

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Log Book 10123  
Double Bill

|                                                               |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         | 24/6/2021        |                                                                                                                                                                           | Prepared by:        | P. Kavitka                                                          |                             |            |                  |
| PO/WO no.                                                     | 75571            |                                                                                                                                                                           | PO / WO Date.       | 15/3/2021                                                           |                             |            |                  |
| Supplier Name                                                 | Summit sales LLP |                                                                                                                                                                           | PO/WO amount        | 31,632/-                                                            |                             |            |                  |
| Firm/Company                                                  | Nilgiri estates  |                                                                                                                                                                           | Project             | Nilgiri estates                                                     |                             |            |                  |
| Sl. No.                                                       | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount         |                                                                     |                             |            |                  |
| 1                                                             | 16871            | 9/4/2021                                                                                                                                                                  | 31632/-             |                                                                     |                             |            |                  |
| 2                                                             |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| 3                                                             |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| 4                                                             |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Amount A - Bills total(Excluding Transport & Hamali Charges): |                  |                                                                                                                                                                           |                     | 31,632/-                                                            |                             |            |                  |
| Sl. No.                                                       | DC No.           | DC. Date                                                                                                                                                                  | MRN No.             | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            | 14472            | 9/4/2021                                                                                                                                                                  | 91143               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                                                                                                                                                                           |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                                                                                                                                                                           |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B - Other Credits : Transportation charges             |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Amount C - Other Debits :                                     |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:   |                  |                                                                                                                                                                           |                     | 31,632/-                                                            |                             |            |                  |
| Amount E - PO / WO value:                                     |                  |                                                                                                                                                                           |                     | 31,632/-                                                            |                             |            |                  |
| Amount F - Difference (A - E): GST-18%                        |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Quantity received as per PO /WO                               |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                  | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                     |                                                                     |                             |            |                  |
| Close PO / WO                                                 |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |                     |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                     |                                                                     |                             |            |                  |
| Payment - due date                                            |                  | 28/6/2021                                                                                                                                                                 |                     |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
|                                                               |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager                                                                                                                                                          | Procurement Manager | MD                                                                  | Accounts - receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |                  |                                                                                                                                                                           |                     |                                                                     |                             |            |                  |
| Date                                                          |                  | 26/6/21                                                                                                                                                                   |                     |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## Summit Sales LLP

TRANSIT COPY

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-04-2021

| Customer Details                                                                                                                                                                                                                                                  |                                       |         |                      | Invoice No.   | 16871      |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------|----------------------|---------------|------------|------|----------------------|----------|--------|--|--------|--------|----------------------|----------|--|--|--|--|--|
| A. Basha<br>Sy No.143/133/134/135/136, Rampally Village, Hyderabad<br><br>GSTIN : 36AUWPA6056C2ZK                                                                                                                                                                 |                                       |         |                      | Invoice Date. | 09-04-2021 |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   |                                       |         |                      | PO No.        | 75571      |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   |                                       |         |                      | PO Date.      | 15-03-2021 |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   |                                       |         |                      | Req ID        | 64647      |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   |                                       |         |                      | Req Date      | 15-03-2021 |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   |                                       |         |                      | Lôe Rêq Nô    | 175233     |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   | Description of Goods                  | HSN/SAC | Qty                  | Rate          | Gross      | Tax% | Tax Amt              |          |        |  |        |        |                      |          |  |  |  |  |  |
| 1                                                                                                                                                                                                                                                                 | 6570 - Paints - OBD - 20kgs - buckets | 3210    | 2                    | 1539.00       | 3,078.00   | 18   | 554.04               |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   | Day break                             |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 2                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 3                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 4                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 5                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 6                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 7                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 8                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 9                                                                                                                                                                                                                                                                 |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 10                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 11                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 12                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 13                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 14                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| 15                                                                                                                                                                                                                                                                |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <b>INWARD</b><br/> Inward No: 22570 Dt: 9/4/21<br/> MRN No: 91143 Dt: 12/4/21<br/> Received By: <i>[Signature]</i> Sign: <i>[Signature]</i><br/> <b>Nilgiri Estates</b> </div>           |                                       |         |                      |               |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
| <table border="1"> <tr> <td>IGST</td> <td>CGST</td> <td>SGST</td> <td>Total Taxable Amount</td> <td>3,078.00</td> <td>554.04</td> </tr> <tr> <td></td> <td>277.02</td> <td>277.02</td> <td>Total Invoice Amount</td> <td colspan="2">3,632.04</td> </tr> </table> |                                       |         |                      | IGST          | CGST       | SGST | Total Taxable Amount | 3,078.00 | 554.04 |  | 277.02 | 277.02 | Total Invoice Amount | 3,632.04 |  |  |  |  |  |
| IGST                                                                                                                                                                                                                                                              | CGST                                  | SGST    | Total Taxable Amount | 3,078.00      | 554.04     |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |
|                                                                                                                                                                                                                                                                   | 277.02                                | 277.02  | Total Invoice Amount | 3,632.04      |            |      |                      |          |        |  |        |        |                      |          |  |  |  |  |  |

Rupees : Three Thousand Six Hundred Thirty Two and Paise Four Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

# Purchase Order

Page(s) 1 Of 1

24-06-2021 14:43:19

Original / Office Copy / Purchase Div.Copy

From Company : **A.Basha**H.No:3-1-6/41/1/25, Bramhapuri Colony, Mallapur,Uppal, Hyderabad, R.R Dist.T.S  
G S T No. : 36AUWPA6056C2ZK**Supplier Details**

Summit Sales LLP

5-4-187/3&amp;4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 75571      | 175233 |
| <b>Doc Date</b>   | 15-03-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 15-03-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                            | Qty  | Rate     | Dis% | GST   | Amount          |
|------------------------------------------------------|------|----------|------|-------|-----------------|
| 1 6570 - Paints - OBD - 20kgs - buckets<br>Day break | 2.00 | 1,539.00 | 0.00 | 18.00 | 3,632.04        |
| <b>Total Order Value . . .</b>                       |      |          |      |       | <b>3,632.04</b> |

Rupees : Three Thousand Six Hundred Thirty Two and Paise Four Only.

**Terms and Conditions :-**

|                          |                                                                                                                                 |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification /</b>   | All items shall be of 'Asian' brand.                                                                                            |
| <b>Payment Terms</b>     | after delivery                                                                                                                  |
| <b>Tax</b>               | All taxes included in above price.                                                                                              |
| <b>Delivery Date</b>     | With in 4 days                                                                                                                  |
| <b>Delivery Location</b> | Nilgiri Estate<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. 9030931172                                             |
| <b>Penalty For Delay</b> | Nil                                                                                                                             |
| <b>Transportation</b>    | Included                                                                                                                        |
| <b>Warranty</b>          | Nil                                                                                                                             |
| <b>Advance Paid</b>      | Nil                                                                                                                             |
| <b>Other Terms</b>       | We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No 127 to 132 purpose. |
| <b>Completion Date</b>   | Nil                                                                                                                             |
| <b>Measurment</b>        | Nil                                                                                                                             |
| <b>Security</b>          | Nil                                                                                                                             |
| <b>Remarks</b>           |                                                                                                                                 |

For **A.Basha**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

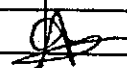
Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

Contact : -

# Requisition Form

|                                     |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
|-------------------------------------|---------------|-----------------|----------|--------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Company Name:                       |               | NILGIRI ESTATES |          | Date:        |           | 15-03-2021                                                                                                                                                                                                                                              |  |
| Site & Phase :                      |               | NILGIRI ESTATE  |          | Time:        |           | 10:15                                                                                                                                                                                                                                                   |  |
| Supplier                            |               | A Basha         |          | Req. No.     |           | 175233                                                                                                                                                                                                                                                  |  |
| Material required before date:      |               |                 |          | ID No.       |           |                                                                                                                                                                                                                                                         |  |
| No                                  | Description   | Size            | Quantity | Units        | Inward No | Date                                                                                                                                                                                                                                                    |  |
| 1                                   | OBD Day break | STD             | 02       | Nos          |           |                                                                                                                                                                                                                                                         |  |
| 2                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 3                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 4                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 5                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 6                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 7                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 8                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 9                                   |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| 10                                  |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| Remarks: - For villa no. 127 to 132 |               |                 |          |              |           |                                                                                                                                                                                                                                                         |  |
| Prepared By                         |               | Kavitha         |          | Approved by  |           | <div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>Certified by:</b><br/> <br/> <b>Project Manager</b><br/> <b>Nilgiri Estates</b> </div> |  |
| Sign. & Date                        |               | 15-03-2021      |          | Sign. & Date |           |                                                                                                                                                                                                                                                         |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

|                                |             |      |          |              |           |        |  |
|--------------------------------|-------------|------|----------|--------------|-----------|--------|--|
| Company Name:                  |             |      |          | Date:        |           |        |  |
| Site & Phase :                 |             |      |          | Time:        |           |        |  |
| Supplier                       |             |      |          | Req. No.     |           |        |  |
| Material required before date: |             |      |          | Urgent       |           | ID No. |  |
| No                             | Description | Size | Quantity | Units        | Inward No | Date   |  |
| 1                              |             |      |          |              |           |        |  |
| 2                              |             |      |          |              |           |        |  |
| 3                              |             |      |          |              |           |        |  |
| 4                              |             |      |          |              |           |        |  |
| Remarks:                       |             |      |          |              |           |        |  |
| Prepared By                    |             |      |          | Approved by  |           |        |  |
| Sign. & Date                   |             |      |          | Sign. & Date |           |        |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

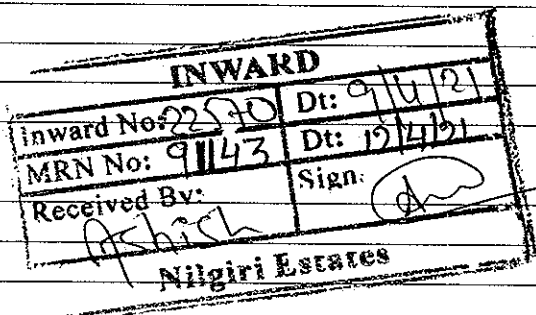
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 09-04-2021

| Customer Details                                       |                                       | DC No.     | 14472      |
|--------------------------------------------------------|---------------------------------------|------------|------------|
| A. Basha                                               |                                       | DC Date.   | 09-04-2021 |
| Sy No.143/133/134/135/136, Rampally Village, Hyderabad |                                       | PO No.     | 75571      |
|                                                        |                                       | PO Date.   | 15-03-2021 |
|                                                        |                                       | Req ID     | 64647      |
|                                                        |                                       | Req Date   | 15-03-2021 |
| GSTIN : 36AUWPA6056C2ZK                                |                                       | Lôe Req No | 175233     |
| Description of Goods                                   |                                       | HSN/SAC    | Qty        |
| 1                                                      | 6570 - Paints - OBD - 20kgs - buckets | 3210       | 2          |
| 2                                                      |                                       |            |            |
| 3                                                      |                                       |            |            |
| 4                                                      |                                       |            |            |
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| 18                                                     |                                       |            |            |
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| 28                                                     |                                       |            |            |
| 29                                                     |                                       |            |            |
| 30                                                     |                                       |            |            |



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

