PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/6/21	Prepared by:	B. Meenakshi
PO/WO no.	76648	PO / WO Date.	23/04/21
Supplier Name	SSLLP	PO/WO amount	41,593/-
Firm/Company	SOVLLP	Project	SOV-II
Sl. No.	Bill No.	Bill Date	Bill amount
1	17880	25/6/21.	41,593/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			41,593/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3683.	25/6/21	93111	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	41,593
Amount E – PO / WO value:	41,593
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. -/- ☑ No
Payment – due date	28/6/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: Meenakshi		[signature]					
Date 25/6/21		25/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak Villa Llp (Cherlapally)

Site:

DC No.	3683
Date	: 25/6/21
Vehicle No.	: TS30T0780.
P.O. / W.O. No.	: 7766 48/183586
P.O. / W.O. Date	: 07/7/18

Sl. No.	PARTICULARS	Quantity
1	M.S. Railing 8'.6" x 2'.6" = 07 (Nos)	148.75 Sft
2	— do — 9'.6" x 2'.6" = 07 (")	166.25
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		315.00 Sft

INWARD WITH TIME:
Inward No 1204 Dt: 25/6/21
MRN No: 93311 Dt: 25/6/21
Received By: Sign:
SILVER OAK VILLAS LLP

GSTIN :

Received the above materials in good condition.

Received by: Meenakshi

Date : 25/6/21

Stamp: Meenakshi

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

  23-04-2021 16:32:36

76648
16.04.21 1:14:52

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	76648	183586
Doc Date	23-04-2021	
Quote No	Nil	
Quote Date	27-07-2018	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8185 - Steel - other - MS Railing - NA - Sft *8'6" x 2'6" - 07 nos*	148.75	111.30	0.00	18.00	19,535.93
2	8185 - Steel - other - MS Railing - NA - Sft *9'6" x 2'6" - 07 nos*	166.25	111.30	0.00	18.00	21,834.28
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	315.00	0.60	0.00	18.00	223.02
					Total Order Value . . .	**41,593.23**

Rupees : Fourty One Thousand Five Hundred Ninty Three and Paise Twenty Three Only.

Terms and Conditions :-

Specification / Brand	All MS Sq.pipe should be 1 1/4"x 2.7mm & 10 mm thickness sq.rod,1/2" x 6mm flat. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. on dt. 24/04/2018 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No. 101 to 105,115 & 116.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 23/04/2021

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form Railling & Gates												
Company		Silver Oak Villas LLP			Site & Phase		SOV part-3					
Req No:-		183586			Req. Date		20-04-2021					
Material required before		30-04-2021			Approved by:							
Prepared by:		Mona			ID no.		65548					
Villa no:		101 to 105,115,116										
Type-A 1645 Sft 3BHK Order Value:		7	Villas									
Type A 1210 Sft 3BHK Order Value:		0	Flats									
Type B 1010 Sft 2BHK Order Value:		0	Flats									
S No.	Item Description	Units	Qty required forType A 1645 Sft 3BHK flat	Qty required forType B 1010 Sft 2BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
GATE & Elevation Railing												
1	MS Gate 10'x4'	nos	-	-	-	-	-	-	-	-		
2	MS Gate 3'6"x4'	nos	-	-	-	-	-	-	-	-		
3	MS Railing 8'6"X2'6"	nos	7	-	-	-	7	-	7	210.0		
4	MS Railing 9'6"X2'6"	nos	7	-	-	-	7	-	7	105.0		
	Total		14				14	-	14	315.0		

76648