| Prepared by: | | T.D. Murthy | | | |
|-------------------|---------------|--|----------------------------|---------------------|--|
| Report Date | | 03-07-2021 | | | |
| Site | | Modi Housing PVT LTD | | | |
| List of requisit | ions Where PO | /WO not prepared 3 working days after rec | 1.61 | | |
| Requisition | Requisition | | juisition: | | |
| No | Date | Material Descscription 1 Sim based landline Telephone | Purchase Officer - Remarks | Material delivered? | If material is not delivered is delay justified? |
| 185007 | 01-06-2021 | | | | |
| 185011 07-06-2021 | MI Camera | Online purchase - next week delivery | | is delay justified? | |
| | | | Online purchase | | |
| ist of requisiti | ons Where PO/ | WO is prepared and items have not receive | | | |
| 185018 | 14-06-2021 | Tandoor stone | ed at site | | |
| 185014 | 08-06-2021 | Curb stone | Delivered | _ | |
| | 00-00-2021 | Curo stone | Monday delivery | | |

T. D. Mcceller 3/8/21.

Remarks from site on the 'Requisition by Site Report' of purchase division

| Company: MHPLSOV | | | | Date: | | | 26-06-2021 | | | | |
|------------------|--|-----------------------------------|-------------------------|---|---------|---|---|---|----------|----------------------------------|------------|
| Site: Silver | | | r Oak Villas part-III | | | Prepared by: | | B.Meenakshi | | | |
| Report Fron | | 8-06-21 to 19 | | | | | | K Purshotham | | | |
| Report Date | | 26-06-2021 | | | | | | | | | |
| | | ers missing i | in the repo | ort*: | | | | | | | |
| List of requi | sitions wher | e PO/WO no | t prepared | 3 workin | α days | after requisi | ition: | | | | |
| Req No. | Req D | Req Date Serial no of item in Req | | Item Description | | Reason for not preparing PO/WO* | | | PO/WO* | | |
| 185007 | | | 1 | Sim based Landline Telephone | | ndline | | | | | |
| 185011 | 07-06- | -21 | 1 | MI camera | | | | | | 100 | |
| List of requi | sitions where | e PO/WO is p | prepared a | | | t been recei | ved at | t site be | wond the | lead time: | |
| Req No. | Req No. Req Date | | rial no of n in Req. | Item Desc | | | | | | ssion with supplier ^s | |
| 185018 | 14-06-2 | | 1 | Thandoor Stone | | ne | Mate Mon | Material Ready with supplier ,Delivery Monday | | ivery by | |
| 185014 | 185014 08-06-2021 | | 1 | Curb Stone | | | Material Ready with supplier ,Delivery by ne week | | | very by next | |
| Delivery van | passes issued a site visit on rt (MRN/othe | | eport emai | Nil / 5 20,06.2 led in pdf | 1,26.00 | From No. 6.21,25.06.2 to purchase | 21,23.0 | Vill 06.21 | To No | Yes/No | Nill |
| | dered but rec | | | | | - | | -1 | | | |
| | tions & rema | | | | | | | | | | |
| Details of ste | eel & cement | stock | | | | | | | | | The Real |
| Sl. No | Tor size | Wt per kgs | | Wt. for 12 mtr rod – kgs | | Stock at site - no of rods | | | | Previous st | ock in Kgs |
| 1. | 8mm | | .395 | | 4.74 | 450 | | - | | 2025 | |
| 2. | 10mm | | .617 | 7,404 | | 420 | | - | | 3150 | |
| 3. | 12mm | | .89 | | 10.68 | 105 | | 2 | | 1120 | |
| 4. | 16mm | 3 4 | 1.58 | *************************************** | 18.96 | - | | | | | 70.00 |
| 5. | 20mm | | 2.47 | 1 | 29.64 | 2 2 2 | | - 1 | | | |
| 6. | 25mm | | 3.86 | 46.32 | | - | | | | | |
| 7. | 32mm | | 6.32 | | 75.84 | - | | | | | |
| 8. | Binding wi | re - | | | | Nill | 1 | Nill | | Nill | |
| OPC stock | Nill | OPC la weeks | | Nill | | PPC/PSC stock | | | | PPC/PSC last Nill weeks stock | |
| Details | | | Manager | | | Admin Offic | | fige/Manager A | | Admin Audit | |
| Sign | | U | wer/ | 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 | | Meex | مرواق | | | | |
| oign | | 26-06/ | W | | | | | | | | |

Notes: 1.* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

| Prepared by: | | T.D. Murthy | | | |
|------------------|---------------------|---|----------------------------|---------------------|--|
| Report Date | | 03-07-2021 | | | |
| Site | | Silver Oak Villas - III | | | |
| List of requisi | tions Where PO | WO not prepared 3 working days after req | uisition: | 4 | |
| No No | Requisition Date | Material Descscription | Purchase Officer - Remarks | Material delivered? | If material is not delivered is delay justified? |
| Nil | Nil | Nil | Nil | Nil | Nil |
| | | | | | |
| List of requisit | ions Where PO/ | WO is prepared and items have not receive | d at site | | |
| 183563 | 30-03-2021 | WPC Door frames | Cancelled. | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| C | | | | | |
| | | | | | |
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| | | | | | |

T.D. Mcered

Remarks from site on the 'Requisition by Site Report' of purchase divi

| Compan | y: | Silver Oak Villa | c part | TYN. | mon by Sile R | ceport | of purcha | se divi | sion | | |
|---|--------------------------|--|---|----------------------------|----------------------|---|---------------------------------|-------------|-------------------------|-------------|--|
| - | Silver Oak Villag nort I | | | Try | | | 26-06- | 2021 | | | |
| Report From / 10 18-06-21 to 26-06-21/6 | | | - vparou by. | | | B.Mee | naksh | i | | | |
| Report Date 26-06-2021 | | | | 11 | | | K Purs | | | | |
| List of re | quisitions nu | mhore missis | he ron | | - 100 miles | | | | in the | | |
| List of re | quisitions wh | ere PO/WO not pr | enorac | 1211 | | | | | | | |
| Req N | o. Req | Date Serial | PO/WO not prepared 3 working date Serial no of Item D | | | | lays after requisition: | | | | |
| | | | item in Req | | | | Reason for not preparing PO/WO# | | | | |
| | | | | | | | | 1 41 | | | |
| List of rec | quisitions whe | ere PO/WO is pren | ared a | nd itoma k | | | | | | | |
| Req No | D. Req | Date Serial r | O/WO is prepared and items Serial no of It | | nave not been rece | | t site beyon | nd the | lead time: | | |
| | | item in | item in Req. | | Item Description | | Details | of dis | cussion with | h suppliers | |
| 183563 | 30-03- | 2021 1 to 5 | | WPC door frames7'X3' | | Details of discussion with supplier ^{\$} | | | | | |
| | | White the state of | | | The door frames / X3 | | Stock Not available at SSLLP. | | | | |
| No. of gate | e passes issue | d this week | | Nil/5 | From No. | | | | | | |
| Delivery v | an site visit of | n· I | | 0.0 | Nill To No. Nill | | | | | | |
| Inward rep | ort (MRN/oth | er) & stock report | email | ed in adf 6 | 06.21,25.06.2 | 21,23. | 06.21 | | | ***** | |
| TOTAL COLUMN | aucieu out rei | ceivea | Ziiiaiii | ea in par torn | nat to purchase | e? | | | Yes/No |) | |
| Other corre | ections & rem | arks: | | | | | | | | | |
| Details of s | teel & cemen | t stock | | | | | | - | | | |
| SI. No | Tor size | | | | 12 | | | | | | |
| | | kgs | 200000 P | Vt. for 12 mtr od – kgs | 2 | | | | in Previous stock in Kg | | |
| 1. | 8mm | | 95 | 0u – kgs 4.74 | - no of roc | ls Kgs | | | | m rygs | |
| 2. | 10mm | | 17 | 7.404 | | - | - | | | | |
| 3. | 12mm | | 89 | 10.68 | | - | | | | | |
| 4, | 16mm | 1. | - | 18.96 | | - | | | | | |
| 5. | 20mm | 2.4 | | 29.64 | | | . 72 | | | | |
| 6. | 25mm | 3.8 | | 46.32 | | - | | | | | |
| 7. | 32mm 6.32 | | | 75.84 | | - - | | | | | |
| 8. | Binding wi | re - | | 13.84 | Nill | - | *** | | | | |
| PC stock | Nill | OPC last | Ni | 11 | PPC/PSC | N 30 | | DD | Nill | T Comment | |
| etails | | | veeks stock | | | | 1000 | | PPC/PSC last 245 | | |
| gn | | Project Mana | ger | 100 | Admin Offic | Stock Admin Officer/Manager | | weeks stock | | | |
| ite | | | | | Moordy | Moralis | | Ad | min Audit | | |
| | | 26-06-2021 ssing requisitions to Pur | | | 26-06-2021 | | | | | | |

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!