

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/6/21		Prepared by: HE MENDRA					
PO/WO no. 78070		PO / WO Date. 26/6/21					
Supplier Name Anshu Associates		PO/WO amount 31,624/-					
Firm/Company 5544		Project Sh 44					
Sl. No.	Bill No.	Bill Date	Bill amount				
1	059	28/6/21	32,688/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,624/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	050	28/6/21	93219	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :Transportation charges			+900/- +18%	1,062/-			
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				32,688/-			
Amount E – PO / WO value:				31,624/-			
Amount F – Difference (A – E): GST-18%				1,062/-			
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No					
Payment – due date		2/7/21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/6/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



DELIVERY CHALLAN



ANISHA ASSOCIATES

**AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS**

No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ☎ : 040-48509804, Mob : 9246589804

E-mail : anishaassociates68@gmail.com

No. **050**

Date : **28/6/21**

To **M/S Summit Sales LLP**

P.O. No. 78070 & dt. 26/6/21

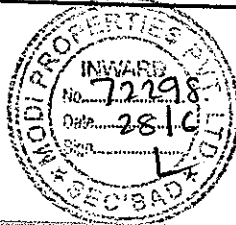
S.No.	DESCRIPTION	Packing	Quantity
	1) Rooff STA	20kg	40 nos

INWARD	
Inward No: 16526	dt: 28/6/21
MRN No: 93219	dt: 28/6/21
Received By: _____	Sign: [Signature]
SUMMIT SALES LLP	

GSTIN : 36ABTPV3594Q1Z8

For ANISHA ASSOCIATES

Customer Signature



[Signature]



TAX INVOICE

ANISHA ASSOCIATES



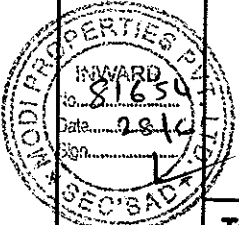
AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
☎ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To <u>M/S Summit sales llp</u> <u>MG Road. Sec-Bad</u> <u>GST No 36ACQFS 2044</u> <u>C1Z7</u>	No. <u>059</u> Date: <u>28/6/21</u>
	Your order No. <u>78070</u> Date <u>26/6/21</u>
	Our D.C. No. <u>050</u> Date: <u>28/6/21</u>
	Documents Sent through _____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1	Rooff S.T.A	20kg	40	670.00	26800	00
	Transportation Charge				900	200
					1	
				Total Taxable	27700	00
				CGST @ 9%	2493	200
				SGTS @ 9%	2493	200
				IGST @	1	
				TOTAL	32686	00



INWARD	
Inward No: <u>16526</u>	Dt: <u>28/6/21</u>
MRN No: <u>28/6/21</u>	Dt: <u>28/6/21</u>
Received By: <u>MRN. 93219</u>	Sign: <u>[Signature]</u>
SUMMIT SALES LLP	

Rupees Thirty Two Thousand Six Hundred Eighty Six Only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

[Signature]
For Anisha Associates

Purchase Order



78070

24.06.21 12:03:58

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26-06-2021 1:27:40 PM

From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 GST No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
 No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8
 66209804

9246589804

NA

Doc No	78070	168776
Doc Date	26-06-2021	
Quote No	Nil	
Quote Date	26-06-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - Roff Stone Tile Adhesive - 25 - Kgs	40.00	670.00	0.00	18.00	31,624.00
Total Order Value . . .					31,624.00

Rupees : Thirty One Thousand Six Hundred Twenty Four Only.

Terms and Conditions :-

- Specification / As per details given in the quotation.
- Payment Terms On complete delivery of all maerials only.
- Tax Inclusive of all GST taxes
- Delivery Date Next Day.
- Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
- Penalty For Delay Nil
- Transportation Extra.
- Warranty Nil
- Advance Paid Nil
- Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
- Completion Date Nil
- Measurment Nil
- Security Nil
- Remarks Nil

Accepted the above Terms And Conditions
 For **Anisha Associates**

For **Summit Sales LLP**

Date : / /

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	26-06-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	12:00	
Supplier				Req. No.	168776	
Material required before date:			ID No.		67000	
S. No	Description	Size	Quantity	Units	Inward No	Date
1	Concealed Flush Tank <i>78071</i>		20	Nos		
2	Tile Adhesive-Roff stone <i>78070</i>	20kg	40	Bags		
Remarks: For Stock Maintenance Purpose						
Prepared By		BHAVANI				
Sign. & Date		26-06-2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.


APPROVED
28 JUN 2021
 MINISH FARUKH
 MANAGER PROCUREMENT