PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/6/21	Prepared by:	B. Meenakshi
PO/WO no.	77158	PO / WO Date.	15/5/21
Supplier Name	Sri Balaji enterprise	PO/WO amount	293,923/-00
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	35	23/06/21	41,430-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			41,430-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	93013	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	1,652/-00
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	43,082/-00
Amount E – PO / WO value:	2,93,923/-00
Amount F – Difference (A – E): GST-18%	2,50,842/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. /- ☐ No
Payment – due date	28/6/21
Remarks:	Fund 8511

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	26/6/21	26/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit & attach

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **35**	Date **23-06-2021**
Place of supply **36-Telangana**	PO number **77158**
Vehicle Number **TS09UC-7860**	

ill To

UMMIT SALES LLP

-4-187/3& 4, 2 nd Floor,
IG Road, Secunderabad - 03

ontact No.: 9502277299

STIN Number: 36ACQFS2044C1Z7

tate: 36-Telangana

Ship To

SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amour
	Masonite 2 pnl door (80x26)	4418	80X26	10	NOS	₹ 1,734.00	₹ 3,121.20 (18%)	₹ 20,461.2
	Masonite 2 pnl Door (82x26)	4418	82X26	10	NOS	₹ 1,777.00	₹ 3,198.60 (18%)	₹ 20,968.6
	TRANSPORT			1	-	₹ 1,400.00	₹ 252.00 (18%)	₹ 1,652.0
	Total			**21**			**₹ 6,571.80**	**₹ 43,081.8**

ivoice Amount In Words

orty Three Thousand Eighty Two Rupees only

Amounts:

Sub Total	₹ 43,081.8
Round off	₹ 0.2
Total	**₹ 43,082.0**
Received	₹ 0.0
Balance	₹ 43,082.0

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,400.00	9%	₹ 126.00	9%	₹ 126.00	₹ 252.0
418	₹ 35,110.00	9%	₹ 3,159.90	9%	₹ 3,159.90	₹ 6,319.8
Total	**₹ 36,510.00**		**₹ 3,285.90**		**₹ 3,285.90**	**₹ 6,571.8**

erms and conditions:

hanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

MODI PROPERTIES PVT. LTD. SEC'BAD
No. 81505
Date 25/6

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD

Authorized Signatory

Inward No: 16491 23/6/21
MRN No: 9305

Certified ...

 15-May-21 11:35:26 AM

Purchase Order

77158
06.05.21 4:35:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	77158	168676
	Doc Date	15-05-2021	
	Quote No	Nil	
	Quote Date	15-05-2021	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,168.44	0.00	18.00	25,587.59
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	10.00	1,734.00	0.00	18.00	20,461.20
3	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
4	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	10.00	2,534.00	0.00	18.00	29,901.20
5	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	3,915.00	43.00	18.00	52,664.58
6	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	895.00	43.00	18.00	72,237.24
7	2285 - Carpentry - hardware - SS Hinges - Others - nos	320.00	335.00	43.00	18.00	72,102.72
					Total Order Value . . .	**293,923.13**

Rupees : Two Lakh(s) Ninty Three Thousand Nine Hundred Twenty Three and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand	2 panel doors with mango wood frame hard wood filling with masonite skin both sides Rs. 120+18% GST, Hardware is Dorset brand, with 43% discount
Payment Terms	50% advance balance after delivery
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors, two years on cylendrical locks, 5 years on mortise locks
Advance Paid	Rs. 1,46,900-00, by cheque..........,
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock replanish purpose

Tot Amt - 2,93,923/-
Bill 23 - 17/5 - 1,17,075/-
(-) TPTion 1,770
1,75,0
25/5/4 Bill-25 ← 1,31,22
Bill 31-

Purchase Order

15-May-21 11:35:26 AM

Original / Office Copy / Purchase Div.Copy

Remarks Req 177479 is included in this PO, the baove prices are valid for 6 months.

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	11.05.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00
Supplier		Req. No.	168676
Material required before date:		ID No.	66112

No	Description	Size	Quantity	Units	Inward No	Date
1	Panel Doors	32"x82"	10	nos		
2	Pnael Doors	26"x80"	10	nos		
3	Panel Doors	26"x82"	10	nos		
4	Panel Doors	38"x80"	10	nos		
5	Mortise Lock		20	nos		
6	Cylindrical Lock		120	nos		
7	S.S.Hinges		320	nos		

Remarks:For Stock maintenance purpose

Prepared By	BHAVANI		
Sign.& Date	11.05.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

7156

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	11.05.2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00
Supplier		Req. No.	168676
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Panel Doors	32"x82"	10	nos		
2	Pnael Doors	26"x80"	10	nos		
3	Panel Doors	26"x82"	10	nos		
4	Panel Doors	38"x80"	10	nos		
5	Mortise Lock		20	nos		
6	Cylindrical Lock		120	nos		
7	S.S.Hinges		320	nos		

Remarks:For Stock maintenance purpose

Prepared By	BHAVANI		
Sign.& Date	11.05.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 MAY 2021
SOHAM MODI
MANAGING DIRECTOR