(37)

PURCHASE DIVISION

Advice for approval for credit to supplier

	26/6/21	Prepared by:	A. Sravani
PO/WO no.	75868	PO / WO Date.	23/8/21
Supplier Name	Sai Vishal Enterprises	PO/WO amount	1,52,000/-
Firm/Company	MR Mallapur UP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	41	24/6/21	83,600/-
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			83,600/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	DC's are enclosed in		Brick	☐ Yes ☐ No
2.	Report			☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				83,600/-
Amount E – PO / WO value:				1,52,000/-
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	28/6/21

Remarks: Close PO, Cancel Balance material in PO.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		28/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

© : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapur
up

Party GSTIN

Inv. No. 041 Date : 24/6/21

D.C. No. Date :

P. O. 75868 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16					
	6X8X12					
	8x8x16 →		2200	38	No	83,600

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 81695 Date 29/6 Sign.

Rupees in words Eighty three thousand Six hundred only

TOTAL		83,600
SGST @	%	
CGST @	%	
GRAND TOTAL		83,600

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

Purchase Order

 24-03-2021 12:44:57

75868
24.03.21 11:09:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sai Vishal Enterprises D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd **GSTIN** 0 9391029193	**Doc No**	75868	68861
	Doc Date	23-03-2021	
	Quote No	Nil	
	Quote Date	23-03-2021	
	SupplyType	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

Cancel

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	2,000.00	38.00	0.00	0.00	76,000.00
2	1053 - Building material - inter locking Blocks Type - II - 8ft X 8ft X 16in - Nos	2,000.00	38.00	0.00	0.00	76,000.00
				Total Order Value . . .		**152,000.00**

Rupees : One Lakh(s) Fifty Two Thousand Only.

Terms and Conditions :-

Paid quantity Recieved.
Bill No/- 005 Dt/- 28/4/21 Amt/- 68,400/-
Bal. Amt/- 83,600/-
04/05/2021

Specification /	Items shall be of approx.16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security_______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. witin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order for site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Paid 8511

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Sai Vishal Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	23.03.2021
Site & Phase :	GMR	Time:	12:52
Supplier		Req. No.	68861
Material required before date: 25.03.2021		ID No.	64920

No	Description	Size	Quantity	Units	Inward No	Date
1.	Inter Locking CC Bricks (Type 1)	16"x8"x8"	2000	Nos		
2.	Inter Locking CC Bricks (Type 2)	16"x8"x8"	2000	Nos		
3.						
4.						
5.						
6.						
7.	75868					
8.						
9.						
10.						

Remarks: For Site Work Purpose GMR Site

Prepared By	A.Sravani	Approved by	APPROVED 25 MAR 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	23.03.2021	Sign. & Date	

Note:

APPROVED BY
22 MAR 2021
PROJECT MANAGER

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:	68861	Total PO quantity:	4000
Project:	Gulmohar Residency	PO No(s).	75868	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Cement Solid Brick 8"X8"X16"	Total material delivered	No	Quantity delivered during week:	2200
Supplier:	Sri Sai vishal enterprises	Close PO:	yes	Balance quantity to be delivered:	1800
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	26.03.2021	07:00	8"x8"x16"	500	206	3049	90761
2.	26.03.2021	02:30	8"x8"x16"	700	209	3079	90966
3.	26.03.2021	16:20	8"x8"x16"	500	207	3063	91292
4.	26.03.2021	11:00	8"x8"x16"	500	201	3029	91399
	Total			**2200**			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.