar fire safety work purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

For *Vista Homes*
Authorised Signatory

Name : 24/02/2021

Accepted the above Terms And Conditions
For *Mr. P. Anil Kumar,*

Name : ________

Date : __/__/___

-Requisition Form

Company Name:	Vista Homes	Date:	22.02.21
Site & Phase :	Vista Homes	Time:	12:30
Supplier:		Req. No.	180644
Material required before date:	26.02.21	ID No.	64187

No	Description	Size	Quantity	Units	Inward No	Date
1	**Fire Sprinkler's Fitting**		160	No's		
2						
3						
4	Note: Issue work order to Nandana Fire protection.	(P. Anil Kumar)				
5						
6						
7	75035					
8						
9						
10						

Remarks: For F-Block cellar fire line fitting work Purpose.

Prepared By	T.Madhu	Approved by	APPROVED BY 23 FEB 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	22.02.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

 22-02-2021 14:56:09

Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Draft PO for Approval

Supplier Details			
Mr. P. Anil Kumar, H.no. 1-2-151/4, Sai Krishna Colony, budwel, Rajendra Nagar, Hyderabad - 500 030 **GSTIN** - 9390237146/08792328738	**Doc No**	75035	180644
	Doc Date	22-02-2021	
	Quote No	Nil	
	Quote Date	24-11-2015	
	SupplyType	Supply And Installation	

Kind Attn : Mr. P. Anil Kumar, Fabricator

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
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					Total Order Value . . .	**160,000.00**
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Advance Paid	Rs. 32,000/- vide cheque no. , dtd. of HDFC bank.
Other Terms	Work must be completed as per satisfaction of site Engg. Above order for F block Cellar fire safety work purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
23 FEB 2021
SOHAM MODI
MANAGING DIRECTOR

T. D. Murthy
22/2/21

For *Vista Homes*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Mr. P. Anil Kumar,*

Name : ____________

Name : ____________

Date : __/__/____