

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/6/21	Prepared by:	B. Meenakshi
PO/WO no.	77158	PO / WO Date.	15/6/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	293,923/-
Firm/Company	SSLP	Project	SSLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	35	22/06/21	41,430/-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges):

41,430/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			93003	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

1,652/-

Amount C - Other Debits :

-

Amount D (D=A+B-C) - Amount to be credited to the supplier:

43,082/-

Amount E - PO / WO value:

293,923/-

Amount F - Difference (A - E): GST-18%

2,50,842/-

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / WO?	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☒ Yes - Rs. /- ☐ No
Payment - due date	28/6/21

Remarks: *Find 18511*

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>	<i>[Signature]</i>					
Date	26/6/21	26/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match, prepare IV for debit.

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana



Invoice No.

35

Date

23-06-2021

Place of supply

36-Telangana

PO number

77158

Vehicle Number

TS09UC-7860

Ship To

SUMMIT HOUSING LLP

Cherlapally Behind Kingston PG College

pin cod -500051 (R.R. DSTI)

Bill To

SUMMIT SALES LLP

-4-187/3& 4, 2 nd Floor,

4G Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36ACQFS2044C1Z7

State: 36-Telangana

Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
Masonite 2 pnl door (80x26)	4418	80X26	10	NOS	₹ 1,734.00	₹ 3,121.20 (18%)	₹ 20,461.2
Masonite 2 pnl Door (82x26)	4418	82X26	10	NOS	₹ 1,777.00	₹ 3,198.60 (18%)	₹ 20,968.6
TRANSPORT			1	-	₹ 1,400.00	₹ 252.00 (18%)	₹ 1,652.0
Total			21			₹ 6,571.80	₹ 43,081.8

Invoice Amount In Words

Forty Three Thousand Eighty Two Rupees only

Amounts:

Sub Total

₹ 43,081.8

Round off

₹ 0.2

Total

₹ 43,082.0

Received

₹ 0.0

Balance

₹ 43,082.0

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,400.00	9%	₹ 126.00	9%	₹ 126.00	₹ 252.0
418	₹ 35,110.00	9%	₹ 3,159.90	9%	₹ 3,159.90	₹ 6,319.8
Total	₹ 36,510.00		₹ 3,285.90		₹ 3,285.90	₹ 6,571.8

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

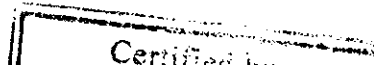
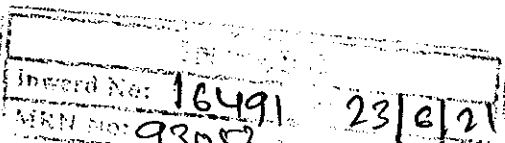
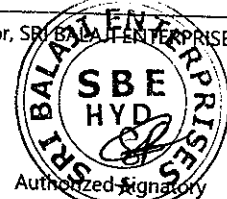
Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES



For, SRI BALAJI ENTERPRISES



Purchase Order

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15-May-21 11:35:26 AM



77158

06.05.21 4:35:38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	77158	168676
Doc Date	15-05-2021	
Quote No	Nil	
Quote Date	15-05-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	10.00	1,734.00	0.00	18.00	20,461.20
3 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
4 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	10.00	2,534.00	0.00	18.00	29,901.20
5 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	3,915.00	43.00	18.00	52,664.58
6 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	895.00	43.00	18.00	72,237.24
7 2285 - Carpentry - hardware - SS Hinges - Others - nos	320.00	335.00	43.00	18.00	72,102.72
Total Order Value . . .					293,923.13
Rupees : Two Lakh(s) Ninty Three Thousand Nine Hundred Twenty Three and Paise Thirteen Only.					

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, two years on cylindrical locks, 5 years on mortise locks
Advance Paid	Rs. 1,46,900-00, by cheque.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is not to be cancelled

tot Amt- 2,93,923/-
Bill 23- 17/5-1,17,075/-
(-) TPTion 1770/-
1,75,073/-
25/5/21 Bill-25- 1,31,273/-

Purchase Order

Page(s) 2 Of 2

15-May-21 11:35:26 AM

Original / Office Copy / Purchase Div.Copy

Remarks

Req 177479 is included in this PO, the baove prices are valid for 6 months.

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		11.05.2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00	
Supplier				Req. No.		168676	
Material required before date:				ID No.		66112	
No	Description	Size	Quantity	Units	Inward No.	Date	
1	Panel Doors	32"x82"	10	nos			
2	Panel Doors	26"x80"	10	nos			
3	Panel Doors	26"x82"	10	nos			
4	Panel Doors	38"x80"	10	nos			
5	Mortise Lock		20	nos			
6	Cylindrical Lock		20	nos			
7	S.S.Hinges		320	nos			
Remarks: For Stock maintenance purpose							
Prepared By		BHAVANI					
Sign. & Date		11.05.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

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5	Mortise Lock		20	nos		
6	Cylindrical Lock		120	nos		
7	S.S.Hinges		320	nos		

Remarks: For Stock maintenance purpose

Prepared By	BHAVANI		
Sign. & Date	11.05.2021	Sign. & Date	

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR

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