PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/6/21	Prepared by:	Snehapriya
PO/WO no.	63647	PO / WO Date.	3/12/2019
Supplier Name	Purnima mossaic tiles	PO/WO amount	106200.
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	1531	15/6/20	103840/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

~~Amount B – Other Credits :~~ Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	103840/-
Amount E – PO / WO value:	106200/-
Amount F – Difference (A – E): GST-18%	2,360/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given ~~(deduct when paying)~~	☑ Yes – Rs. 53100 ☐ No
Payment – due date	28/6/21

Remarks: material received at Site.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M·D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: Sneha.							
Date 23/6/21			24 JUN 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

PURNIMA MOSAIC TILES

Sy. No. 443/A, Near Check Post, Medchal, R.R. Dist - 501 401. [illegible]

To [illegible] No. 1531

[illegible]

[illegible] Date [illegible]

S.No.	PARTICULARS	QTY.	Rate	Amount Rs.	P.
[illegible]	[illegible]				
	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
			Total	[illegible]	[illegible]
		SGST	[illegible]	[illegible]	
	GST No.36ACPPP5661P1Z1	CGST	VAT @ [illegible]	[illegible]	[illegible]
	TIN:36066591244		G. Total	[illegible]	[illegible]

[illegible]

Receiver's Signature

For PURNIMA MOSAIC TILES

PROPERTIES PVT LTD
SEC'BAD
81926
Date 24/5
Sign

Purchase Order

 03/12/2019 10:56:54 AM

63647
04.12.19 11:07:26

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI NA
27531972 9849195298

Doc No	63647	99239
Doc Date	03-12-2019	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8529 - Stone - other - Pavers - Other - Sft. *Zig - Zag Pavers 75mm*	1,800.00	50.00	0.00	18.00	106,200.00
					Total Order Value . . .	**106,200.00**

Rupees : One Lakh(s) Six Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Brand	Circular no. 841(c), As per approved guideline rates by MD on dtd. 31/07/2018.
Payment Terms	50% at the time of releasing PO/WO and balance on completed work.
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	"Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Rs. 53,100/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for F block north side driveway purpose.
Completion Date	Work shall be completed within 4days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

DC alo: 730 757 767 822 823

For *Vista Homes*
Authorised Signatory

Name : 03/12/19

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VISTA HOMES	Date:	02-12-2019
Site & Phase :	PHASE-1	Time:	01:00
Supplier		Req. No.	99239
Material required before date:	05-12-2019		53572

No	Description	Size	Quantity	Units	Inward No	Date
1	Zig Zag Paver block's	80mm	1800	Sft		
2						
3	68649					
4						
5						
6						
7						
8						
9						
10						

Remarks: For F-Block North side driveway Purpose.

Prepared By	T.MADHU	Approved by	APPROVED BY
Sign.& Date	02.12.2019	Sign. & Date	02 DEC 2019 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 12/2/2019 2:57:42 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Draft PO for Approval

Supplier Details

Purnima Mosaic Tiles
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401

GSTIN 36AEPPP5661P1ZI NA
27531972 9849195298

Doc No	63647	99239
Doc Date	02-12-2019	
Quote No	Nil	
Quote Date	27-09-2019	
SupplyType	Supply And Installation	

Kind Attn : Bharat Patel

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Remarks	

APPROVED BY
02 DEC 2019
SOHAM MODI
MANAGING DIRECTOR

T. D. Naidu 2/12/19

Draft PO for Approval

For *Vista Homes*
Authorised Signatory

Accepted the above Terms And Conditions
For *Purnima Mosaic Tiles*

Name : ____________ Name : ____________ Date : __/__/____