

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/6/21		Prepared by:		B. Nandini	
PO/WO no.		77922		PO / WO Date.		20/5/21	
Supplier Name		M/s VIVID WORLD		PO/WO amount		2625.5/-	
Firm/Company		MPL		Project		MFP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2081	20/5/21		2625.5/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2625.50	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	☐ Yes ☐ No			
2.	/	/	/	☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2625.5/-	
Amount E – PO / WO value:						2625.5/-	
Amount F – Difference (A – E): GST-18%						0/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			24/6/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: B.N.							
Date: 24/6/21		26/6/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

[Signature]

Purchase Order

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22-06-2021 13:08:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM



77922

19.06.21 11:50:48

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	77922	182937
Doc Date	20-05-2021	
Quote No	Nil	
Quote Date	22-05-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos HP 12A	5.00	230.00	0.00	18.00	1,357.00
2 3522 - Computers and Peripherals - Toner drum - NA - nos Drum	3.00	325.00	0.00	18.00	1,150.50
3 3522 - Computers and Peripherals - Toner drum - NA - nos Tonner Blade	1.00	100.00	0.00	18.00	118.00
Rupees : Two Thousand Six Hundred Twenty Five and Paise Fifty Only.					Total Order Value . . .
					2,625.50

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Contact - -

Date : __/__/__

A Complete Solution for all your cartridge needs
p. 503, G2 Block, Indu. Area, 5th

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2081

Invoice Date :20/05/2021

Reverse Charge (Y/N) :

State : TELANGANA

Code	36
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Bill to Party

Address: M/S. MODI PROPERTIES PVT LTD,
(M/S. MAY FLOWER PLATINUM SITE) - MALLAPUR SITE
5-4-187/3&4, SOHAM MANSION, MG ROAD,
SECBAD.

GST: 36AABCM4761E1ZM.

State : TELANGANA

Transport Mode :

Vehicle Number :

Date of Supply :

Ship to Party

GATE PASS NO:

GSTIN :

State :

16455 INWARD	
Inward No:	Dt: 21/5/21
MRN No:	Dt:
Received By:	Sign: N. S. am
MODI PROPERTIES PVT. LTD. Sy. No. 82/1	

RS. TWO THOUSAND SIX HUNDRED TWENTY FIVE AND FIFTY PAISE ONLY....
(RS .2625.50)

(RS .2625.50)

ADD :CGST 9%

ADD: SGST 9%

Total Amount After Tax

GST on Reverse Charge

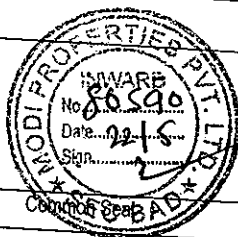
Bank Details

Bank Name : INDIAN BANK

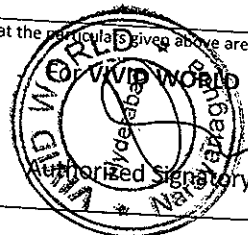
Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015



Certified that the particulars given above are true and correct



1279

Requisition Form

Company Name:		MPPL		Date:		20-05-2021	
Site & Phase :		MFP		Time:			
Supplier				Req. No.		182937	
Material required before date:				ID No.		66887	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A Toner refilling		5	Nos			
2	12A Drum		3	No s			
3	12A Laser tonner blade		1	No			
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Site printer							
Prepared By		Suneel		Approved by			
Sign. & Date		20.-05-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.