

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>29/6/21</u>		Prepared by: <u>Babbar</u>	
PO/WO no. <u>77971</u>		PO / WO Date. <u>23.6.21</u>	
Supplier Name <u>World world</u>		PO/WO amount <u>1197.70</u>	
Firm/Company <u>Orsta Hony</u>		Project <u>Orsta Hony</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>2106</u>	<u>22/6/21</u>	<u>1197.70</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>1197.70</u>
Sl. No.	DC.No	DC. Date	MRN No.
1.	<u>/</u>	<u>/</u>	<u>(</u>
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>1197.70</u>
Amount E – PO / WO value:			<u>1197.70</u>
Amount F – Difference (A – E): GST-18%			<u>1197.70</u>
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>1</u> ☒ No	
Payment – due date		<u>25/7/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>		
Date	<u>29/6/21</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad - 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2106

Invoice Date : 22/06/2021

Reverse Charge (Y/N) :

State : TELANGANA

Code

36

Transport Mode :

Vehicle Number :

Date of Supply :

Bill to Party

Address: M/S. VISTA HOMES (KUSHAIGUDA SITE)
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD, SECBAD.

Ship to Party

GATE PASS NO: 10729 / DT: 21/6/21

GST: 36AAGFV2068P1ZJ

GSTIN :

State : TELANGANA

State :

Code

Product Description

HSN
Code

U
O
M

Co
de

Qty.

Rate

Amount

TAXABLE
VALUE

CGST

SGST

TOTAL

RATE

AMT

RATE

AMT

HP 12A LASER TONER REFILLING

3707

03

230.00

690.00

124.20

9%

62.10

9%

62.10

814.20

HP 12A LASER TONERDRUM

8443

01

325.00

325.00

58.50

9%

29.25

9%

29.25

383.50

1015.00

182.70

1197.70

1015.00

RS. ONE THOUSAND ONE HUNDRED NINETY SEVEN AND SEVENTY PAISE

(RS .1197.70)

ADD: CGST 9%

91.35

ADD: SGST 9%

91.35

Total Amount After Tax

1197.70

GST on Reverse Charge

Bank Details

Bank Name : INDIAN BANK

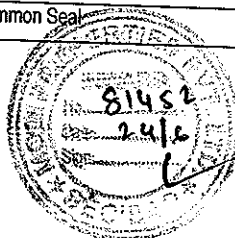
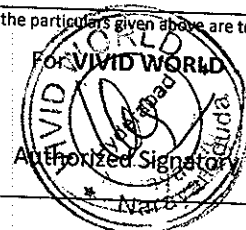
Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct



Purchase Order

Page(s) 1 Of 1

24-06-2021 12:00:12



77971

19.06.21 11:50:48

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No	77971	180809
Doc Date	23-06-2021	
Quote No	Nil	
Quote Date	23-06-2021	
SupplyType	Supply	

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					1,197.70

Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	nil
Measurment	Nil
Security	Nil
Remarks	.

For **Vista Homes**

Authorised Signatory

24/06/2021

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Vista Homes		Date:		21.06.21	
Site & Phase :		Vista Homes		Time:		11:00	
Supplier:				Req. No.		180809	
Material required before date:		14.06.21		ID No.		66857	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Cartage refilling	Std	03	No's			
2	HP 12A Tonner Drum		01	No's			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For site office and sales office use purpose.							
Prepared By		T. Madhu		Approved by			
Sign. & Date		21.06.21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.