## 14

### PURCHASE DIVISION Advice for approval for credit to supplier

Date:		24/61	วอน		Prepared	by:		\$ 1. Charre	
PO/WO no.		762			PO/WO	Date.		N. Sman	10
Supplier Na	me		han lam		PO/WO a	mount		12,489	_
Firm/Comp	any		when Lup	>	Project		***	GHT	<u> </u>
SI. No.		Bill No.			Bill Date		7.74	Bill amount	
1		030			24/1	5 2021	<u>-</u>	11,044	5/-
2		. ,,,,,,							
3	•	**	-14.		·		72.11		
4					- <del>n.</del>	···			
Amount A	- Bills	total(Excluding	g Transport & Ham	ali Charg	ges):			<del></del>	
Sl. No.	DC .N	lo .	DC. Date			MRN N	О.	DC matches MR	N
1.		1		,	· · · · · ·	/		□ Yes □ No	
2.				/				□ Yes □ No	
3.						/		□ Yes □ No	
Amount B	-Other	Credits : Tran	sportation charges	•		·		-	
Amount C	-Other	Debits:						·····	
Amount D	(D=A+	B-C) – Amou	nt to be credited to	the suppl	ier:		· · · · · · · · · · · · · · · · · · ·	14,04!	5/-
Amount E	-PO/	WO value:	. ****		<del></del>			17,48	
Amount F	– Diffe	rence (A – E):	GST-18%					- 6,44	
Quantity r	eceived	as per PO/Wo	9	□ Yes □	Excess re	eceived sz	Short received	d □ Other (explain	
Is differen	ce betw	een PO / Bill a	acceptable?	□Yes□	No (expl	ained belo	ow)		
Excess / sl	hort mat	erial received		□ Appr	oved = wit	hin accep	table limits 🗆	No (explained be	low)
Close PO	/ W?O			□ Yes s	vÑo – wa	t for bala	nce material	No (explained be	elow)
Advance p	oaid / PI	OC given (ded	uct when paying)	₽Yes -	- Rs <u>.</u>	<u>/-</u> □ No	8,744/		***************************************
Payment -	- due da	te							
Remarks:						***		**************************************	
							***		· · · · · · · · · · · · · · · · · · ·
Approv by	red	Purchase Officer	Purchase	rocurem Manage	ent r	M D	Accounts – receiver of bill		Accounts Manager
Sign:	8		1 2	2 5 JUN	1 25 1	1 1 1 1 1 1	UIII		
Date gu	16/04					t c			
Notes: 1 I	·m 0000 -		31. 1. 31			<del>3.1</del>	L		L

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**TAX INVOICE** 

Cell: 8125765219, 7075802950

# M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

# Main Office: 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

# Branch Office: Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

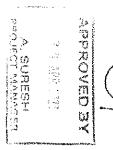
M/s.: Mmf powlul U.A.  Delivery Note:  Buyers Order No.: 762   Date: 94   06   25    Buyers Order No.: 762   Date: 97   04   952    Despatched Through:  Destination:  SI. Description of Goods  No.   Description of Goods   HSN   Qty   Rate   Amount   Rs.   P	Bu	yer:							
Delivery Note:  Buyers Order No.: 7621   Date 07   Date 07   Destination:  Description of Goods   HSN   Code   Rate   Amount   Rs.   P  SS Pailing Work don(a)   7306   12 PP   780   9, 360    Flat no 1/2.  GST No.: 36CRBPB0826R1ZO   Gross Value   9, 360    Rupees in words: Eleven Thauxand: Add CGST   9%   8u2   Add CGST   9%   8u2   Add LGST   9%   9	M/s	mme bowler up		<del></del>			Date :	24	06/202
GST No.: 36 CRBPB0826R1ZO  GST No.: 36 CRBPB0826R1ZO  Rupees in words: Elevent Thousand: Add CGST 9% 8u2-Add IGST 9% 8u2-Add I	•••••						Made of	Payme	
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18: 61482

## Construction division. Advice for giving credit to contractors/suppliers.

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Bill 1	equired	□ YES □ NO.	***************************************	GST	bill requ		DYES	II NO
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	11,044						
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08-04-2021 17:20:00

30.03.21

From Company:

Mehta & Modi Realty Kowkur LLP

5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-L

G S T No. : 36ABLFM7631F1Z3

Supplier Details				
Mr. Mohan Ram				
Mohan Ram no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad -	Doc No	76216	140375	
	Doc Date	07-04-2021		
GSTIN 36CRBPB0826R1Z0	Quote No	Nil		
	Quote Date	03-04-202	21	
0123703219	SupplyType	Supply	<del></del>	

Kind Attn: Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft 12'0 x 2'10" x 10mm thick glass - 01 no	12.00	780.00	0.00	18.00	Amount 11,044.80
2   2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft   7'0 x 2'10" x 10mm thick glass - 01 no	7.00	780.00	0.00	18.00	6,442.80
Rupees: Seventeen Thousand Four Hundred Eighty Seven and	Paigo Sixt. O	Total Or	der Value	• • • •	17,487.60

#### Terms and Conditions :-

Specification / Brand

Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.

**Payment Terms** 

50% as advance & balance 50% after delivery and completion of the work.

Tax

All taxes included in above price.

**Delivery Date** 

Within 2days.

**Delivery Location** 

Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penality For Delay

Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.

Transportation Cost

Included in the above price.

Warranty

5years replacement guarantee on all hardware installed. Hardware material should be branded.

Advance Paid

Rs. 8,744/- to be pay vide cheque no. dt.

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Flat no. B- 113

**Completion Date** 

Work shall be completed in the month of May 2021. Penalty of 5% of order value per week shall be levied for delay.

Measurment

Payment will be made as per actual measurement of material received at site.

Security Remarks

Supplier shall be responsible for security and storage of material at site at its rick and cost.

Prices shall remain fixed(Subject to change in GST) for a period of 6months.

For Mehta & Modi Realty Kowkur LLP Authorised Signatory

Accepted the above Terms And Conditions

For Mr. Mohan Ram

Name :	

Name :	

Date	٠	-	1	

Type B 1230ft 2BHK Order Value: Name of the supplier Flat / Block no: Material required before Prepared by: Req. no. Company Type B2 1715 Sft 3BHK Order Value: Requisition Form - Glass railing S No. Total Glass railing (12'.0 x 2'.10") Note: Please issue the work order Glass railing (7'.0 x 2'.10") Item Description A Suresh MMR Kowkur llp 28-01-2021 Sft Sft Units 140375 Qty required for Type 1715 20 Sft3BHK flat 1.0 1.0 Site & Phase Req. Date Qty required ID no. ID no. 63101 Approved by (sign): for Type 1230 Sft 2BHK flat Qty required for Type 1715 31 20 Sft3BHK flat Qty required GHT 15-01-2021 for Type 1230 Sft 2BHK flat Quantity required Qty Available at site Balance Qty to be ordered Quantity in sft 50.9 19.8 Inward No Date