

Prepared by:	Bhavani				
Report Date	26-06-21				
Site	Head Office				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
182797	26-04-2021	Terrace Door(Greens)	Cancelled		
182956	23-06-2021	Laminate(HO)	PO to be issue		
182957	24-06-2021	DLC(Green Towers)	PO to be issue		
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
16768	15.04.2021	Urinary censors	Stock Not Available		
182954	24-06-2021	Plumbing Sanitary	Follow up with supplier		
182842	30.04.2021	Hexagon Pavers	Please Contact With The Supplier		