

✓/8

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/6/21		Prepared by:		Babbar	
PO/WO no.		77593		PO / WO Date.		11.6.21	
Supplier Name		Rita Seeds		PO/WO amount		1100-00	
Firm/Company		BIVRC		Project		Amroli	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	862	14/6/21		1250-00			
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):				1250-00			
Sl. No.	DC.No	DC. Date	MRN No.	DC matches MRN			
1.			92856	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges/Charges							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:				1250-00			
Amount F - Difference (A - E): GST-18%				1100-00			
Quantity received as per PO / WO				☐ Yes ☐ Excess received ☐ Short received ☒ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved - within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. /- ☒ No			
Payment - due date				5/7			
Remarks: See difference Can be Computed.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

No. : 23222835

: 66778470

RITA SEEDS STOREDEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.
3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. 362

M/s.

G.V. Research Centre Pvt. Ltd.

Date: 14/6/2017

D.R.C. No. 77522/16.3525

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	frap cult	1		650	00
2.	pnip cult	1		600	00
			TOTAL	1250	00

INWARD	
Inward No: 4024	Dt: 13/6/17
MRN No: 92856	Dt:
Received By: [Signature]	Sign: [Signature]

Goods once sold will not be taken back for any reason.
Subject to Hyderabad Jurisdiction.

Signature



Purchase Order

Page(s) 1 Of 1

11-06-2021 4:24:34 PM



77593

10.06.21 10:31:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	77593	163525
Doc Date	11-06-2021	
Quote No	Nil	
Quote Date	24-08-2019	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9532 - Tools - Grass cutter - NA - nos Hedge Cutter	1.00	500.00	0.00	0.00	500.00
2 9532 - Tools - Grass cutter - NA - nos Prunning Cutter	1.00	600.00	0.00	0.00	600.00
Total Order Value . . .					1,100.00

Rupees : One Thousand One Hundred Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for gardening purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For: **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Rita Seeds**

Date : _/_/

Requisition Form

Company Name	GVRC	Date	07.06.2021
Site & Phase	INNOPOLIS	Time	11:17
Supplier		Req No	163525
Material required before date		ID No	66493

No	Description	Size	Quantity	Units	Inward No	Date
1	Gardening Scissors		01	Nos		
2	Hedge Cutters	Small	01	Nos		
3						
4						
5						
6						
7						
8						
9						

Remarks: For Gardening use purpose

Prepared By	J. Soundarya	Approved by	Ratnadeep NG
Sign & Date	07.06.2021	Sign. & Date	07.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
F2 JUN 2021
MINISH PARIKH
MANAGER PROCUREMENT