

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/6/21		Prepared by: HEMENDRA	
PO/WO no. 77990		PO / WO Date. 24/6/21	
Supplier Name Sanjosh Tapaswini		PO/WO amount 7,136/-	
Firm/Company SCLC		Project SCLC	
Sl. No.	Bill No.	Bill Date	Bill amount
1	021	26/6/21	7,136/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,136/-
Sl. No.	DC No	DC. Date	MRN No.
1.	021	26/6/21	93200
2.			
3.			
Amount B – Other Credits :Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7,136/-
Amount E – PO / WO value:			7,136/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		2/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

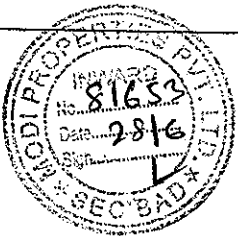
To SUMMIT SALES LLP
5-4-187/3&4IIInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No: **021**

Invoice Date: 26/06/2021

P.O.No.77990/168732

P.O.Date: 24.06.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN BLUE SHEET 18 X 12 ft 20 nos ✓	3926	4320 sft	@ 1.40	6,048
Rupees in word Seven thousand one hundred thirty six And sixty four paise only				Total ::	6,048.00
				CGST @ 9% ::	544.32
				SGST @ 9% ::	544.32
				IGST 18% ::	
				Total GST ::	-
				Grand Total ::	7,136.64
Receiver Signature & Seal				For SANTHOSH TARPAULIN	
				 Authorized Signatory	

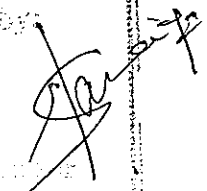
INWARD

Inward No: 16521, Dt: 26/6/21

MRN No: 93200, Dt: 26/6/21

Received By: 

SUMMIT SALES LLP

Certified By: 

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State.

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&4IIInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

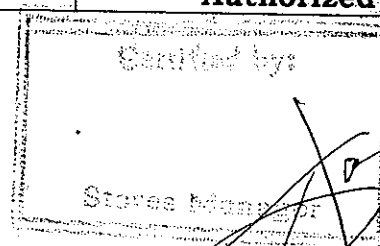
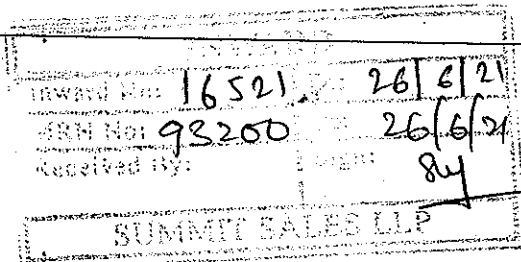
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Rupees in word Seven thousand one hundred thirty six And sixty four paise only				Total ::	6,048.00
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				SGST @ 9% ::	544.32
				IGST 18% ::	
				Total GST ::	-
				Grand Total ::	7,136.64
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	



Purchase Order



77990

19.06.21 11:50:49

Page(s) 1 Of 1

25-06-2021 3:06:17 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	77990	168712
Doc Date	24-06-2021	
Quote No	Nil	
Quote Date	24-06-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 20 nos	4,320.00	1.40	0.00	18.00	7,136.64
Total Order Value . . .					7,136.64
Rupees : Seven Thousand One Hundred Thirty Six and Paise Sixty Four Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	17-06-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	12:00	
Supplier				Req. No.	168712	
Material required before date:				ID No.	66872	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Spacers all in one 77989		5000	Nos		
2	Plastic Blue Sheet 77990	12x18	4320	Nos		
3	Spade with handle 77991		60	Nos		
4	Lable sheet book		10	Sheets		
5	Ring Binder	A3	12	Nos		
6	Ring Binder	A4	12	Sheets		
7	Whitners		20	Nos		
8	File folder-L	A4	50	Nos		
9	Paper	A3	5	Bundles		
10	Paper	A4	50	Bundles		
11	Chalk Piece		2	Boxes		
12	Stamp pad		8	Nos		

Remarks: For Stock Maintenance Purpose.

Prepared By	BHAVANI	Sign. & Date	W
Sign. & Date	17-06-2021		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

19 JUN 2021

SOHAM MODI
MANAGING DIRECTOR