

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/6/2024		Prepared by: N. Shrawya	
PO/WO no. 76216		PO / WO Date. 27/6/2024	
Supplier Name Mr. Mohan Ram		PO/WO amount 17,487/-	
Firm/Company MMR Kowkur LLP		Project GHT	
Sl. No.	Bill No.	Bill Date	Bill amount
1	039	24/6/2024	11,045/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
DC matches MRN ☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 11,045/-			
Amount E – PO / WO value: 17,487/-			
Amount F – Difference (A – E): GST-18% - 6,442/-			
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 8,744/- ☐ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [Signature]			25 JUN 2024
Date: 24/6/24			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE**Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items**

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer :M/s: M.M.R. Kowale U.P.Invoice No. 039Date : 24/06/2021

Delivery Note :

Mode of Payment :

Buyers Order No. : 76216Date : 07/06/2021

Despatched Through:

Destination :

GST No. : 36ABL FM 7631 F123

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	SS Railing work done @ flat no 112.	7306	12 Rf	780/-	9,360/-

GST No. : 36CRBPB0826R1ZO

Gross Value

9,360/-

Rupees in words: Eleven Thousand
Forty Five Rupees only

Add CGST

9 %

842/-

Add SGST

9 %

842/-

Add IGST

%

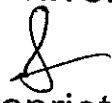
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Terms & Conditions

- Our risk and responsibility ceases on delivery of goods and we are not responsible for damages, shortages or theft in transit.
- 27% Interest will be charged on bills remaining unpaid after due date
- Payments within.....days.

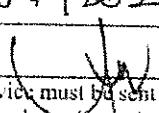
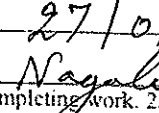
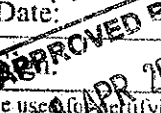
GRAND TOTAL

11,045/-

For LEELA STEEL RAILING & FURNITURE

Proprietor

TD: 61482

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		10071		Date - site bills Register		20/04/2021	
Company Name:		mmrkowkur Up		Site:		GHT	
Name of Contractor		MOHAN RAM					
Nature of work		STAIRS RAILING					
Work done		From Date		15/2/2021		To Date	
						15/04/2021	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	112	12	780	- R/A	9,360	-	
2.							
3.	GST 18%				1,684	-	
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				11,044		
Bill required		☐ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		76 216		PO/WO date:		07/04/2021	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 20/04/2021		Date: 27/04/21		Date: 28/04/2021			
Sign: 		Sign: 		Sign: 			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for verifying bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimation and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
20 APR 2021
A. SURESH
PROJECT MANAGER

APPROVED BY
28 APR 2021
SOMAN MOHANTY
MANAGING DIRECTOR

Measurement Sheet									
Company Name:		Mehta & Modi Realty Kowkur LLP							
Project:		GHT							
Description :		Glass railing work done flat details							
Prepared By:		A Suresh							
Name of the Contractor :		Mohan Ram							
Date :		20 April 2021							
A		A	B	C	D	E=AxBxCxF		G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head
1	Flat no 112	Glass Railing woork	12	1	1	1	12	Rft	Remarks
								Rft	12.0

APPROVED BY

24 APR 2021

A. SURESH
PROJECT MANAGER

Purchase Order

Page(s) 1 Of 1

08-04-2021 17:20:00



76216

30.03.21 4:59:15

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-1
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Mr. Mohan Ram

H.no. 1-5-42/1, Indra Nagar, Venkateshwara Temple, Secunderabad - 03.

GSTIN 36CRBPB0826R1Z0

8125765219

Doc No	76216	140375
Doc Date	07-04-2021	
Quote No	Nil	
Quote Date	03-04-2021	
SupplyType	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft 12'0 x 2'10" x 10mm thick glass - 01 no	12.00	780.00	0.00	18.00	11,044.80
2 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft 7'0 x 2'10" x 10mm thick glass - 01 no	7.00	780.00	0.00	18.00	6,442.80
Rupees : Seventeen Thousand Four Hundred Eighty Seven and Paise Sixty Only.					Total Order Value . . . 17,487.60

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.
Payment Terms	50% as advance & balance 50% after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 8,744/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Flat no. B- 113 purpose. Ftg charges including in above price.
Completion Date	Work shall be completed in the month of May 2021. Penalty of 5% of order value per week shall be levied for delay.
Measurement	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 6months.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Mr. Mohan Ram**

Date : __/__/__

Requisition Form - Glass railing												
Company	MMR Kowkur lip	Site & Phase	GHT									
Req. no.	140375	Req. Date	15-01-2021									
Material required before	28-01-2021	ID no.	63101									
Prepared by:	A Suresh	Approved by (sign):										
Flat / Block no:	113											
Name of the supplier												
Type B2 1715 Sft 3BHK Order Value:	1.0											
Type B 1230ft 2BHK Order Value:	1.0											
S No.	Item Description	Units	Qty required for Type 1715 Sft 3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Qty required for Type 1715 Sft 3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	Glass railing (12' .0 x 2' .10")	Sft	31		31		1	-	-	31.1		
	Glass railing (7' .0 x 2' .10")	Sft	20		20		1	-	-	19.8		
	Total									50.9		
Note : Please issue the work order												

762/16

