✓+

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/06/21	Prepared by:	Meenakshi
PO/WO no.	7502b	PO / WO Date.	02/2/21
Supplier Name	Cemex infra	PO/WO amount	42,000/-
Firm/Company	SOV-II	Project	SOV-III.
Sl. No.	Bill No.	Bill Date	Bill amount
1	220	30/3/21	42,000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			42,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	4677	12/2/21	89234	☑ Yes ☐ No
2.	4678	12/2/21.	89235	☑ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				42,000/-
Amount E – PO / WO value:				42,000/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ ☑ No
Payment – due date	05/08/21.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Meenakshi	[signature]					
Date	28/6/21.	28/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

RMC pour report

Company/ firm:	SOVLLP	Project:	SOV	A. Estimated quantity:	12cu mtrs
Flat / Villa no.:	Nala	Block No.:	Part-3 Nalla work	B. Requisition quantity:	12cu mtrs
Slab no.:		PO Nos.	75026	C. Actual quantity poured:	12 cu mtrs
Requisition nos.:	183532	Supplier:	Cemex infra	D. Difference (C-A):	0 cu mtrs
Sign of security		Sign of Admin		Sign of Project manager	
Date	25-02-2021	Date	25-02-2021	Date	25-02-2021

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube	Measured weight (kgs)	Short fall in weight in kgs	Inward no,	MRN No.
1.	12-02-21	11.30	6m3	4677	14400	14,255	-	1018	89234
2.	12-02-21	12.30	6m3	4678	14400	14,170	-	1019	89235
3.									
4.									
5.									
Total:		16m3		28,000	28,425	-			
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.

Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com	Invoice No. **220**	Dated **30-Mar-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **4677 to 4678**	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4 , IInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Buyer's Order No. **75026 183532**	Dated **22-Feb-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**M20 Pump Ready Mix Concrete**		12.00 cum	2,966.10	cum	**35,593.20**
	SGST			*9*	%	**3,203.39**
	CGST			*9*	%	**3,203.39**
	Round Off					**0.02**
	Total		**12.00 cum**			**Rs 42,000.00**

Amount Chargeable (in words)

E. & O.E

INR Forty Two Thousand Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	35,593.20	9%	3,203.39	9%	3,203.39	6,406.78
Total	**35,593.20**		**3,203.39**		**3,203.39**	**6,406.78**

Tax Amount (in words) : **INR Six Thousand Four Hundred Six and Seventy Eight paise Only**

Company's Bank Details
Bank Name : ANDHRA BANK
A/c No. : 261611100001529
Branch & IFS Code : RAMPALLE & ANDB0002616

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for CEMEX INFRA

Authorised Signatory

This is a Computer Generated Invoice

No. 7607
Date 30/3

CEMEX INFRA					
Silver Oka Villas (Cherlapally)					
Ledger Account					
Date	dc no	v.no	Quantity	*Rate*	M20
12-Feb-2021	4677 P	5541	**6.00 cum**	*3500.00/cum*	21000.00
12-Feb-2021	4678 P	5548	**6.00 cum**	*3500.00/cum*	21000.00
			12.00 cum		

1018
1019.

 22-02-2021 1:21:56 PM

Purchase Order

Orig 75026
22.02.21 11:30:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

CEMEX INFRA
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301

9908265888
9640585858

Doc No	75026	183532
Doc Date	22-02-2021	
Quote No	NIL	
Quote Date	22-02-2021	
SupplyType	Supply	

Kind Attn : Purshottam Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. *M-20*	12.00	3,500.00	0.00	0.00	42,000.00

Rupees : Fourty Two Thousand Only. **Total Order Value . . . 42,000.00**

Terms and Conditions :-

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 . 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of suppy of material.10% plty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Final payment as per actual qty supplied as per batch sheet. Batch sheet/ report to be sent. Above order for Part-3 naala top slab Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Delivery at SOVLLP-Contact Person Mr Purshottam-9502177288.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 22/02/2021

Accepted the above Terms And Conditions
For *CEMEX INFRA*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	20-02-2021
Site & Phase :	Silver Oak Villas-III	Time:	10.00
Supplier		Req. No.	183532
Material required before date:	22-02-2021	ID No.	64159

No	Description	Size	Quantity	Units	Inward No	Date
1	RMC	M20	12	Cum	3,500	
	PO 150246					

APPROVED
22 FEB 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For part-3 naala top slab purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	20-02-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.