PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/6/21	Prepared by:	A. Sravani
PO/WO no.	75321	PO / WO Date.	2/8/21
Supplier Name	Sri Sai Vishal Enterprises	PO/WO amount	57,000/-
Firm/Company	MR Mallapur UP	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	038	24/6/21.	30,400/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,400/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	DC's are enclosed			☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits :				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				30,400/-
Amount E – PO / WO value:				57,000/-
Amount F – Difference (A – E):				26,600/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below~~)
Excess / short material received	☐ ~~Approved – within acceptable limits ☐~~ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	28/6/21

Remarks: Close PO.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		25/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can ~~approve~~ Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapuram

Party GSTIN

Inv. No. 038 Date : 24/6/21

D.C. No. Date :

P. O. ~~753~~ 21 Date : 2/3/21

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks**					
	4X8X16					
	6X8X16					
	6X8X12					
	8x8x16 →		800	38	No	30,400

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 81529 Date 25/6

Rupees in words thirty thousand four Hundred only

TOTAL	30,400
SGST @ %	
CGST @ %	
GRAND TOTAL	30,400

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch : Nacharam**

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Bill No:- 38 Mod: Reality mallapur clp

DATE	V.NO	DC.NO	8x8x16	PO.NO	PO.DATE
19.3.21	2216	199	400 nos	75321	2.3.21
19.3.21	9193	228	400 "	"	
		Total nos →	800		

02-Mar-21 12:14:19 PM

Purchase Order

75321
04.03.21 12:23:55

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sai Vishal Enterprises
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd

GSTIN 0

9391029193

Doc No	75321	68806
Doc Date	02-03-2021	
Quote No	Nil	
Quote Date	02-03-2021	
SupplyType	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

Cancel Balance material.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1006 - Building material - Cement Solid Blocks - 8 In x8 In x16 In - nos	1200 1,500.00 ~~300~~	38.00	0.00	0.00	57,000.00
Rupees : Fifty Seven Thousand Only.					**Total Order Value . . .**	**57,000.00**

Terms and Conditions :-

Specification / Brand	Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order compound wall brick work purpose at pheriplreal road.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part quantity Received.
Bill No:- 108 Dt:- 28/4/21 Amt:- 15,200/-
Bal. Amt:- 41,800/-
04/05/2021

part Bill Received@
Bill - 118 - 31/3/21 - 30,400/-
Bal - 26600/-
22/4

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions
For *Sai Vishal Enterprises*

Date : __/__/__

75321

Requisition Form - Cement Blocks

Company	Modi Realty Mallapur LLP	Site & Phase	Gulmohar Residency
Req. no.	68806	Req. Date	01/03/2021
Material required before	03/03/2021	ID no.	64394
Prepared by:	Sravani	Approved by (sign):	
Flat / Block no:	compound ~~wall brick~~ work purpose at peripheral road .		

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 8" Cement blocks (16"x8"x8")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type A - 3BHK - 1,210 sft	Nos	1.0	-	1,500.0	-	1,500.0
2	Type C - 2BHK - 1,110 sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	1,500

S No.	Item Description	Units	Qty required	Stock at site	Balan=ce Qty to be ordered
1	6" Cement blocks (16"x8"x6")	Nos	-	62.0	-
2	8" Cement blocks (16"x8"x8")	Nos	1,500.0	62.0	1,500.0
	Total				1,500

Note: 10% of blocks must be half size

APPROVED
02 MAR 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APP[illegible]
02 MAR 2021
M. [illegible]
PROJECT [illegible]ER

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:		Total PO quantity:	1500
Project:	Gulmohar Residency	PO No(s).	75321	Quantity delivered in earlier period:	0
Block /Flat / Villa no.:	Hollow Brick 4"X8"X16"	Total material delivered		Quantity delivered during week:	800
Supplier:	Sri Sai vishal enterprises	Close PO:	no	Balance quantity to be delivered:	700
Sign of security	Anith	Sign of Admin	Lilcale	Sign of Project manager	Shinivas
Date	20/3/21	Date	20/3/21	Date	20/03/21

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total:						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	19.03.2021	10:20	8"x8"x16"	400	228	2075	90371
2.	19.03.2021	10:30	8"x8"x16"	400	199	2076	90372
3.							
	Total			**800**			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.